



Reading and Study Skills

Academic Success Center

Schedule for

Fall 2021



****Please visit www.bucks.edu/asc, email tutor@bucks.edu, or call 215-968-8044 to make an appointment.****

Real-time Online Appointments: Online appointments last one hour. Prior to the appointment, you will receive an email with instructions on accessing the online platform where the appointment will take place. Once in the online space, you will have the option to chat/talk with you tutor; you will also be able to upload images or files (such as a draft of an essay).

Phone Sessions: Phone sessions are appointment-based and last one hour. At the time of the appointment, the tutor will call you using a blocked phone number. You will also have the option to email materials like a paper draft ahead of time so you and the tutor can look at the materials together. You can also use the phone session to practice conversation skills with the tutor.

Real-Time Online Appointments and Phone Sessions

***Both Online Appointments and Phone Sessions are available during the hours listed below:

Writing/Reading/Study Skills/AESL (for any course)	
Sunday	2:00pm – 4:00pm
	7:00pm – 9:00pm
Monday	9:00am – 9:00pm
Tuesday	9:00am – 9:00pm
Wednesday	9:00am – 9:00pm
Thursday	9:00am – 9:00pm
Friday	9:00am – 6:00pm
Saturday	10:00am – 12:00pm
	7:00pm – 9:00pm

- **Monday – Friday:** Available online appointment spots will be removed 1 hour before they run. Availability after 7pm and before 9am the next day will be removed at 6:30pm.
- **Friday Only:** Availability after 4pm and before 12pm the next day will be removed at 4pm.
- **Saturday and Sunday:**
 - Availability from 12pm – 9pm on weekends will be removed at 11am the same day.
 - Unused availability before 12pm will be removed at 5pm the previous day.

In-Person Sessions

In-person sessions will all be via appointment and last for 30 minutes.

Location	Times
Newtown	Mondays: 12pm – 3pm and 4pm – 7pm
	Tuesdays: 12pm – 3pm and 4pm – 7pm
	Wednesdays: 12pm – 3pm and 4pm – 7pm
	Thursdays: 12pm – 3pm and 4pm – 7pm
UBC	Tuesdays: 3pm - 5pm
	Wednesdays: 11am – 1pm
LBC	Tuesdays: 3pm – 5pm
	Thursdays: 11am – 1pm

Online Writing Form and Ask a Tutor Form

Students also have the option to submit an essay using the Online Writing Form:

<https://www.bucks.edu/academics/asc/online/online/#d.en.39255> If you submit a draft before noon on a business day, we will do our best to return it to you by 4pm on the next business day.

If you have a quick question, you can submit it using the Ask a Tutor Form:

<https://www.bucks.edu/academics/asc/online/onlinequestions/#d.en.39247> We will respond to your question as soon as possible, but, as with the Online Writing Form, if you submit your form by noon on a business day we will return it to you by 4pm the next business day.

www.bucks.edu/asc