






# What is ProctorU?

## The Proctoring Process

ProctorU is an online proctoring service that allows test-takers to complete their assessment at home while still ensuring the integrity of the exam for the institution. The service uses proctors who monitor examinees in an easy, three-step process:

-  **Observe the test-taker via a web cam.**
-  **Watch the test-taker's screen in real time**
-  **Authenticate the test-taker's identity.**

## How it works

- Create a Proctor U account
- Schedule an exam appointment
- Complete a pre-exam check
- Take proctored exam

## Exam Prep

You need a **webcam**, **speakers**, **microphone** and a **reliable Internet connection** to take your exams. **Wireless Internet is not recommended.** You will also need a mirror or other reflective surface.

Prior to each exam ProctorU will help you ensure your computer and equipment are ready for online proctoring. The **system check** checks equipment and software and gives a pass/fail on each.

### Help Desk System Check



Camera Check

Detected



Microphone Check

Detected



Port Check

Ports open



Bandwidth Test

Speeds met



Flash Check

Supported



OS Check

Supported

## Taking A Scheduled Exam

Proctor fees are dependent upon the scheduled length of the exam and are higher for appointments made less than **72 hours in advance**.