



CATALOG ADDENDUM: SEPT 2025

Below are listed additions and corrections to the 2025-26 Bucks County Community College Catalog since its publication. All corrections listed below have been made in the main online catalog sections to which they apply. They do not appear, however, in the PDF version of the full catalog.

SECTION 3: COURSE DESCRIPTIONS

Oral History (HIST204): The Master Course Outline for this course has been updated in the following areas:

V. Other Pertinent Information

Students may be required to take a personal and/or group field trip.

VI. Course Description

This course explores the theory and practice of oral history to document places, experiences, and understandings of people to enrich or challenge historical narratives. Students deploy best practices to interview, record, transcribe, and assemble an oral history with consideration to how memory, performance, and shared authority shape the final product.

VII. Required Course Content

A. Course Learning Goals

Students will:

1. identify ways oral history facilitates preservation of local knowledge and the (re)construction of historical narratives;
2. describe how memory, performance, agency, and/or dialogic practice shape an oral history's final product;
3. conduct pre-interview research utilizing primary and secondary sources;
4. apply interview techniques;
5. develop transcripts that reflect the words as well as meaning(s) of the narrator;
6. evaluate an oral history interview
7. contextualize a narrator's experiences and understandings

B. Sequence of Topics

The following thematic topics will be incorporated into the course:

- oral history as historical evidence

- history of the field: oral transmission of communal history to “oral history”
- historic preservation: oral history documentation and interpretation as a practice and subject of study
- theoretical concepts such as subjectivity, memory and remembering, agency and voice, performance, dialogue, shared authority, and/or power
- practical applications: choosing a narrator; selection of topics; pre-interview research; listening techniques; interview techniques; follow-up; transcription; archiving and access
- ethics in oral history
- legal issues and preservation of oral documentation materials
- applications of oral history (e.g., documentaries, exhibitions, publications)

C. *Assessment Methods*

Attainment of course learning goals may be assessed by one or more of the following:

- Primary and/or secondary source analyses
- Written assignments
- Discussion responses
- Journals
- Exams
- Case study analyses
- Research-based reports
- Field experiences
- Presentations
- Critiques
- Research proposals

D. *Reference, Resource, or Learning Materials to be used by Student:*

See course syllabus.

[Management of Historic Sites \(HIST219\)](#): The name and Master Course Outline for this course has been updated:

I. Course Number and Title

HIST219: Museums & Historic Sites

II. Number of Credits

3

III. Instructional Minutes

2250

IV. Pre-req/Co-req

N/A

V. Other Pertinent Information

Students may be required to take a personal and/or group field trip.

VI. Course Description

Historic sites and museums offer a tangible connection to objects and places shaping our understandings of societies past and present. This course synthesizes philosophical and practical understandings of their structure, function, and

operations. Students examine how objects/sites/places are collected, exhibited, and interpreted to make history meaningful to various publics.

VII. Required Course Content

A. Course Learning Goals

Students will:

1. identify interdisciplinary skills utilized in cultural heritage fields to promote the understanding of objects, places, themes, and people;
2. describe how governance, best practices, and professional standard influence all aspects of day-to-day practices at historic sites and museums;
3. evaluate methods used to convey knowledge in a historic site and museum setting (e.g., interpretation, exhibition development, special programming, public events);
4. discuss techniques and processes for physical care and documentation of sites and objects as related to facilities management and disaster planning;
5. apply best practices to common management situations; and
6. explain how historical and cultural objects and places reflect culture(s), inform historical narratives, and/or shape public memory

B. Sequence of Topics

The following thematic topics will be incorporated into the course:

- cultural heritage and the public setting
- civic role of museums and historic sites
- varieties of museums; historic sites: history, people, and place
- heritage today: museums, historic sites, and historical societies in the nonprofit world
- mission statements
- governance and boards; strategic planning
- ethics; policy development
- personnel management, professional standards, and labor policies
- exhibits, interpretation and interpretive planning
- public programs: education, community collaboration, interpretation, and exhibit development
- community connections: marketing, branding, membership, publications, and social media
- visitor/guest services
- financial management; financial stability, grants, and fundraising
- collections: management, care, conservation, and documentation
- facilities management, preservation, and disaster planning
- current issues: relevancy, technology, sustainability, climate change, accessibility, representation, neutrality, and/or repatriation

C. Assessment Methods

Attainment of course learning goals may be assessed by one or more of the following:

- Primary and/or secondary source analyses
- Written assignments
- Discussion responses
- Journals
- Exams

- Case study analyses
- Research-based reports
- Field experiences
- Presentations
- Critiques

D. *Reference, Resource, or Learning Materials to be used by Student:*
See course syllabus

[Medical Lab Clinical I \(MDLB230\)](#): The Master Course Outline for this course has been updated in the following areas:

VII. Required Course Content and Direction

A. Course Learning Goals

Students will:

1. select appropriate equipment for a phlebotomy procedure by applying knowledge of anatomy, venipuncture techniques, and potential complications;
2. utilize effective communication strategies that can be used within professional interdisciplinary practice;
3. demonstrate a commitment to continued professional development by joining a clinical lab-specific professional organization;
4. practice professional conduct consistent with ethical guidelines for health care professionals;
5. demonstrate competency in processing, analyzing and reporting biological specimens in the clinical laboratory; and
6. employ standard precautions when handling, processing and analyzing body fluid samples.

B. Planned Sequence of Topics and/or Learning Activities

1. Phlebotomy review
2. Effective communication in the workplace
3. Proof of membership in a professional lab organization
4. HIPPA Guidelines
5. Program approved professionalism rubric
6. Program approved checklists covering preanalytical, analytical, and post analytical in the following clinical areas:
 - a. Clinical Chemistry
 - b. Hematology/Hemostasis
 - c. Immunology
 - d. Immunohematology/Transfusion medicine
 - e. Microbiology
 - f. Urine and Body Fluid Analysis

[Medical Lab Clinical II \(MDLB235\)](#): The Master Course Outline for this course has been updated in the following areas:

VI. Required Course Content and Direction

A. *Course Learning Goals*

Students will:

1. communicate effectively using verbal, written, oral and electronic modalities for a diverse population of patients and health care professionals;
2. model effective teamwork skills in the laboratory setting;
3. demonstrate competency in processing, analyzing and reporting biological specimens in the clinical laboratory; and
4. employ standard precautions when handling, processing and analyzing body fluid samples.

B. *Planned Sequence of Topics and/or Learning Activities*

1. Downtime management
2. Case Study presentation to clinical staff
3. Program approved professionalism rubric
4. Program approved checklists covering preanalytical, analytical, and post analytical in the following clinical areas:
 - a. Clinical Chemistry
 - b. Hematology/Hemostasis
 - c. Immunology
 - d. Immunohematology/Transfusion medicine
 - e. Microbiology
 - f. Urine and Body Fluid Analysis