

2010-2011 Verification Form
BUCKS COUNTY COMMUNITY COLLEGE

INDEPENDENT
FINANCIAL AID OFFICE

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of you and your parent(s)' 2009 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR). Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed. Your financial aid administrator will help you.

What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete ALL sections on BOTH sides of the worksheet and sign the worksheet – you and a spouse, if applicable.
4. Submit the completed worksheet, tax forms, and any other documents your school's financial aid administrator.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

A. Student Information

Last Name, First Name, M.I.	Social Security Number
Address (include apt. no.)	Date of Birth
City, State, ZIP Code	Phone Number (include area code)

B. Family Information

List the people in your *household*, including:

- yourself and your spouse, if you have one, and
- your children, if you will provide more than half of their support from July 1, 2010 through June 30, 2011, even if they do not live with you, and;
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Write the names of **ALL** household members in the space(s) below that meet the above criterion. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2010 through June 30, 2011, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Missy Jones (example)</i>	<i>18</i>	<i>Self</i>	<i>Sister Central University</i>
		SELF	BUCKS COUNTY COMMUNITY COLLEGE

Return this worksheet to:
Bucks County Community College, Financial Aid Office,
275 Swamp Road, Newtown, PA 18940 FAX: 215-504-8522

Complete and sign the back of this form
Over →

NOTE: Complete all sections on this side.

All lines must have an amount: if amount is zero enter '0' on the line. Do not leave any answers blank.

C. Student's Tax Forms and Income Information (all applicants) Complete sections 1, 2, and 3

1. Check only one box below. Tax returns include the 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service (IRS) form that lists tax account information. **DON'T FORGET TO SIGN YOUR TAX FORMS.**

- Check here if you are attaching a signed copy of your tax return.
- Check here if a signed tax return will be submitted to the school by _____ (date).
- Check here if you will not file and are not required to file a 2009 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 93 of the Free Application for Federal Student Aid, (FAFSA)).

Sources of Untaxed Income	2009 Amount
a. Child Support	\$
b. Workman's Compensation	\$
c. Untaxed Pensions	\$

Sources of Untaxed Income	2009 Amount
d.	\$
e.	\$
f.	\$

3. If you did not file and are not required to file a 2009 Federal income tax return, list below your employer(s) and any income received in 2009 (use the W-2 form or other earnings statements if available).

Source of Income	2009 Amount
	\$
	\$
	\$

D. Spouse's Tax Forms and Income Information (if student is married) Complete sections 1, 2, and 3

1. Check only one box below. Tax returns include the 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service (IRS) form that lists tax account information. **DON'T FORGET TO SIGN YOUR TAX FORMS.**

- Check here if you are attaching a signed copy of you and your spouse's joint tax return(s).
- Check here and attach spouse's signed tax return if your spouse filed a separate return.
- Check here if a signed tax return will be submitted to the school by _____ (date).
- Check here if your spouse will not file and are not required to file a 2009 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 93 of the FAFSA).

Sources of Untaxed Income	2009 Amount
a. Child Support	\$
b. Workman's Compensation	\$
c. Untaxed Pensions	\$

Sources of Untaxed Income	2009 Amount
d.	\$
e.	\$
f.	\$

3. If you did not file and are not required to file a 2009 Federal income tax return, list below your employer(s) and any income received in 2009 (use the W-2 form or other earnings statements if available).

Source of Income	2009 Amount
	\$
	\$
	\$

E. Sign this Worksheet

Each person signing the form certifies that all the information reported on it is complete and correct. If married, spouse's signature is optional. **WARNING: If you purposely give false or misleading information on the worksheet, you may be fined, be sentenced to jail, or both.**

Student _____

Date _____

Spouse _____

Date _____