



***Bucks County Community
College***

2023

**ANNUAL
SECURITY
REPORT**

For Calendar Years
2020, 2021, 2022

**275 Swamp Rd.
Newtown, PA 18940**

*Published on September 15, 2023, by
the Office of Security and Safety*

BUCKS COUNTY COMMUNITY COLLEGE 2023 ANNUAL SECURITY REPORT

INTRODUCTION:

As of the Fall, 2022 semester, Bucks County Community College's three campuses offered affordable higher education opportunities for 5,717 students. Approximately 39% of the College's registered students attend full-time. Additionally, there are more than 400 full-time employees of the College. The main campus, Newtown, PA, extends across 260 acres, including over two dozen buildings. The College also operates the Gene and Marlene Epstein Campus at Lower Bucks, located in Bristol, PA, the Upper Bucks Campus in Perkasie, PA, and the Lower Bucks Public Safety Training Center in Bristol, PA. The Office of Security and Safety has prepared this document to provide information on campus crime rates, campus safety programs, as well as policies and procedures regarding emergencies and other safety-related issues.

The Office of Security and Safety's mission is to maintain a safe campus environment where community members can study, work, and develop intellectually, professionally, and personally. Questions, comments, or suggestions regarding the information contained within this document or any related issue should be directed to the Executive Director of Security and Safety at (215) 968-8394.

The Office of Security and Safety has primary responsibility for emergency response and security on campus. Security & Safety's main office is located at the Newtown Campus, 275 Swamp Rd., Cottage 4, Newtown, PA 18940 (215-968-8911). The Office is under the leadership of the Executive Director, who reports to the Vice-President for Administrative Affairs. The Assistant Director coordinates physical security systems, fire safety, emergency management activities, and parking. The Assistant Director also oversees the department in the Executive Director's absence. Two lieutenants supervise uniformed patrol operations. The Executive Director and lieutenants are certified under PA Act 235 and armed while on duty. Three administrative assistants and additional part-time student employees support the Office of Security and Safety. A Technical Coordinator manages technology for the office.



Off. Kevin Bray patrols the Newtown Campus on a mountain bike.

In addition to supervisory personnel, the Office is staffed 24 hours a day by 14 full-time and eight part-time security officers who proactively patrol the campus, supplement the Office's communications center operations, and provide security services for campus special events. Officers patrol the campus by foot, vehicle, and bicycle.

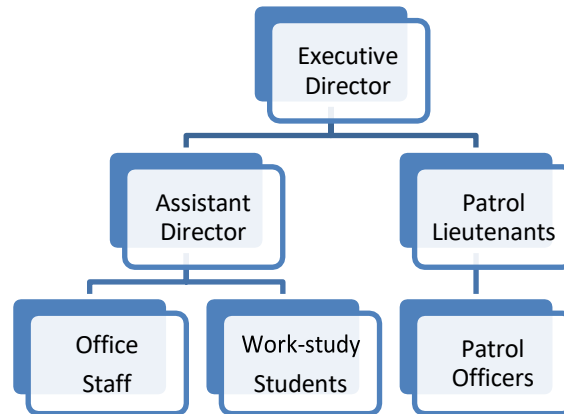
Security and Safety officers patrol the Lower and Upper Bucks Campuses when those campuses are in session. Overnight shifts and some weekend shifts at the Lower Bucks Campus receive coverage via a contractual arrangement with a private security firm.

Members of the campus community are encouraged to consider safety a shared responsibility to help ensure the highest degree of security and personal safety. This view may include reporting crimes and suspicious activities, using the security escort service, and properly securing personal belongings. The Office of Security and Safety takes a leadership role through preventive patrols, incident investigation, fire prevention, educational programs on campus safety, and crime prevention services. In addition, the Office of Security and Safety is responsible for fire alarm, access control, and video surveillance systems, parking and traffic regulation, securing lost property, and investigation of reported crimes on campus.

Security and Safety officers are certified in CPR (Cardio-Pulmonary Resuscitation) and AED (Automated External Defibrillator) to respond to medical emergencies. Several officers are also certified as Emergency

Medical Technicians (EMTs). All officers and supervisors carry and train in using Narcan, a medication that can reverse the effects of opioid overdoses.

OFFICE OF SECURITY AND SAFETY ORGANIZATIONAL STRUCTURE:



CAMPUS ENFORCEMENT AUTHORITY:

Students and employees are encouraged to report on-campus crime and suspicious activities promptly to the Office of Security & Safety. When incidents occur off-campus, students and employees are encouraged to contact the appropriate local police department. Security & Safety will help facilitate such notifications, if requested.

Security & Safety officers, including contracted officers, have no arrest authority beyond that of an ordinary citizen; however, officers stand ready to receive crime reports and will cooperate with local police investigations. College security personnel also perform follow-up investigations when appropriate. To maximize the effectiveness of local police services to the campus community, Security & Safety maintains excellent working relationships with the Newtown Township Police Department, Bristol Township Police Department, Pennridge Regional Police Department, and Tyler State Park Rangers. To that end, the College has written memoranda of understanding (MOU) with the three police agencies having primary jurisdiction over our campuses. The Dean of Students handles disciplinary actions for matters that violate the College's Code of Conduct.

CAMPUS COMMUNITY SUGGESTIONS & FEEDBACK:

The Executive Director of Security & Safety strongly encourages students, faculty, and employees to make suggestions or inquiries on matters related to campus safety. In addition, concerns about the conduct or job performance of Security & Safety personnel should be brought to the attention of the Executive Director by calling (215) 968-8394, by email to: Dennis.McCauley@Bucks.edu, or using the feedback form on the Bucks website under Security and Safety (<https://www.bucks.edu/resources/security/>).

EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS:

The College takes its duty to inform students of potentially threatening situations very seriously.

To opt-in for Omnilert emergency text and email messaging, students, faculty, staff, parents, and other interested parties can do so by going to www.Bucks.edu/alerts and following the steps listed.

In the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of those on campus, communications will be under the direction of the College President or designated Emergency Director. The College employs a variety of means for rapid notification of the campus community during an emergency, including text messages, email, social media, desktop computer pop-ups, and announcement banners on the College's home page.



Students are strongly encouraged to sign up for emergency alerts

In such an emergency, the College will, without delay, and taking into account the safety of the community, determine the content of the notification unless the notification will, in the judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

When a significant emergency is reported, Security & Safety personnel will mount an immediate effort to confirm the report. If the risk to the campus is substantial, 911 will be contacted and advised of the information, even while security officers attempt to confirm.

When confirmation of an emergency has been made by the Office of Security and Safety or by a public safety agency, the President or their designee will declare a campus-wide emergency. The appropriate emergency notification system(s) will be activated.

In general, notifications are issued on a college-wide basis due to the relative proximity of the campuses to one another and the fact that some students and employees regularly travel from campus to campus. Emergency notifications will advise the campus community of the emergency, its specific location, and other pertinent details such as best evacuation routes.

The following college employees are responsible for carrying out the emergency notification process: President, Chief Operating Officer, Provost, Dean of Learning Resources, Vice-President for Technology, Executive Director of Security & Safety, Assistant Director of Security & Safety, and I.T. Security Officer. Communications personnel in Security & Safety will provide periodic updates on the event via the emergency notification channels.

External communications during an emergency will be under the direction of the President or the designated Emergency Director. One official spokesperson will be designated, along with an alternate. The Public Relations Office will handle all public and media contacts. Follow-up information will be distributed using some or all identified communication systems.

The Clery Act also requires the College to provide Timely Warning Notices under certain circumstances. When an Emergency notification has already been implemented due to an immediate threat to health or safety, a Timely Warning Notice is not required based for the same circumstances.

Timely Warning Notices typically result from reports of serious crimes such as murder, manslaughter, robbery and sexual assaults. Notices may also be posted for other crime classifications as deemed necessary for the safety of the campus community.

The Executive Director of Security and Safety (or designee) determines whether to issue a timely warning in consultation with the President or the Chief Operating Officer (COO).

Timely Warning Notices are distributed to students and employees via the Omnilert system. The

Executive Director of Security and Safety (or designee) may supplement these notices with other methods on a case-by-case basis. Because community awareness is essential to effective crime reduction, the College will release information that students and other College community members can use to reduce their chances of becoming crime victims. Names of victims and witnesses are always withheld from timely warning messages.

The Office of Security and Safety may also issue safety alerts to campus community members, informing them of incidents/crimes impacting the campus community and/or surrounding areas. This information is disseminated to the campus community via several channels, including email, text messages, website postings, social media, on-campus computer screens, informational flyers, and during crime prevention presentations.

REPORTING OF CRIMINAL ACTIONS AND EMERGENCIES:

Community members, students, faculty, staff, and guests are encouraged to accurately and promptly report all crimes, emergencies, and safety-related incidents to the Office of Security and Safety.

Crimes should be reported to the Office of Security and Safety to assess the crime for distributing a potential timely warning notice, for disclosure in the annual crime statistics, and to address potential harm to the community. The Office of Security and Safety encourages reporting all crimes to the Office and the appropriate police agencies.

Reports can be made by calling the Office of Security and Safety by dialing 215-968-8911 or via extension 8911 from phones located on campus. Students and employees are encouraged to add this number to the contacts on their mobile devices for quick retrieval in an emergency.

Well-marked, blue-light emergency call boxes are also located on all campuses. The Newtown campus has call boxes. Two additional call boxes are located at the Lower Bucks Campus, and four at the Upper Bucks Campus. In addition to reporting emergencies and suspicious activity, call box users can request directions, an escort, evening shuttle pickup (Newtown only), or parking lot assistance.



Emergency call boxes are strategically located at each campus.

Reports may also be made in person by visiting Cottage 4 or approaching any security officer. Crimes or suspicious occurrences may be reported anonymously at <http://www.bucks.edu/tips> or directly to Security & Safety via the Omnilert app, available as a free download for iOS and Android devices.

All phone lines routed to Security and Safety are answered 24 hours a day by trained Security personnel. If needed, Security and Safety personnel will notify Bucks County emergency dispatchers regarding emergencies occurring on campus via the County's 911 system. A radio link with the Bucks County Communications Center allows the Office of Security & Safety to communicate directly with responding police, fire, and EMS personnel in an emergency.

To obtain information, request an escort, or inquire about any other security-related service, students should call 215-968-8394 or extension 8394 from campus phones or use the blue-light call boxes located at each campus.

Security personnel inspect the call boxes regularly to ensure that they are operative. In addition, an extensive surveillance video camera network deployed at all three campuses helps maintain a safe environment.

The Office of Security & Safety works closely with the Office of Student Engagement and the Physical Plant department to ensure a safe environment for higher education. The Newtown Township Police Department, Bristol Township Police Department, Pennridge Regional Police Department, Tyler State Park Rangers, local fire departments, and ambulance corps are also available to support the mission of the Office of Security & Safety.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES:



President Ganther and Cabinet members participated in an emergency management tabletop exercise based on realistic scenarios in March, 2023.

Security & Safety coordinates tests of the College's emergency notification/evacuation systems at least once per semester. Tests include some or all of the following: text messages, email, social media, desktop, and large-screen alert systems, fire alarm systems, and the College's home page.

In addition to numerous activations throughout the year for weather events and other emergencies, the alert system is tested during Spring and Fall semesters. Tests are typically unannounced, and follow-up with the campus community is conducted afterward. Tests will provide a link to additional emergency resources located on

the Security & Safety website at: <https://www.bucks.edu/resources/security/>

The College will follow the steps outlined in its Emergency Plan if evacuation is required. Students and employees will be directed via emergency campus alerts to seek shelter or, if necessary, evacuate and avoid specified hazardous areas on campus. Security personnel, assisted by local police, will direct the evacuation process and traffic flow exiting campus.

To prepare for potential emergencies, Security & Safety regularly works with local police agencies to ensure that police responders are familiar with our campuses. The College also participates in emergency drills with local public safety and public health authorities. In June, 2023, K-9 officers from all parts of Bucks County gathered at the Epstein Campus for a training exercise.

In March, 2023, President Ganther and Cabinet members participated in a tabletop exercise which was designed to enhance emergency awareness and preparedness among campus leadership.



Police from Bucks County departments conducted K-9 training at the Epstein Campus in June, 2023.

ALCOHOL POLICY:

The College actively discourages the irresponsible use of alcohol. In compliance with Pennsylvania laws and the Drug-Free Schools and Communities Act, the College does not condone the consumption of alcoholic beverages by students or their guests on campus. The College will establish reasonable procedures to ensure students know their legal obligations. Inappropriate behavior involving furnishing or consuming alcoholic beverages will result in disciplinary proceedings and penalties.

The College recognizes and cooperates with law enforcement authorities in their enforcement efforts relating to the illegal consumption or possession of alcoholic beverages. It will seek to educate students about laws on the use, consumption, possession, and abuse of alcoholic beverages (see Appendix D for additional information on penalties).

CONTROLLED SUBSTANCE POLICY:

Illegal possession, manufacture, distribution, or use of drugs or narcotics by students constitutes unacceptable conduct. Students involved in such activities are subject to disciplinary measures by the College. Moreover, under Pennsylvania law, those who possess a small amount of marijuana (30 grams or less) are guilty of a misdemeanor. Selling marijuana and illegally possessing or distributing any other type of drug is a felony which carries more severe penalties (see Appendices B and C for additional information on federal and state penalties). The Office of Security and Safety will report drug law violations to local police.

It is the policy of Bucks County Community College to maintain a drug-free workplace. Illegal possession, use, manufacture, or distribution of drugs or narcotics by employees constitutes unacceptable conduct. It makes such employees subject to the College's disciplinary procedures, up to and including termination.



Officer Pinky Benedick offers safety tips to students at the Epstein Campus during Crime Prevention Month, October, 2022.

This summary aims to provide students and employees of the College with general information on applicable laws. Although every effort has been made to provide accurate information at the time of printing, this information can be superseded by statutory updates. Those with specific legal questions are encouraged to consult with an attorney.

All Security & Safety officers carry and are trained in the use of Narcan. This medication can reverse the effects of an opioid overdose.

The College's Drug and Alcohol Prevention Program includes information on criminal law penalties for drug violations. This information is included in Appendix E and may also be viewed at:

<https://www.bucks.edu/media/bcccmcdialibrary/pdf/DrugAlcoholInfoSheets.pdf>.

ALCOHOL AND DRUG ABUSE SUPPORT SERVICES AND EDUCATION PROGRAMS:

Bucks County Community College's Counseling Services department employs a staff of licensed counselors available to students in crisis and for ongoing counseling, assessment, and referral. All counseling services are strictly confidential.

Students may refer themselves or be referred following alcohol or drug-related incidents. Students may also be referred by concerned faculty or administrators. Counseling staff assists the student by recommending off-campus assessment/treatment providers from which the student may choose.

A comprehensive list of substance abuse prevention programs presented by the College during 2022-2023 may be found in Appendix E.

SEXUAL ASSAULT PREVENTION PROGRAMMING:



Officer Brandy Strickland teaches self-defense techniques to women of the campus community during R.A.D. class.

Various programs offered by the College address sexual assault prevention and awareness. For example, the Office of Security & Safety has two staff members certified as Rape Aggression Defense (R.A.D.) system instructors. Security & Safety, in partnership with the Student Government Association, offers this valuable training, free of charge, to the women of the campus community.

In addition, the College provides programs to new students through various channels during the academic year. A listing of such programs for 2022-2023 is provided in Appendix F.

All new employees of the College must complete Title IX training after being hired, and must be recertified periodically.

SEXUAL ASSAULT, DOMESTIC OR DATING VIOLENCE, STALKING & GENDER-BASED MIS CONDUCT:

Bucks County Community College will act swiftly to protect the rights of all students and employees. Women or men who have been victims of sexual assault, domestic violence, dating violence, or stalking as defined by the Clery Act are protected by the policy commitment of Bucks County Community College to comply with applicable federal and state laws prohibiting sex or gender discrimination, unlawful retaliation, and sexual harassment. Furthermore, it is the policy of the College to prohibit conduct that constitutes sexually related crimes. The College expressly prohibits gender-based prohibited behavior as defined in this policy, which applies to all students, employees, faculty members, administrators, and trustees of the College, as well as contractors and vendors who may be performing work on behalf of the College.

The College will take immediate and appropriate action once it becomes aware of any act of gender-based prohibited conduct in any of its educational programs or activities. The College will act on any gender-based prohibited conduct complaint to investigate and resolve such complaints promptly and effectively. While the College does not limit the time frame for filing a complaint, it encourages complaints to be filed in as timely a manner as possible since the College's ability to investigate may be limited in cases in which a significant length of time has elapsed between an incident and the filing of a complaint. When reviewing a complaint, the standard of review utilized by the College shall be that of a preponderance of the evidence (i.e., whether the conduct complained of is more likely than not to have occurred).

During an investigation, the parties may be permitted to present witnesses and other evidence. The College's investigation will continue whether or not another agency or law enforcement is investigating the complaint, unless the College's investigation would impede such an investigation. If the College's investigation is delayed to allow a law enforcement investigation to proceed, the College will implement interim steps to ensure the victim's safety.

In cases involving allegations of sexual harassment or sexual violence between students, a judicial hearing consistent with the Student Code of Conduct will be conducted following the conclusion of any investigation into

the matter. Such proceedings will be held promptly, utilizing a fair and impartial process from the initial inquiry to the final result. During the hearing process, both accuser and accused will have the same opportunities to be accompanied by an advisor of their choice. However, the College may limit the advisor's role during the proceedings. The College may remove or dismiss advisors who become disruptive or who do not abide by the restrictions on their participation.

College employees who are involved in investigating or adjudicating complaints of sexual assault and gender-based misconduct have been trained and certified for such proceedings.

When it has been determined that a violation of policy occurred, the College will act promptly to eliminate the inappropriate conduct and prevent its recurrence. Additionally, the College will take appropriate action, which may include but is not limited to, a change in class or work schedules or assignments, mandatory training or suspension, imposing restrictions on contact between parties, providing safe on-campus transportation and/or a security escort to and from classes, leaves of absence, and increased monitoring of certain areas of the campus. Disciplinary measures may include reprimand, loss of privilege, suspension, expulsion, and/or immediate termination of employment.

Upon completion of the investigation, the individual who made the complaint and the individual against whom the complaint was made will be simultaneously advised of the results of the investigation in writing. Where a remedy is determined to be appropriate, both parties will be informed of the steps that will be taken to remedy the situation. Both parties will also be advised of the procedure to appeal the result of the institutional disciplinary proceeding and, subsequently, any change to the original result and the date upon which such results become final.

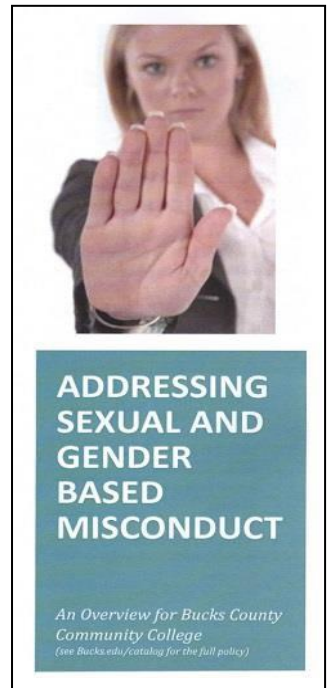
Following a report of sexual assault, sexual harassment, or other sexual misconduct, the College will provide interim support and reasonable protection against further acts of misconduct, harassment, or retaliation as needed, as well as provide services and resources to provide a safe educational and employment environment. The College will determine the necessity and scope of any interim measures pending the completion of the complaint process.

Depending on the facts and circumstances of the specific complaint, the College's Title IX Coordinator or designee will immediately contact appropriate agencies and organizations to effect immediate relief, care, and support for the complainant and/or the victim in any given case, including but not limited to:

1. The closest, competent healthcare facility
2. The police department and the Office of Security and Safety
3. Bucks County Community College Counseling Services
4. The Employee Assistance Program (EAP)

As an immediate priority, care will be taken to ensure the safety and well-being of the complainant and/or victim and to exercise all precautionary measures to prevent a repeat of the alleged incident of gender-based prohibited conduct. Accordingly, interim measures, such as a temporary suspension or leave of absence for the suspect, may be implemented by the College, pending a hearing on the matter.

In cases of sexual violence, domestic violence, dating violence, or stalking, regardless of where the incident occurred, assistance is available 24 hours a day by calling Security and Safety at 215-968-8911 or local police by dialing 911.



Following such a report, the Title IX Coordinator or designee will inform the complaining victim of the right to file a criminal complaint with applicable law enforcement authorities. The Coordinator (or designee) shall make known and available to the complaining victim information related to available support services and medical and counseling resources as applicable.

A complainant wishing to pursue a criminal complaint is encouraged to report to local law enforcement. The Office of Security and Safety will help facilitate this contact if requested. Law enforcement will then conduct a criminal investigation that typically involves gathering evidence and interviewing the victim, potential witnesses, and suspects. Police and the Bucks County District Attorney's Office will, based on the results of the investigation, determine whether the case should be referred for prosecution. Absent compelling circumstances, the College will typically not file a police report without the victim's consent.

The Office of Security and Safety encourages all victims to seek assistance from a medical provider and law enforcement as soon as possible after an incident of sexual misconduct. This option can provide physical safety and emotional support to the victim. If necessary, it is the best option to ensure medical care and may assist in an investigation by preserving potential evidence.

Security and Safety will offer to escort any student or employee to a safe place, arrange for transportation to the hospital, assist in coordination with law enforcement, and provide written information about the College's Gender-Based Misconduct policy as well as their rights and options whether the alleged misconduct occurred on college property or not.

Retaliation against any individual for making a complaint of a violation or alleged violation of this policy will not be tolerated. Any acts of retaliation will be subject to appropriate disciplinary action, such as but not limited to reprimand, change in work assignment, loss of privilege, mandatory training or suspension/expulsion, and/or immediate termination.

Safe and positive options for bystander intervention are presented to students during campus sexual health conferences. Additional material is provided during a required class for new students and during orientation. Information on bystander intervention is also available on the Bucks County Community College website at: bucks.edu/resources/counseling/titleix/bystander/.

Training for new students includes information on risk reduction strategies to reduce the likelihood of sexual assault and overcome bystander inaction. Information about risk reduction is never presented in a manner that encourages victim blaming. The College's Bystander Intervention strategies are listed in Appendix J.

RIGHTS OF VICTIMS

Based on their needs, victims may seek a Protection From Abuse order (PFA), a Sexual Violence Protection Order (SVPO), or a Protection from Intimidation Order from the Bucks County Court of Common Pleas or another court with jurisdiction. Petitions for such court orders must be filed with the Bucks County Prothonotary's Family Court Office, 100 North Main Street, Doylestown, PA (215-348-6822) <https://www.buckscounty.gov/597/Protection-From-Abuse>.

Victims do not need a lawyer to seek a protective order. The petition to the court can be filed *Pro Se* (which means for yourself). Free assistance with the required forms is available from A Woman's Place-Legal Advocacy Program 215-348-0445 or Legal Aid of Southeastern Pennsylvania (215) 340-1818. The Doylestown Legal Aid office is located at 224 N. Main St., Doylestown, PA 18901. An attorney will represent victims in court free of charge through a cooperative effort of the Legal Aid of Southeastern Pennsylvania and the Bucks County Bar Association. Victims may also contact A Woman's Place at 1-800-220-8116 if they need shelter, want to arrange for someone to accompany them to the court hearing, or want legal guidance and information.

When a court issues a protective order, a copy of the order should be filed with Security & Safety and the local police department(s) with jurisdiction over places frequented by the victim such as home, school, and work. While Bucks County Community College does not have the authority to issue protective orders with the force of law, suspects in sexual assault investigations may be removed from campus through temporary suspensions or leaves of absence pending a hearing.

Preserving the victim's privacy and confidentiality in such cases is paramount. While all crimes, including those alleging gender-based misconduct, must be reported by the College in the Annual Security Report and Daily Crime Log, no personally identifying information is ever included. Nor are Security and Safety's investigative reports made publically available.

In addition, the College will maintain as confidential any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the College to provide those accommodations or protective measures. In some cases, the College may need to disclose some information about a victim to a trusted third party to provide necessary accommodations or protective measures promptly. The Executive Director of Security & Safety will determine which information may be disclosed and to whom. This decision will typically involve consultation with other college officials such as the Title IX Coordinator, Executive Director of Human Resources, Dean of Students, or Solicitor. To minimize the risk to the victim's confidentiality, careful consideration will be given to who may have access to this information. Victims will be informed of such disclosures, including which information will be shared, with whom it will be shared, and why.

The College will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the larger community. As of the Fall, 2023 semester, these include services within the College such as Counseling Services (215-968-8189), Accessibility Office (215-968-8182), and Employee Assistance Program (HealthAdvocate.com). External resources include A Woman's Place (24-hour hotline - 800-220-8116 or Awomansplace.org), Network of Victim Assistance (24-hour hotline - 800-675-6900 or NovaBucks.org), Legal Aid of Southeastern Pennsylvania (215-340-1818), A Woman's Place-Legal Advocacy Program (215-348-0445), and National Immigrant Justice Center (ImmigrantJustice.org).

The College must comply with a student's reasonable request for an academic situation change following an alleged sex offense. The College will provide written notification to students about how to request changes to academic, transportation, and working situations or protective measures. Such accommodations or protective measures will be provided if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the Office of Security and Safety or local law enforcement. The College is committed to the idea that protective measures should minimize the burden on the victim. The Title IX Coordinator will make decisions regarding accommodations for victims in consultation with other college officials.

Information regarding the process of student disciplinary proceedings may be found at bucks.edu/policy/codeofconduct/. Generally, in consultation with other college officials, the Title IX Coordinator will decide which type of proceeding will be used in cases involving a student perpetrator. Employee disciplinary proceedings are coordinated through the Office of Human Resources and reflect provisions of various collective bargaining agreements. Employees are subject to the College's Gender-Based Misconduct policy with penalties up to and including suspension and termination of employment.

The College's Chief Diversity, Equity, and Inclusion Officer, Kevin Antoine, JD, serves as Title IX Coordinator and may be reached at (215) 968-8093 or by email at: kevin.antoine@bucks.edu.

Ensuring that personnel are current on the proper handling of sexual assault investigations is a priority

for the College. For that reason, in May 2021, the Office of Security & Safety hosted the two-day seminar “*Sexual Assault on Campus: A Trauma-Informed Response*.” This valuable training was attended by members of Security and Safety and campus police, campus security, and student affairs professionals from the greater Philadelphia region and beyond. In addition, the Executive Director was certified as a Title IX Investigator in 2022.

SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION:

The federal Campus Sex Crimes Prevention Act requires higher education institutions to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student.

In the Commonwealth of Pennsylvania, information regarding registered sex offenders subject to community notification may be obtained from a community member's local municipal police agency or the Pennsylvania State Police. In Newtown, Bristol, and Perkasie, where our three campuses are located, information regarding registered sex offenders who are subject to community notification may be obtained at the respective local police departments, at any Pennsylvania State Police barracks, or online at www.pameganslaw.state.pa.us.

ACCESS TO CAMPUS FACILITIES:



Off. Akwasi Osei patrols the Newtown Campus.

Most campus buildings and facilities are accessible to campus community members, guests, and visitors during regular business hours. Faculty and staff who require access during non-duty hours should notify Security & Safety. Department heads should submit authorized entry lists to Security and Safety for personnel assigned to their respective departments with special access needs. Security Officers regularly patrol academic and administrative buildings.

The College has no student residential facilities, and no officially-recognized student organizations maintain off-campus buildings.

MAINTENANCE AND SECURITY OF CAMPUS FACILITIES:

Bucks County Community College maintains a strong commitment to campus safety and security, including proper oversight of facility issues that may impact the campus community's safety.

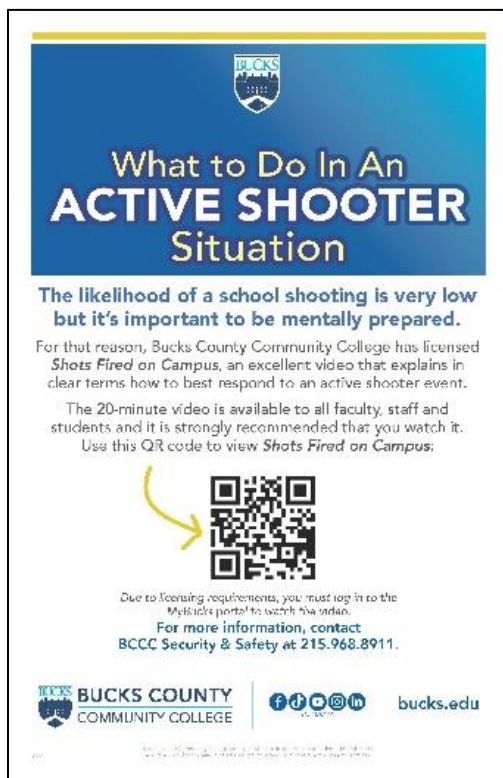
Exterior lighting, for example, is an essential environmental component of an effective crime prevention program. Visual inspections and surveys of exterior and interior campus lighting are regularly conducted by security officers. Lighting problems are documented and reported to the Physical Plant department for repair.

Security officers also inspect doors on campus to ensure that locks are working correctly. Exterior doors on all academic and administrative buildings on campus are locked and secured every evening.

Security & Safety officers actively patrol parking lots and other public areas. Such patrols increase visibility and act as a deterrent to potential criminal activity. Security personnel conduct detailed facility safety audits upon request from the respective departments. These audits and inspections include all college-owned buildings, facilities, storage areas, and other areas owned or controlled by the College. Any observed discrepancies are reported to the appropriate campus departments for follow-up and correction.

SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS:

The Office of Security and Safety strives to prevent crimes from occurring instead of merely reacting to reports of crimes that have already happened. The design of the Office's crime prevention program focuses on minimizing criminal opportunities on campus and creating an atmosphere in which students and employees become more aware of their security and the security of others.



The Office of Security & Safety provides crime prevention and personal safety information to students through a variety of channels, including campus posters like the one above.

Crime prevention programs offered by Security & Safety include a campus escort service, an on-demand video that teaches students and employees how to respond in an active shooter situation, printed crime prevention materials, R.A.D. sexual assault prevention training (offered each semester for female students and staff); poster campaigns on crime prevention topics; security & facility surveys; and social media messaging. The College uses social media, including Facebook, for multiple messages per semester on various crime prevention and safety-related topics. Social media is also used to promote the College's emergency alert system.

In addition, the Executive Director and Assistant Director conduct annual liaison meetings with representatives of the Student Government Association. The Office of Security & Safety also enhances campus safety by participating in professional organizations such as the International Association of Campus Law Enforcement Administrators, Northeast Colleges and Universities Security Association, Police Chief's Association of Bucks County, Philadelphia Electronic Crimes Task Force, and the National Safety Council.

The Office of Security and Safety's approach to crime prevention mirrors the community policing philosophy to engage with students, faculty, and employees in a joint effort to ensure that Bucks County Community College is a safe place to learn and grow.

MISSING/RUNAWAY PERSON(S):

While Bucks County Community College does not maintain student residential facilities, missing person reports are still considered priority investigations. When Security and Safety receive notification that a person is missing from campus, immediate efforts are made to locate the individual, including a thorough campus search. Specific response steps and notifications vary according to whether the individual is a student, non-student, adult, juvenile, or has particular circumstances which indicate they may be at elevated risk. A Security and Safety Supervisor, who will assume responsibility for the search efforts, is notified in all cases. The Executive Director will determine whether the circumstances require an alert to the campus community.

Based upon information gathered during the initial response, the Office of Security and Safety may request police to respond. Concurrently, certain college officials will be notified.

The following criteria may trigger immediate notification to the police:

1. The person reported missing has a physical or mental disability, thereby subjecting themselves or others to personal or immediate danger.
2. The person reported missing is/was in the company of another person under circumstances indicating their physical safety is in danger.
3. The person reported missing is missing under circumstances indicating the disappearance was not voluntary.
4. The person is less than 18 years of age.

"Suzanne's Law," requiring local police to notify the National Crime Information Center (NCIC) when someone between 18 and 21 is reported missing, was signed into law in 2003 as part of the national "Amber Alert" Bill. The federal law is named after Suzanne Lyall, a State University of New York at Albany student who has been missing since 1998. Previously, police were only required to report missing persons under 18. This new law is intended to encourage police to investigate immediately when college-age people disappear instead of waiting 24 hours. Upon closure of the missing person investigation, all parties previously contacted will be advised of the case status.



Off. Art Acosta on patrol at Newtown

CAMPUS CRIME AND PREPARATION OF THE ANNUAL SECURITY REPORT:

Bucks County Community College is committed to accurately reporting crimes on campus. The statistics are compiled from information contained within official Office of Security and Safety incident reports, Student Affairs, applicable police reports, and information received from officials of the College with significant responsibility for student activities. To this end, the College has trained its employees designated as Campus Security Authorities (CSA) under the Clery Act regarding their duty to report all crimes to the Office of Security and Safety for inclusion in the annual disclosure of crime statistics.

Beginning in 2014, available data for Domestic Violence, Dating Violence, and Stalking have been included, as mandated by the Violence Against Women Reauthorization Act of 2013. The College will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code) or non-forcible sex offense the results of any disciplinary proceeding conducted by the College against the alleged perpetrator(s). In the case of an alleged victim who is deceased due to such a crime, the next of kin shall be treated as the alleged victim for this purpose.

FOR ADDITIONAL INFORMATION CONTACT:

1. Executive Director of Security and Safety: (215) 968-8394
2. Chief Operations Officer (COO): (215) 968-8300
3. Provost: (215) 968-8048
4. Dean of Students: (215) 968-8139
5. Chief Diversity, Equity & Inclusion Officer: (215) 968-8093

BUCKS COUNTY COMMUNITY COLLEGE CRIME STATISTICS

2020 – 2022

TABLE 1

The Pennsylvania College and University Security Information Act mandates the release of crime statistics and rates to matriculated students and employees. The listed index rate is per 100,000 population. Campus crime rates for this report are computed using the student population figure for the start of the Fall semester (in 2022, this figure was 5627).

Calendar Years	2020		2021		2022	
	ACTUAL	INDEX	ACTUAL	INDEX	ACTUAL	INDEX
Part I Offenses						
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	1	17.49	0	0
Theft - Larceny	6	89.05	2	34.98	4	71.08
Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
TOTAL	6	89.05	3	52.47	4	71.08
Part II Offenses						
Other Assault	0	0	2	34.98	0	0
Forgery	0	0	0	0	0	0
Counterfeiting	0	0	0	0	0	0
Fraud	0	0	0	0	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property	0	0	0	0	0	0
Vandalism	3	44.52	3	52.47	5	88.85
Weapons	0	0	0	0	0	0
Prostitution	0	0	0	0	0	0
Other Sex Offenses	0	0	0	0	0	0
Drug Abuse Violations	2	29.68	2	34.98	4	71.08
	0	0	0	0	0	0
Family Offenses	0	0	1	17.49	0	0
Driving under the Influence	0	0	0	0	0	0
Liquor Law	1	14.84	1	17.49	0	0
Drunkenness	0	0	0	0	0	0
Disorderly Conduct	1	14.84	2	34.98	3	53.31
Vagrancy	0	0	0	0	0	0
All Others	0	0	5	52.47	0	0
TOTAL	7	103.89	16	279.84	12	213.24
These statistics reflect the incidents reported to the Office of Security and Safety. The figures do not indicate actual criminal prosecutions, student judicial actions, or the results of either.						

NOTES: In 2021, one incident of vandalism targeted national origin. In 2022, one incident of vandalism targeted ethnicity.

BUCKS COUNTY COMMUNITY COLLEGE CRIME STATISTICS

2020-2022

TABLE 2

	On-Campus Newtown			On-Campus UBC-Perkasie			On-Campus LBC-Bristol			Non-Campus Property			Public Property			TOTALS		
Calendar Years	'20	'21	'22	'20	'21	'22	'20	'21	'22	'20	'21	'22	'20	'21	'22	'20	'21	'22
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft	6	0	4	0	0	0	0	2	0	0	0	0	0	0	0	6	2	4
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violations – Arrests	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Drug-Related Violations – Arrests	0	0	0	0	0	0	0	0	0	0	1	4	0	0	0	0	1	4
Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Violations – Referrals **	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug-Related Violations- Referrals **	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession Referrals **	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes ***	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	1
Domestic Violence++	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence++	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking++	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**** REFERRALS FOR CAMPUS DISCIPLINARY ACTION:**

In addition to arrests, the Clery Act requires the disclosure of persons referred for campus disciplinary action for liquor law violations, drug-related violations, and weapons possession. Because of the seriousness with which Bucks County Community College treats such offenses, students considered to violate liquor or drug laws or applicable college policies are referred to the Student Life Office for disciplinary action, ranging from a written warning to expulsion.

*** Number of reported crimes listed above or other crimes involving bodily injury to any person that manifested evidence that the victim(s) were intentionally selected because of their actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

++ Statistics presented in compliance with the Violence Against Women Reauthorization Act.

Bucks County Community College

Race, Gender, and Religion-Based Incidents

TABLE 3

Crime	2022 Total	Race	Gender	Religion	Sexual Orientation	Ethnicity	Disability	Gender Identity	National Origin
Murder	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Sex offenses:	0	0	0	0	0	0	0	0	0
Forcible	0	0	0	0	0	0	0	0	0
Non-forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Other crimes involving Bodily Injury	0	0	0	0	0	0	0	0	0
Other crimes with no Bodily Injury	1	0	0	0	0	1	0	0	0

Crime Statistics recorded in compliance with the Jeanne Cleary Disclosure of Campus Security Policy & Campus Crime Statistics Act, Section 485 (f) (20 USC 1092 (f) as amended 1998 and the State Board of Education, College, and University Security Information Act (Act 73 of 1988).

The Annual Security Report is prepared per 20 USC 1092 (f) (7), Section 485 (f), Campus Security Policy and Campus crime statistics as amended, and Pennsylvania Law 448, No. 73 as amended.

APPENDIX A

Federal Bureau of Investigation Uniform Crime Reporting/National Incident-Based Reporting System Crime Definitions

Excerpted from the Implementing Regulations of the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" (originally the Campus Security Act) originally published in the Federal Register on April 29, 1994 (Vol. 59, No. 82) and November 1, 1999 (Vol 64, No. 210).

The following definitions will be used to report the crimes listed in 34 CFR sec. 668.46 (previously 668.47) per the Federal Bureau of Investigation's Uniform Crime Reporting Program. The definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, weapon law violations, drug abuse violations, and liquor law violations are excerpted from the Uniform Crime Reporting Handbook. The definitions of forcible and non-forcible sex offenses are excerpted from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Handbook.

Crime Definitions From the Uniform Crime Reporting Handbook:

Arson - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence - The killing of another person through gross negligence.

Criminal Homicide-Murder and Non-negligent Manslaughter - The willful (non-negligent) killing of one human being by another.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used, which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary - The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft - The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

Weapon Law Violations - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations - Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives, marijuana, synthetic narcotics, and dangerous non-narcotic drugs.

Liquor Law Violations - The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Sex Offenses Definitions From the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program:

Sex Offenses-Forcible - Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. Forcible Rape-The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical

incapacity (or because of his/her youth).

B. Forcible Sodomy-Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault With An Object-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Nonforcible:

Unlawful, nonforcible sexual intercourse.

A. Incest-Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape-Nonforcible sexual intercourse with a person who is under the statutory age of consent.

Source: Federal Register, April 29, 1994, Vol. 59, No. 82; Federal Register, November 1, 1999, Vol. 64, No. 210.

This information is provided as a part of Bucks County Community College's continuing commitment to safety and security on campus in compliance with the College and University Security Information Act of Pennsylvania and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Concerns, questions, or complaints related to this document or the applicable statutes should be directed to the Executive Director of Security and Safety by mail at Bucks County Community College 275 Swamp Rd. Newtown, PA 18940, or telephone at (215) 968-8394.

APPENDIX B – FEDERAL DRUG LAW VIOLATION PENALTIES

FEDERAL TRAFFICKING PENALTIES—

DRUG/SCHEDULE	QUANTITY	PENALTIES	QUANTITY	PENALTIES	
Cocaine (Schedule II)	500–4999 grams mixture	First Offense: Not less than 5 yrs, and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual.	5 kgs or more mixture	First Offense: Not less than 10 yrs, and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual.	
Cocaine Base (Schedule II)	28–279 grams mixture		280 grams or more mixture		
Fentanyl (Schedule II)	40–399 grams mixture		400 grams or more mixture		
Fentanyl Analogue (Schedule I)	10–99 grams mixture		100 grams or more mixture		
Heroin (Schedule I)	100–999 grams mixture		1 kg or more mixture		
LSD (Schedule I)	1–9 grams mixture	Second Offense: Not less than 10 yrs, and not more than life. If death or serious injury, life imprisonment.	10 grams or more mixture	Second Offense: Not less than 20 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.	
Methamphetamine (Schedule II)	5–49 grams pure or 50–499 grams mixture		50 grams or more pure or 500 grams or more mixture		2 or More Prior Offenses: Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
PCP (Schedule II)	10–99 grams pure or 100–999 grams mixture		100 gm or more pure or 1 kg or more mixture		
PENALTIES					
Other Schedule I & II drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	First Offense: Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than life. Fine \$1 million if an individual, \$5 million if not an individual.			
Flunitrazepam (Schedule IV)	1 gram	Second Offense: Not more than 30 yrs. If death or serious injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.			
Other Schedule III drugs	Any amount	First Offense: Not more than 10 years. If death or serious injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual.			
All other Schedule IV drugs	Any amount	Second Offense: Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.			
	Other than 1 gram or more	First Offense: Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.			
Flunitrazepam (Schedule IV)	Other than 1 gram or more	Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.			
All Schedule V drugs	Any amount	First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.			
		Second Offense: Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.			

APPENDIX B (continued)

FEDERAL TRAFFICKING PENALTIES—MARIJUANA—

DRUG	QUANTITY	1st OFFENSE	2nd OFFENSE *
Marijuana (Schedule I)	1,000 kg or more marijuana mixture; or 1,000 or more marijuana plants	Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual.	Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.
Marijuana (Schedule I)	100 kg to 999 kg marijuana mixture; or 100 to 999 marijuana plants	Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual.	Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.
Marijuana (Schedule I)	More than 10 kgs hashish; 50 to 99 kg marijuana mixture More than 1 kg of hashish oil; 50 to 99 marijuana plants	Not less than 20 yrs. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine \$1 million if an individual, \$5 million if other than an individual.	Not less than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.
Marijuana (Schedule I)	Less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight) marijuana plants; 1 to 49 marijuana plants;	Not less than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual	Not less than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual
Hashish (Schedule I)	10 kg or less		
Hashish Oil (Schedule I)	1 kg or less		

*The minimum sentence for a violation after two or more prior convictions for a felony drug offense have become final is a mandatory term of life imprisonment without release and a fine up to \$20 million if an individual and \$75 million if other than an individual.

APPENDIX C – PENNSYLVANIA DRUG LAW VIOLATION PENALTIES

Pennsylvania Marijuana Possession Penalties

Possession of Marijuana (pot) Penalties in PA are as follows:

- For 30 grams or less, you are facing misdemeanor charges of up to 30 days in jail, and a fine of \$500.
- For possession of more than 30 grams, the penalties go up to 1 year in jail and \$5000 in fines. Automatic six month loss of license.
- If you are a first time marijuana offender, it is possible to get probation without a verdict. For second (2nd) offense possession charges, or multiple subsequent offenses, the penalties may double.
- If you have more than 30 grams of marijuana, you run the risk of being charged with possession with intent to deliver or distribute in many cases.

Pennsylvania Drug Possession Penalties

Possession of other Controlled Substances Penalties (Heroin, Cocaine, LSD/Acid, Ecstasy/MMDA, Meth, and prescription drugs including Vicodin and Oxycontin or illegal steroids)

- Up to one year in prison, and/or a \$5,000 fine first (1st) offense.
- Up to two years in prison for a second (2nd) offense.
- Up to three years in prison for a third (3rd) offense.
- Possession of more than five grams of crack (cocaine) may be subject to a minimum penalty of 5 years in prison.

Possession of Drug Paraphernalia, or Selling/distributing Marijuana

- Up to 1 year in jail and/or a fine of up to \$2500.
- For selling to a minor, under Pennsylvania Drug laws, it can be a felony charge of up to 2 years in jail and a \$5000 fine.

APPENDIX D – PENNSYLVANIA UNDERAGE DRINKING PENALTIES

PA CRIMES CODE § 6308. Purchase, consumption, possession, or transportation of liquor or malt, or brewed beverages.

(a) Offense defined.--A person commits a summary offense if he, being less than 21 years of age, attempts to purchase, purchases, consumes, possesses, or knowingly and intentionally transports any liquor or malt or brewed beverages, as defined in section 6310.6 (relating to definitions). For the purposes of this section, it shall not be a defense that the liquor or malt or brewed beverage was consumed in a jurisdiction other than the jurisdiction where the citation for underage drinking was issued.

(b) Penalty.--A person convicted of violating subsection (a) may be sentenced to pay a fine of not more than \$500 for the first violation and not more than \$1,000 for the second and each subsequent violation.

APPENDIX E – DRUG AND ALCOHOL ABUSE PREVENTION PROGRAMS

2021-2023 Drug-Free Schools and Community Act- Counseling and Wellness Activities

Spring 2021

- Talk About It Tuesdays Counseling Series. The following session had a drug and alcohol/responsible use component.
 - o February 9, 2021 - 9th-The Winter Blues
 - o March 9, 2021- Is School Stressing you out?
 - o April 6, 2021 -Healthy Relationships

Summer 2021

- June 3, 2021 - Mental Health First Aid Training (Faculty of the Future Pre-Conference Training)
 - o Training module on substance use
 - o Learning Objectives: Participation in MHFA has shown that Mental Health First Aid: 1) improves participant's mental health, 2) increases understanding of mental health issues and treatments, 3) connects more people with care, and 4) reduces stigma.
- July 22, 2021 - Mental Health First Aid Training (Faculty and staff training that includes a module on substance use)
 - o Learning Objectives: Participation in MHFA has shown that Mental Health First Aid: 1) improves participant's mental health, 2) increases understanding of mental health issues and treatments, 3) connects more people with care, and 4) reduces stigma.
- August 12, 2021- Mental Health First Aid Training (Faculty and staff training that includes a module on substance use)
 - o Learning Objectives: Participation in MHFA has shown that Mental Health First Aid: 1) improves participant's mental health, 2) increases understanding of mental health issues and treatments, 3) connects more people with care, and 4) reduces stigma.

Fall 2021

- November 16, 2021- The Trevor Project's CARE Training
 - o Trevor's approach to LGBTQ allyship is informed by our expertise in suicide prevention and identifies the real-life mental health challenges youth face when they lack affirming support systems. (includes substance use
 - o In providing education, facilitating group dialogue, and sharing real-life tools, our Ally Training is designed to increase understanding and action-oriented allyship that promote positive mental health outcomes for all LGBTQ young people.
- Creation of Drug and Alcohol Information Flyer for Students
 - o Distributed at all campus locations and is available in Student Services
- Talk About It Tuesdays Counseling Series. The following session had a drug and alcohol/responsible use component.
 - o October 5, 2021- Is School Stressing You Out?!
 - o October 12, 2021- How Much Stress Can You Take?!

Spring 2022

- April 5, 2022 - Sexual Health Conference- Bucks County PUSH (UBC)
 - o Student learning objective: How substance abuse can increase risky sexual behaviors
 - o Student Learning Outcome: How substance abuse can increase violence or be used as coping after violence occurs.

Fall 2022

Full Fall Semester- College 101 Student Seminar – Title IX and Alcohol & Drugs Modules piloted.

Talk About It Tuesdays Counseling Series. The following session had a drug and alcohol/responsible use component.

- September 13, 2022- Is School Stressing You Out?!
- October 25, 2022- Healthy Coping Skills for Uncomfortable Emotions
- November 22, 2022- Self-Care 101
- October 27, 2022 - Sign the pledge to stop the stigma against mental health.
-

Spring 2023

Full Fall Semester- College 101 Student Seminar – Title IX and Alcohol & Drugs Modules piloted.

- April 5, 2023 - Sexual Health Conference- Bucks County PUSH (UBC)
 - o Student learning objective: How substance abuse can increase risky sexual behaviors
 - o Student Learning Outcome: How substance abuse can increase violence or be used as coping after violence occurs.

APPENDIX F - SEXUAL ASSAULT PREVENTION & AWARENESS PROGRAMS 2022-2023

SEXUAL VIOLENCE EDUCATION 2022-2023 ACTIVITIES										
Activity	Discussion of Sexual Violence	Discussion of Consent	Discussion of Drug & Alcohol Facilitated Sexual Behavior	Info on risk education and personal – protection	Info on where & how to get assistance	Possibility of pregnancy and transmission of sexual diseases	Intro of members of community who may be of assistance	Promise of discretion & dignity	Promise of confidentiality	Follow-up programs, lectures, videos and other materials related to sexual violence
Post New Student Orientation	X	X	X	X	X		X	X	X	
COLL101	X	X	X	X	X		X	X	X	X
Sexual Violence Victims' Brochure				X	X		X	X	X	X
Webpages				X	X		X	X	X	X
It's On Us Bucks Campaign	X	X		X	X					X
Sexual Violence Awareness Month	X	X	X	X	X	X	X		X	X
Live Safe App Campaign (being phased out – new tool beginning Summer 2022)				X	X					X
Brochures on Safety, Health, Domestic Violence			X	X		X	X			X
Portal messages to Students & Employees					X		X			X

APPENDIX G - DEFINITIONS RELATED TO GENDER-BASED MISCONDUCT

- 1.) **Sexual Assault:** The Commonwealth of Pennsylvania defines the offense of Sexual Assault as follows: *“Except as provided in section 3121 (relating to rape) or 3123 (relating to involuntary deviate sexual intercourse), a person commits a felony of the second degree when that person engages in sexual intercourse or deviate sexual intercourse with a complainant without the complainant’s consent.”* Source: Title 18, Section 3124.
- 2.) **Stalking:** The Commonwealth of Pennsylvania defines the offense of Stalking as follows: *“A person commits the crime of stalking when the person either: (1) engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or (2) engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.”* Source: Title 18, Section 2709.
- 3.) **Domestic Violence:** The Commonwealth of Pennsylvania defines the term “abuse of family” as follows: *“The occurrence of one or more of the following acts between family or household members, sexual or intimate partners or persons who share biological parenthood: (1) Attempting to cause or intentionally, knowingly or recklessly causing bodily injury, serious bodily injury, rape, involuntary deviate sexual intercourse, sexual assault, statutory sexual assault, aggravated indecent assault, indecent assault or incest with or without a deadly weapon. (2) Placing another in reasonable fear of imminent serious bodily injury. (3) The infliction of false imprisonment pursuant to 18 Pa.C.S. § 2903 (relating to false imprisonment). (4) Physically or sexually abusing minor children, including such terms as defined in Chapter 63 (relating to child protective services). (5) Knowingly engaging in a course of conduct or repeatedly committing acts toward another person, including following the person, without proper authority, under circumstances which place the person in reasonable fear of bodily injury. The definition of this paragraph applies only to proceedings commenced under this title and is inapplicable to any criminal prosecutions commenced under Title 18 (relating to crimes and offenses).”* Source: Title 23, Section 6102.
- 4.) **Consent:** The Commonwealth of Pennsylvania does not formally define “consent.” Bucks County Community College’s Gender-Based Misconduct policy defines consent as follows: *“Consent is an explicitly communicated, reversible mutual agreement in which all parties are capable of making a decision. Consent is informed, voluntary, and actively given. Consent exists when all parties exchange mutually understandable affirmative words or behavior indicating their agreement to participate voluntarily in sexual activity. The following is intended to further clarify the meaning of consent:*
 - *Each participant in a sexual encounter must obtain consent for all sexual activities. Consent to one form of sexual activity does not constitute consent to engage in all forms of sexual activity.*
 - *Consent consists of an outward demonstration indicating that an individual has freely chosen to engage in sexual activity. Relying on non-verbal communication can lead to misunderstandings.*
 - *Consent may not be inferred from silence, passivity, lack of resistance or lack of an active response alone. A person who does not physically resist or verbally refuse sexual activity is not necessarily giving consent.*
 - *If at any time it is reasonably apparent that either party is hesitant, confused, or unsure, both parties should stop and obtain mutual verbal consent before continuing such activity.*
 - *Consent may be withdrawn by either party at any time. Withdrawal of consent must also be outwardly demonstrated by words or actions that clearly indicate a desire to end sexual activity. Once withdrawal of consent has been expressed, sexual activity must cease.*
 - *An individual who is physically incapacitated from alcohol or other drug consumption (voluntarily or involuntarily) or is unconscious, unaware, or otherwise physically impaired is considered unable to give consent. For example, one who is asleep or passed out cannot give consent.*
 - *Individuals with a previous or current intimate relationship do not automatically give either initial or continued consent to sexual activity. Even in the context of a relationship, there must be mutually understandable communication that clearly indicates a willingness to engage in sexual activity.*
 - *Consent is not effective if it results from the use or threat of physical force, intimidation, or coercion, or any other factor that would compromise an individual’s ability to exercise his or her own free will to choose whether or not to have sexual contact. In addition, a person is incapable of giving consent if he/she is incapacitated.”*
Source: BCCC Board of Trustees Policy 1.14 Gender-Based Misconduct.
- 5.) **Dating Violence:** Bucks County Community College’s Gender-Based Misconduct policy defines dating violence as follows: *“Intimate partner violence is also sometimes known as dating violence, domestic violence, or relationship violence. The College recognizes that sexual assault, sexual exploitation, sexual harassment, stalking, and retaliation may all be forms of intimate partner violence when committed by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant. In general, intimate partner violence includes physically, sexually, and/or psychologically*

abusive behavior that arises in the form of a direct violent act, or indirectly as acts that expressly or implicitly threaten violence. Intimate partner violence also occurs when one partner attempts to maintain power and control over the other through one or more forms of abuse, including sexual, physical, verbal, or emotional abuse.” Source: BCCC Board of Trustees Policy 1.14 Gender-Based Misconduct.

Addressing Sexual and Gender Misconduct

Bucks County Community College is committed to providing a place of work and study free of intimidation, exploitation, discrimination, or violence. Respect for the individual is a core value of the college.

What is Gender-Based Misconduct?

- Sex or Gender Discrimination
- Sexual Harassment
- Sexual Violence
- Sexual Misconduct
- Sexual Exploitation
- Stalking
- Unwelcome Conduct – When a person is so impaired or incapacitated as to be incapable of requesting or inviting the conduct, conduct of a sexual nature is deemed unwelcome.
- Gender-based Harassment
- Intimate Partner Violence
- Coercion
- Unlawful Retaliation

If You Are a Victim

If you are a victim of sexual assault, sexual harassment or other sexual misconduct, the College will:

- Provide interim support
- Reasonable protection against further acts of misconduct, harassment, or retaliation as needed,
- And will provide services and resources to provide a safe educational and employment environment.

****The college encourages students, faculty, staff and visitors to PROMPTLY report incidents.**

For the College

- Title IX Coordinator for the College: Dr. Patricia Brining, Executive Director, HR, 215-968-8091
- Deputy Coordinator: Matt Cipriano, Dir., Student Life & Athletics, 215-968-8255, matt.cipriano@bucks.edu

Personal Safety

Someone's behavior is, or has the potential to result in harm, speak up and share your concerns.

If you need assistance or to be escorted to your car, contact the Office of Security and Safety at 215-968-8395. Call boxes are located throughout the campus.

Emotional Support

Newtown Campus
Student Services Center
Charles E. Rollins Center, 215-968-8182

Upper Bucks Campus
Student Services Center
215-968-8182

Lower Bucks Campus
Student Services Center
215-968-8182

Network of Victim Assistance (NOVA)
1-800-675-6900,
novabucks.org

REMEMBER always be aware of your surroundings!



Bucks County Community College complies with applicable state and federal civil rights laws and does not discriminate in its educational programs, activities or employment practices.

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APPENDIX I - RESOURCES FOR STUDENTS AND EMPLOYEES

- A Woman's Place - 24-hour hotline: 800-220-8116 or Awomansplace.org
- A Woman's Place-Legal Advocacy Program: 215-348-0445
- Network of Victim Assistance: 24-hour hotline: 800-675-6900 or NovaBucks.org
- Bucks County Prothonotary's Family Court Office (Protective Orders): 215-348-6822 or buckscounty.gov/597/Protection-From-Abuse
- Legal Aid of Southeastern Pennsylvania: 215-340-1818
- National Immigrant Justice Center: ImmigrantJustice.org
- Bucks County Community College Counseling Services: 215-968-8189
- Bucks County Community College Accessibility Office: 215-968-8182
- Bucks County Community College Employee Assistance Program: HealthAdvocate.com
- Bucks County Community College Title IX Coordinator: Kevin Antoine, JD, 215-968-8093 or: kevin.antoine@bucks.edu
- Bucks County Community College Office of Security and Safety: 215-968-8911
- Bucks County Community College Emergency Alerts: Bucks.edu/alerts or text the word Bucks to 79516
- Bucks County Community College Anonymous Tips: Bucks.edu/tips
- Bucks County Community College: Student and Employee Parking Information: Bucks.edu/parking
- Bucks County Community College Student Code of Conduct: Bucks.edu/policy/codeofconduct
- Safe and positive options for bystander intervention: bucks.edu/resources/counseling/titleix/bystander/
- Bucks County Community College Omnilert app: Available for iOS and Android devices at no cost
- PA State Police Megan's Law Information: pameganslaw.state.pa.us

APPENDIX J – BYSTANDER INTERVENTION STRATEGIES

What is Bystander Intervention?

If you are a bystander or witness to a potentially harmful situation, consider the following steps toward taking action.

1. Notice the event along a continuum of actions
2. Consider whether the situation demands your action
3. Decide if you have a responsibility to act
4. Choose what form of assistance to use
5. Understand how to implement the choice safely

(Adapted from Darley and Latane, 1968)

- Always consider your safety. Determine if there are other sources of assistance to call, whether on or off-campus.
- Be a true friend. If someone's behavior is or has the potential to result in harm, speak up and share your concerns.

APPENDIX K - NEWTOWN CAMPUS GEOGRAPHY



APPENDIX L - GENE and MARLENE EPSTEIN CAMPUS AT LOWER BUCKS GEOGRAPHY



APPENDIX M - UPPER BUCKS CAMPUS GEOGRAPHY



APPENDIX N - LOWER BUCKS PUBLIC SAFETY TRAINING CENTER GEOGRAPHY

