


Create and Update Student Account Profile (Kids on Campus)

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Navigate to <https://exploreandenroll.bucks.edu/modules/shop/>

Find A Course


Course Catalogs




Certificate Programs
Learn a new skill, update credentials, refresh your software know-how, and advance your career.




Corporate College & Customized Training
Corporate College & Customized Training




English as a Second Language (ESL)
The English as a Second Language (ESL) program helps individuals learn English for school, work, and everyday life. At Bucks



Healthcare
These programs can enhance current skills, offer an opportunity to learn new skills, and assist in furthering your career in healthcare.



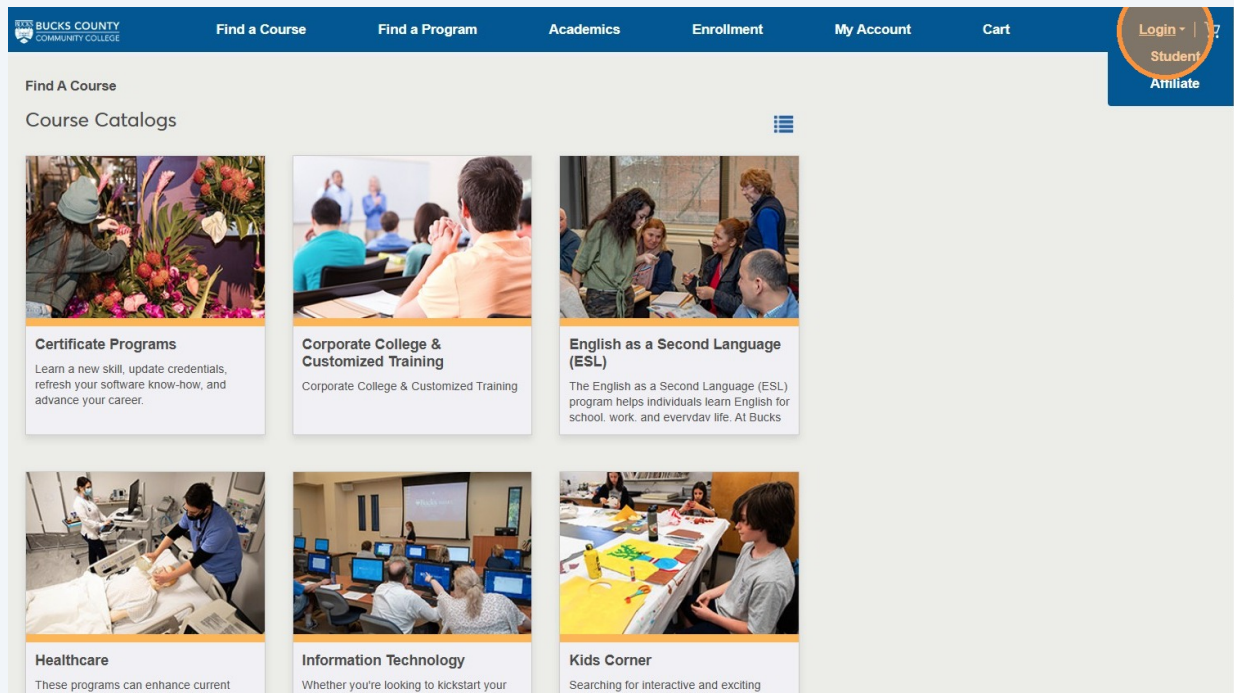
Information Technology
Whether you're looking to kickstart your career or advance your skills, our comprehensive information technology courses are designed to equip you with



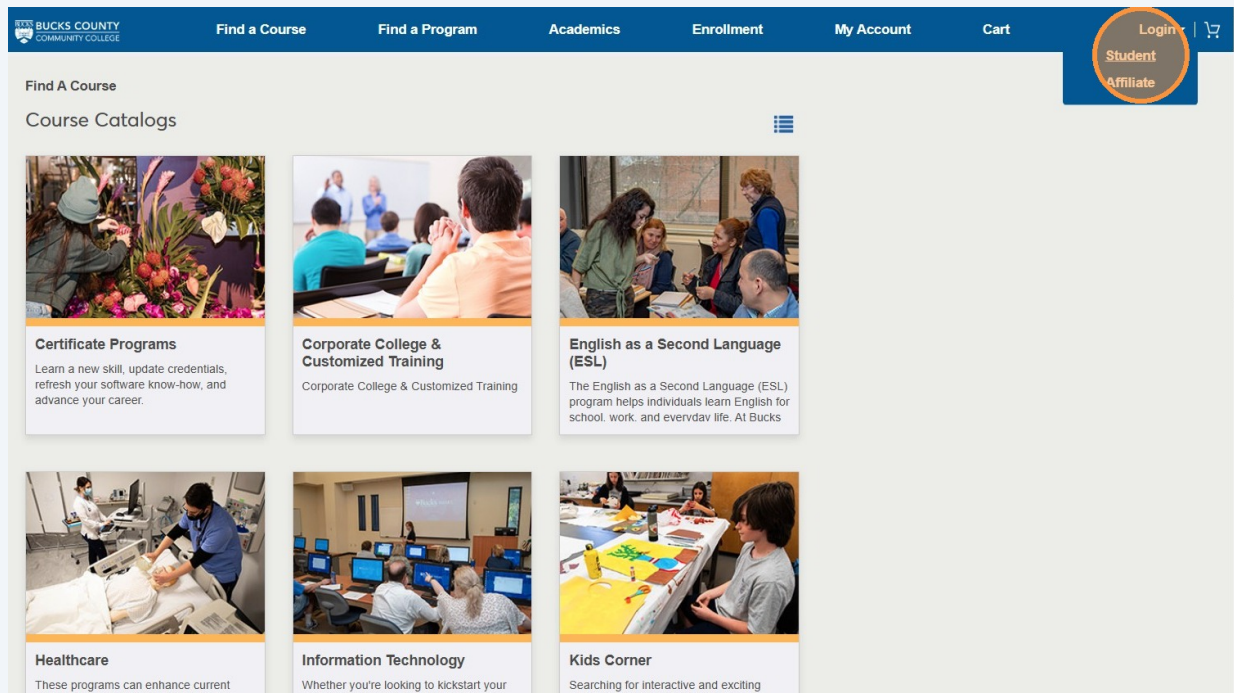
Kids Corner
Searching for interactive and exciting activities geared toward children? Then look no further than our very own KIDS KORNER at Bucks County Community

Student
Affiliate

2 Click "Login"



3 Click "Student"



4 Click "Create Account"

BUCKS COUNTY COMMUNITY COLLEGE

Login |

Customer Login

Login:

Password:

[LOGIN](#)

[Create a New Customer Account](#)
[Create Account](#)

[Reset Your Password](#)
[Reset Password](#)

[Recover Your Username](#)
[Recover Username](#)

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5 Click the "* First Name" field and type in your child's first name.

BUCKS COUNTY COMMUNITY COLLEGE

Login |

Create a New Customer Account

ⓘ All fields marked with an asterisk (*) are required.
ⓘ Dates should be typed in the format mm/dd/yyyy.

* First Name:

Middle Name:

* Last Name:

* Birthday:

* Email:

* Login:

* Password:

Verify Password:

* Secret Question:

* Secret Answer:

6

If you have a middle name, Click the "* Middle Name" field and type in your child's middle name.

BUCKS COUNTY
COMMUNITY COLLEGE

Login |

Create a New Customer Account

All fields marked with an asterisk (*) are required.
 Dates should be typed in the format mm/dd/yyyy.

* First Name

Middle Name

* Last Name

* Birthday
(MM/dd/yyyy)

* Email

* Login

* Password

Verify Password

* Secret Question

* Secret Answer

7

Click the "* Last Name" field and type in your child's last name.

BUCKS COUNTY
COMMUNITY COLLEGE

Login |

Create a New Customer Account

All fields marked with an asterisk (*) are required.
 Dates should be typed in the format mm/dd/yyyy.

* First Name

Middle Name

* Last Name

* Birthday
(MM/dd/yyyy)

* Email

* Login

* Password

Verify Password

* Secret Question

* Secret Answer

8

Click the "* Email" field and type in the email you would like to associated to this account (you can use this email more than one time). Please note-this email will be used for all correspondence including course confirmations.

Create a New Customer Account

All fields marked with an asterisk (*) are required.

Dates should be typed in the format mm/dd/yyyy.

* First Name

Bucks

Middle Name

* Last Name

Tests

* Birthday

01/02/2001

(MM/dd/yyyy)

* Email

* Login

danielle.bains@bucks.edu

* Password

Verify Password

* Secret Question

What was your childhood nickname?

* Secret Answer

☐ I agree to [Terms and Conditions](#)

CREATE

BACK

9

Click the "Login" field and type in the login you would like to use for this account.

Create a New Customer Account

All fields marked with an asterisk (*) are required.

Dates should be typed in the format mm/dd/yyyy.

* First Name

Bucks

Middle Name

* Last Name

Tests

* Birthday

01/02/2001

(MM/dd/yyyy)

* Email

Buckstest01@gmail.com

* Login

BTest021

* Password

Verify Password

* Secret Question

What was your childhood nickname?

* Secret Answer

☐ I agree to [Terms and Conditions](#)

CREATE

BACK



If your login already exists you will be notified when you click on Create at the end to modify this.

10

Click the "* Password" field and type in your password. You will then click on the "Verify Password" field and type the password again .

The screenshot shows a registration form with the following fields and values:

- * First Name: Bucks
- Middle Name: (empty)
- * Last Name: Tests
- * Birthday: 01/02/2001 (MM/dd/yyyy)
- * Email: buckstest01@gmail.com
- * Login: BTest021
- * Password: (masked with dots)
- Verify Password: (masked with dots)
- * Secret Question: What was your childhood nickname?
- * Secret Answer: (empty)

At the bottom, there is a checkbox for "I agree to Terms and Conditions" and two buttons: "CREATE" and "BACK". An orange circle highlights the "Secret Answer" field.



Password Hints

- Must include at least 2 alphabetical and at least 2 non-alphabetical characters
- Minimum Password length is 9 and maximum 30
- Your password cannot include any character repeated 3 or more consecutive times
- Your password cannot contain your username or your username reversed
- Your password cannot contain whitespace characters such as spaces, tabs, line feeds, and carriage returns
- You cannot re-use your previously used passwords

11

You can click on the "Secret Question" dropdown to select the question of your choosing. Click the "* Secret Answer" field and provide an answer to that question.

CREATE A NEW ACCOUNT / REGISTER

ⓘ All fields marked with an asterisk (*) are required.
ⓘ Dates should be typed in the format mm/dd/yyyy.

* First Name

Middle Name

* Last Name

* Birthday ⓘ
(MM/dd/yyyy)

* Email

* Login

* Password ⓘ

Verify Password

* Secret Question

* Secret Answer

☐ I agree to Terms and Conditions

[CREATE](#) [BACK](#)



You will need to remember your answer in the event you forget your password.

12 Click the "I agree to Terms and Conditions" field.

CREATE A NEW ACCOUNT

i All fields marked with an asterisk (*) are required.
i Dates should be typed in the format mm/dd/yyyy.

* First Name

Middle Name

* Last Name

* Birthday
(MM/dd/yyyy)

* Email

* Login

* Password

Verify Password

* Secret Question

* Secret Answer

☐ I agree to [Terms and Conditions](#)

[CREATE](#) [BACK](#)

13 Click "Create"

CREATE A NEW ACCOUNT

i All fields marked with an asterisk (*) are required.
i Dates should be typed in the format mm/dd/yyyy.

* First Name

Middle Name

* Last Name

* Birthday
(MM/dd/yyyy)

* Email

* Login

* Password

Verify Password

* Secret Question

* Secret Answer

☒ I agree to [Terms and Conditions](#)

[CREATE](#) [BACK](#)

14 Click this button field.

Create a New Customer Account

i All fields marked with an asterisk (*) are required.
i Dates should be typed in the format mm/dd/yyyy.

* First Name


Middle Name

* Last Name

* Birthday
(MM/dd/yyyy)

* Email

* Login


* Password 

Verify Password

* Secret Question


* Secret Answer

☒ I agree to [Terms and Conditions](#)

Thank you for creating an account. You may now log in! 

15 Click the "Login" field and type in your Login information.


BUCKS COUNTY
COMMUNITY COLLEGE

Login | 

Customer Login

Login

Password



Create a New Customer Account
[Create Account](#)

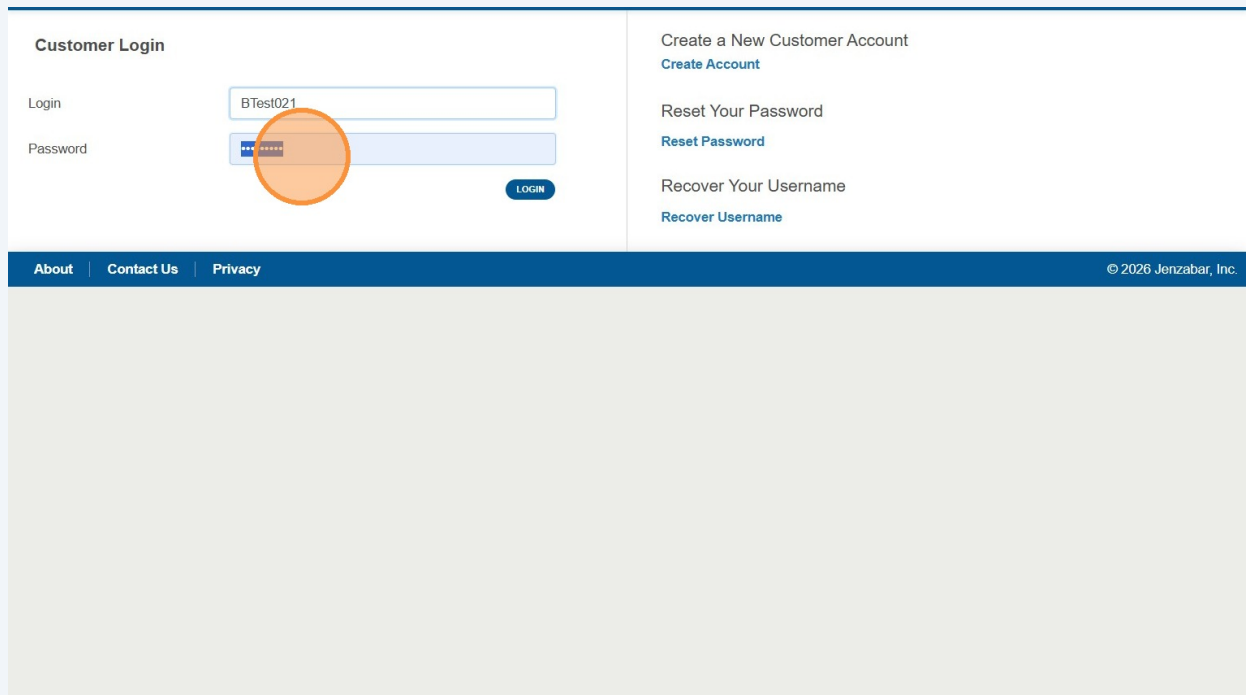
Reset Your Password
[Reset Password](#)

Recover Your Username
[Recover Username](#)

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16 Click the "Password" field and type in your password.



The screenshot shows a web page with a 'Customer Login' section on the left and a right sidebar with links for account creation and password recovery. The 'Login' field contains the text 'BTest021'. The 'Password' field is highlighted with an orange circle, indicating where the user should enter their password. A 'LOGIN' button is located below the password field.

Customer Login

Login: BTest021

Password: [Redacted]

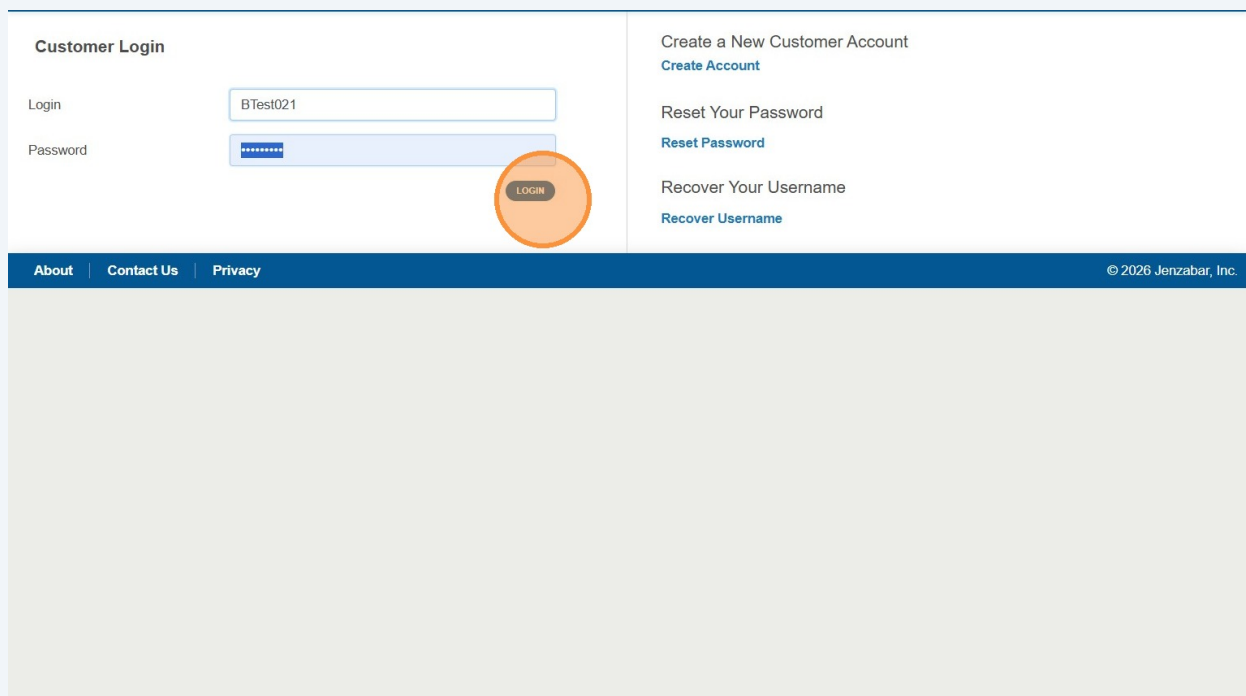
[LOGIN](#)

Right Sidebar:

- Create a New Customer Account
[Create Account](#)
- Reset Your Password
[Reset Password](#)
- Recover Your Username
[Recover Username](#)

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17 Click "Login"



The screenshot shows the same web page as in step 16. The 'LOGIN' button, located below the password field, is now highlighted with an orange circle, indicating where the user should click to submit their login information.

Customer Login

Login: BTest021

Password: [Redacted]

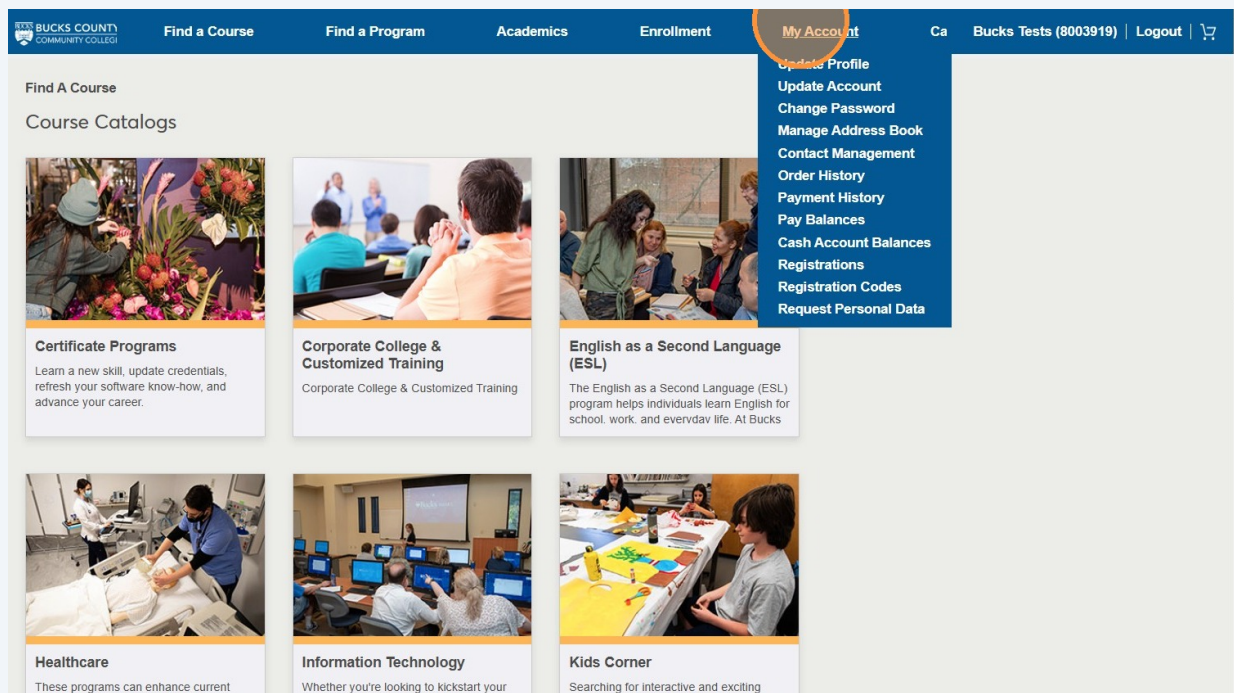
[LOGIN](#)

Right Sidebar:

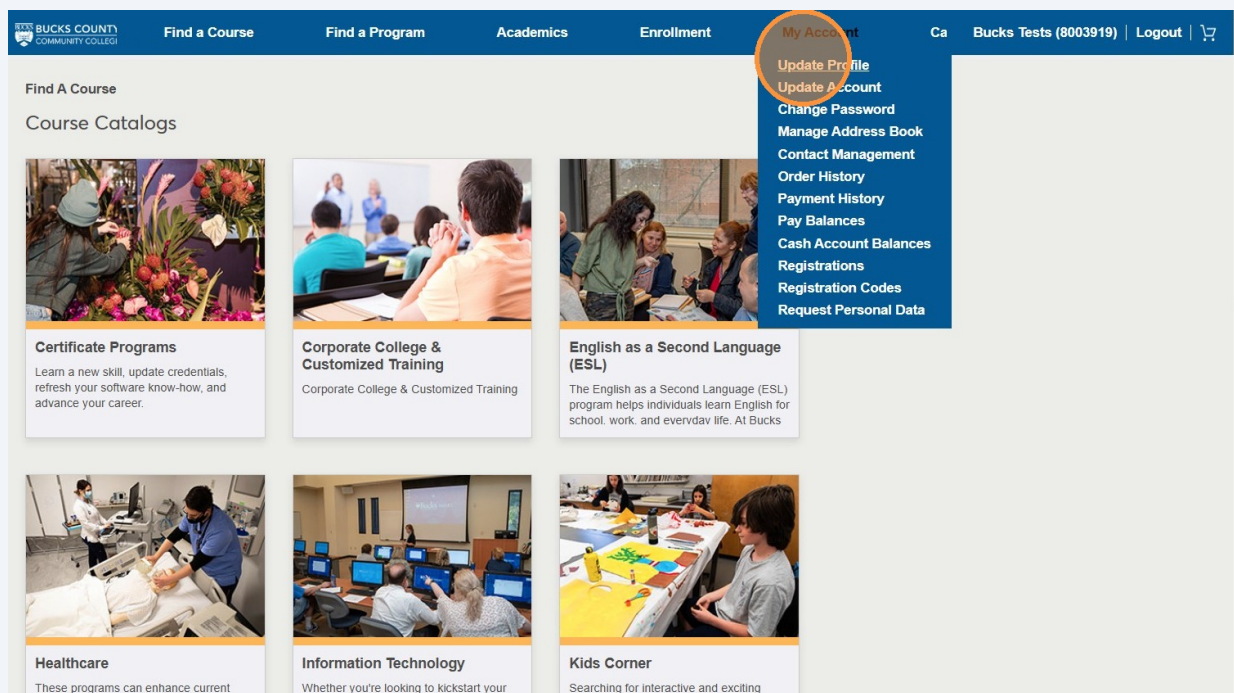
- Create a New Customer Account
[Create Account](#)
- Reset Your Password
[Reset Password](#)
- Recover Your Username
[Recover Username](#)

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18 Click "My Account"



19 Click "Update Profile"





You will want to complete all required fields under profile.

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Select your legal "Gender"

Prefix


* First Name

Middle Name

* Last Name

Suffix

Personal Information

* Birthday 
(MM/dd/yyyy)

* Gender 

Gov ID
(xxx-xx-xxxx)

Ethnicity

Are you Hispanic or Latino? ☐

Select one or more of the following races:

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

21 Click your "Ethnicity" field. Multiple choices are permitted in this field.

Suffix

Personal Information

* Birthday 01/02/2001 (MM/dd/yyyy)

* Gender Female

Gov ID (xxx-xx-xxxx)

Ethnicity

Are you Hispanic or Latino? ☐

Select one or more of the following races:

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

Billing Address

First name and Last name same as profile? ☐

First Name

Last Name

22 Click the "First name" field and enter your parent first name. Then click on the "Last name" field and enter your parent last name.

(xxx-xx-xxxx)

Ethnicity

Are you Hispanic or Latino? ☐

Select one or more of the following races:

- ☐ American Indian or Alaska Native
- ☒ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

Billing Address

First name and Last name same as profile? ☐

First Name

Last Name

* Address Line 1

Address Line 2

Address Line 3

* City

* State/Province Armed Forces, the Americas

23

Click the "* Address Line 1" field to add your street address. You can click and add into "Address Line 2" and "Address Line 3" as needed.

Are you Hispanic or Latino? ☐

Select one or more of the following races:

- ☐ American Indian or Alaska Native
- ☒ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

Billing Address

First name and Last name same as profile? ☒

First Name

Last Name

* Address Line 1

Address Line 2

Address Line 3

* City

* State/Province

* Postal Code

Country

24

Click the "State/Province" field and choose your state from the dropdown.

Are you Hispanic or Latino? ☐

Select one or more of the following races:

- ☐ American Indian or Alaska Native
- ☒ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

Billing Address

First name and Last name same as profile? ☒

First Name

Last Name

* Address Line 1

Address Line 2

Address Line 3

* City

* State/Province

* Postal Code

Country

25 Click the "* Postal Code" field and enter your zip code.

Are you Hispanic or Latino? ☐

Select one or more of the following races:

- ☐ American Indian or Alaska Native
- ☒ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

Billing Address

First name and Last name same as profile? ☒

First Name

Last Name

* Address Line 1

Address Line 2

Address Line 3

* City

* State/Province

* Postal Code

Country

26 Verify the country listed is correct. If not, click on the "Country" field dropdown and select the correct country.

same as profile? ☒

First Name

Last Name

* Address Line 1

Address Line 2

Address Line 3

* City

* State/Province

* Postal Code

Country

Contact

* Telephone Number

* Email Address

[SAVE](#)

[Back to shopping](#)

27 Click the "* Telephone Number" field and type in your telephone number.

same as previous

First Name

Last Name

* Address Line 1

Address Line 2

Address Line 3

* City

* State/Province

* Postal Code

Country

Contact

* Telephone Number

* Email Address

[SAVE](#)

[Back to shopping](#)

28 Click "Save"

same as previous

First Name

Last Name

* Address Line 1

Address Line 2

Address Line 3

* City

* State/Province

* Postal Code

Country

Contact

* Telephone Number

* Email Address

[SAVE](#)

[Back to shopping](#)



If a field is missing the screen will mark that missing field in red and also identify this information for you at the top of the screen.

29

Click "Back to shopping"

The screenshot shows a registration form with the following fields and values:

- * Address Line 1: 123 Test Ave
- Address Line 2: (empty)
- Address Line 3: (empty)
- * City: Newtown
- * State/Province: Pennsylvania
- * Postal Code: 18974
- Country: UNITED STATES (THE)
- Contact:
 - * Telephone Number: 215-222-1122
 - * Email Address: buckstest01@gmail.com

Below the form, there is a blue "SAVE" button and a blue "Back to shopping" link. The "Back to shopping" link is highlighted with an orange circle.



This will take you back to the Course Catalog screen. You can now search and register for courses.