

## Reading and Study Skills Academic Success Center Online Schedule for Summer 2021



\*\*Please visit <u>www.bucks.edu/asc</u>, email <u>tutor@bucks.edu</u>, or call 215-968-8044 to make an appointment.\*\*

**Real-time Online Appointments:** Online appointments last one hour. Prior to the appointment, you will receive an email with instructions on accessing the online platform where the appointment will take place. Once in the online space, you will have the option to chat/talk with you tutor; you will also be able to upload images or files (such as a draft of an essay).

**Phone Sessions**: Phone sessions are appointment-based and last one hour. At the time of the appointment, the tutor will call you using a blocked phone number. You will also have the option to email materials like a paper draft ahead of time so you and the tutor can look at the materials together. You can also use the phone session to practice conversation skills with the tutor.

## **Real-Time Online Appointments and Phone Sessions**

\*\*\*Both Online Appointments and Phone Sessions are available during the hours listed below:

Writing/Reading/Study Skills/AESL (for any course)	
Sunday	8:00am – 9:00am
	2:00pm – 4:00pm
	8:00pm – 10:00pm
Monday	10:00am — 8:00pm
Tuesday	9:00am – 8:00pm
Wednesday	9:00am – 9:00pm
Thursday	9:00am – 6:00pm
	7:00pm – 9:00pm
Friday	12:00pm – 6:00pm
Saturday	10:00am – 12:00pm
	2:00pm – 4:00pm

<sup>\*\*\*</sup> Schedules will be updated daily at 11am and 5pm

For appointments after 12pm, please schedule by 11am the same day.

## For appointments before 12pm, please schedule by 5pm the previous day.

## **Online Writing Form and Ask a Tutor Form**

Students also have the option to submit an essay using the Online Writing Form: <a href="https://www.bucks.edu/academics/asc/online/online/#d.en.39255">https://www.bucks.edu/academics/asc/online/online/#d.en.39255</a> If you submit a draft before noon on a business day, we will do our best to return it to you by 4pm on the next business day.

If you have a quick question, you can submit it using the Ask a Tutor Form:

<a href="https://www.bucks.edu/academics/asc/online/onlinequestions/#d.en.39247">https://www.bucks.edu/academics/asc/online/onlinequestions/#d.en.39247</a> We will respond to your question as soon as possible, but, as with the Online Writing Form, if you submit your form by noon on a business day we will return it to you by 4pm the next business day.

www.bucks.edu/asc