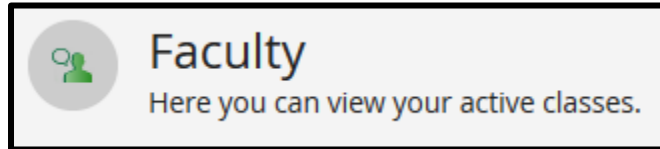


## Entering Final Grades in Self Service

1. Log into Self Service: <https://selfservice.bucks.edu/Student>
2. Click **Faculty**. Note: the Grades option is for your personal grades (if you have taken classes at Bucks)



3. Your class schedule will be listed on the Faculty page. Choose the course you wish to enter the grades for.

Fall Semester 2018	
Section	Times
<a href="#">VAFA-147-N83: Intro to Glassblowing</a>	W 6:00 PM - 10:30 PM 8/22/2018 - 12/13/2018
<a href="#">VAFA-148-N84: Glassblowing II</a>	Th 6:00 PM - 10:30 PM 8/22/2018 - 12/13/2018

4. Click the **Grading** tab, then click **Final Grade**.

### VAFA-147-N83: Intro to Glassblowing

Fall Semester 2018  
Newtown Campus

W 6:00 PM - 10:30 PM  
8/22/2018 - 12/13/2018  
3-D Arts Building, 010  
TBD

Roster **Grading**

Overview **Final Grade** 3rd Week Midterm

5. Under the **Final Grade** column, click the drop down menu for **Select grade** and choose an option. There is no save or submit button on this page and as such grades will automatically be saved after you choose them. When you have finished entering your grades, you can log out or close your browser.

