



BUCKS COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Epstein Campus @ Lower Bucks

Date: March 12, 2020

Time: Noon

PRESENT:

Elizabeth Fineburg, Presiding
David R. Breidinger
James Dancy
Broadus Davis, Ed.D.
Blake Eisenhart (remote)
Frank Farry (remote)
Elizabeth Graver (remote)

Otto Grupp III
Carol Mignoni-Ferguson
Garney Morris
Thomas Skiffington (remote)
Philip Wursta
Jeffrey Garton, Esq
Stephanie Shanblatt

ABSENT: William Maeglin, Linda Mannherz and Carol Shelly.

Ms. Fineburg called the meeting to order at noon and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Mr. Dancy, seconded by Mr. Breidinger, the board approved the minutes of the February meeting.

CHAIR'S REPORT

Ms. Fineburg remarked that with the corona virus epidemic we are facing a serious problem that will impact everyone. She stated that she was proud of the college effort to date and encouraged the administration to continue its efforts to provide services while protecting both students and staff. Ms. Fineburg also thanked the trustees for their in-person and remote participation in the meeting.

PRESIDENT'S REPORT

President Shanblatt agreed that the last two weeks have been challenging for all in trying to determine the right thing to do for our students, faculty and staff, as well as the broader community served by the college. The President shared that she is very proud of everyone who serves on President's Cabinet as they developed and coalesced around a plan for the college to move forward in this crisis. She acknowledged the great work done by many people from the Faculty Federation and its members, to people in leadership across our campuses, as well as support staff in all departments.

She remarked that it will not be easy to figure out how to work remotely while retaining essential functions. We need to focus on moving the college forward while ensuring continuity of instruction for our students. In these difficult times there will be some who do not understand how or why some decisions were made. Please be assured that our number one priority in our decision making has been and will continue to be the health of the campus and broader communities. Our college team will work to ensure that the college not only survives this crisis, but thrives at its conclusion.

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – William Maeglin, Chair

CONSENT AGENDA – William Maeglin, Vice Chair, Board of Trustees

Ms. Fineburg announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion were requested on any item, that item would be removed from the Consent Agenda.

In Mr. Maeglin's absence Mr. Eisenhart chaired the meeting.

Upon motion by Mr. Eisenhart and second by Mr. Wursta, the Board of Trustees approved the following actions under the consent agenda.

Finance Committee

- **Other Contracts**
 - **Apple 2020 computer lease to Apple Financial Services, Inc. for a total cost of \$90,360 over the three year term of the lease.**
 - **PC 2020 computer leases to the following, with totals over the three year term of the lease, all utilizing COSTARS pricing:**
 - **Dell Computer for \$670,880**
 - **Lenovo Computer for \$23,887**
 - **HP, Inc. for \$215,132**
 - **Translation services for the Public Safety Training Center to YM Translator Services for one year at a costs of \$.12 per word and a \$100,000 maximum.**
- **Other Actions**
 - **Capital Planning for FY 2020-2021 with approval to submit two capital projects to the Commonwealth of Pennsylvania Department of Education for funding:**
 - **Enterprise Resource Planning (ERP) for \$7,900,000**

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- **New Welcome Center Newtown Campus for \$12,850,000**
- **Financial auditing services for FY 2019-2020 to Baker Tilly for \$82,000 for one year.**

BOARD COMMENTS

There were no board comments.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 12:15 P.M. The next regularly scheduled meeting of the Board of Trustees will be on April 9 at noon on the Newtown Campus.

Philip Wursta, Secretary