



Academic Advising

First-year students work directly with a trained faculty advisor. The advisor helps students adjust to college life, make course selections each semester, and choose an academic major. Faculty advisors also help lead the College Life 101 course, a class for freshmen that meets once a week for the first seven weeks of the first fall semester. Once students declare their major, they are assigned faculty advisors from the department in which they declare. Faculty advisors are available to meet with students in their offices during posted office hours and by appointment. The Director of Academic Services is also available to assist students.

Academic Services

- Director
Christine Nowik..... ext. 4628
- ESL Specialist/Special Populations Advisor
Kenza Glass..... ext. 3591
- Coordinator of Math/Science
Gary Moll..... ext. 3485
- Science Advisor
Lynn Ritter ext. 3481
- Writing Center Coordinator
Eileen Brumitt..... ext. 4461
- Disabilities Specialist
Karen Schoenborn..... ext. 4462

Mission Statement

The mission of Academic Services at Cedar Crest College is to assist students in developing the skills and strategies to become confident, independent, successful, and active learners. Academic support services of peer and professional tutors, instructional assistants, advising, accommodations for students with disabilities, orientation programming, retention efforts, study skills instruction, ESL instruction, and writing support will enable students to satisfy academic standards, guide students in the transition to a college learning environment, and prepare students for experiential and life-long learning.

The resources of Academic Services are inclusive, comprehensive, and available to students at no charge. In addition to student services, Academic Services maintains open communication with faculty and supports their instruction.

Academic Services' programs reflect Cedar Crest College's mission to enhance the development of critical thinking and technological literacy while providing opportunities for developing and demonstrating leadership skills, creative abilities and social awareness.

Academic Services

Curtis Hall #109
Phone 610-606-4628
Fax 610-606-4673
Email advising@cedarcrest.edu
Office Hours Monday – Friday, 8:30 a.m. – 4:30 p.m.



Academic Services



- Academic Advising
- Services to Students With Disabilities
- Peer Tutoring
- Individual Tutoring
- Writing Instruction Sessions
- Instructional Assistant Sessions
- “Becoming a Master Student”
- ESL



Do your grades reflect your efforts?

Are you ready to improve?

We Offer Individual Tutoring

Two professional educators are available to provide assistance in these areas:

- Mathematics
- Science
- English
- Paper writing
- Study skills
- English as a second language (ESL)

We Offer Instructional Assistant (IA) Sessions

These students have been recommended by the professors to help other students master course material. If a course has an IA, she will be introduced to the class in the beginning of the semester. She will hold special, weekly group review sessions and will be available at posted times for questions.



We Offer Writing Instruction Sessions in Academic Services

Sign up for a half-hour appointment with one of the English IAs. She can help you:

- Generate ideas
- Develop your thesis
- Understand MLA and APA format
- Revise your paper
- Document sources

We Offer Peer Tutoring

Our peer tutoring program is certified by the College Reading and Learning Association (CRLA). Tutors are recommended by faculty, receive training, and hold appointments at times mutually convenient to student and tutor. Tutors are available in most subjects. To request a tutor, stop by Academic Services.

We Offer a Course Designed Just For You

“Becoming a Master Student” (SPS-130) is a course designed to help you improve your academic skills. Through this course, you will become a better test taker, notetaker, listener, writer, reader, time manager, and organizer. Visit Academic Services for more details.

We Offer Services To Students with Disabilities

It is the policy and practice of Cedar Crest College to comply with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, and state and local requirements regarding individuals with disabilities. Under these laws, no otherwise qualified individual with a disability shall solely by reason of such disability be denied access to or participation in services, programs, and activities here on campus. In accordance with these statutes, Cedar Crest College provides reasonable accommodations and confidentiality for students with disabilities.



How Does a Student Request Disability Accommodations?

The student should contact Academic Services at 610-606-4628. Once the student has submitted disability documentation, Cedar Crest College reviews it to determine disability coverage under the law. The student is notified in writing, which includes proposed accommodations, if applicable. Academic Services then works closely with students with disabilities to assist them in maximizing the effectiveness of their accommodations.

English as a Second Language (ESL)

We offer credit ESL classes to international students or American students attending Cedar Crest College for whom English is a second language. Classes are designed to be supplemental and to aid in the progress of the students' English proficiency. Two classes are offered per semester or based upon need. The proficiency levels of the classes are determined by the proficiency of the students who register, and written and spoken tests may be required for students who did not take the TOEFL. The curriculum also includes American culture topics to help students become more comfortable in their new environment. Classes are open to any ESL student at Cedar Crest College.