



WRITING at the Academic Success Center Online Schedule for Spring 2021



****Please visit www.bucks.edu/asc , email tutor@bucks.edu, or call 215-968-8044 to make an appointment.****

*****Note: All appointments must be scheduled at least one hour prior to the desired appointment time.*****

Drop-In Online Tutoring

*****Drop in tutoring is available *without an appointment*. It is best used to answer a *quick question*. A tutor will monitor the space during the hours listed below. If you have a more in-depth question, or want feedback on a piece of writing, we recommend that you make an appointment for an hour- long phone or online session.*****

Writing/Reading/Study Skills/AESL (for any course)	
Monday	3:00pm – 4:00pm
	6:00pm – 7:00pm
Tuesday	12:00pm – 1:00pm
	4:00pm – 5:00pm
	6:00pm – 7:00pm
Wednesday	11:00am – 12:00pm
	6:00pm – 7:00pm
Thursday	1:00pm – 2:00pm
	6:00pm – 7:00pm
Friday	12:00pm – 1:00pm

Real-time Online Appointments: Online appointments last one hour. Prior to the appointment, you will receive an email with instructions on accessing the online platform where the appointment will take place. Once in the online space, you will have the option to chat/talk with you tutor; you will also be able to upload images or files (such as a draft of an essay).

Phone Sessions: Phone sessions are appointment-based and last one hour. At the time of the appointment, the tutor will call you using a blocked phone number. You will also have the option to email materials like a paper draft ahead of time so you and the tutor can look at the materials together. You can also use the phone session to practice conversation skills with the tutor.

Real-Time Online Appointments and Phone Sessions

Both Online Appointments and Phone Sessions are available during the hours listed below:

*****Note: All appointments must be scheduled at least one hour prior to the desired appointment time.*****

Writing/Reading/Study Skills (for any course)	
Sunday	11:00am – 1:00pm
	3:00pm – 4:00pm
	7:00pm – 9:00pm
Monday	9:00am – 9:00pm
Tuesday	9:00am – 10:00pm
Wednesday	9:00am – 9:00pm
Thursday	9:00am – 10:00pm
Friday	9:00am – 6:00pm
Saturday	10:00am – 12:00pm
	8:00pm – 10:00pm

***** On Saturday and Sunday only, unscheduled appointments between 1pm and 5pm will be cancelled at 12pm, between 5pm and 9pm will be cancelled at 4pm, and between 9am and 1pm the next day will be cancelled at 8pm.*****

Online Writing Form and Ask a Tutor Form

Students also have the option to submit an essay using the Online Writing Form:

<https://www.bucks.edu/academics/asc/online/online/#d.en.39255> If you submit a draft before noon on a business day, we will do our best to return it to you by 4pm on the next business day.

If you have a quick question, you can submit it using the Ask a Tutor Form:

<https://www.bucks.edu/academics/asc/online/onlinequestions/#d.en.39247> We will respond to your question as soon as possible, but, as with the Online Writing Form, if you submit your form by noon on a business day we will return it to you by 4pm the next business day.

www.bucks.edu/asc