



## BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus

Date: October 8, 2015

Time: 1:30 P.M.

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### PRESENT:

James Dancy, Presiding  
S. W. Calkins  
Blake Eisenhart  
Frank Fazzalore  
Elizabeth Fineburg  
Elizabeth Graver  
Otto Grupp III

Frederick Gudknecht  
William Maeglin  
Carol Mignoni-Ferguson  
Garney Morris  
Carol Shelly  
Jeffrey Garton, Esq.  
Dr. Stephanie Shanblatt

ABSENT: Dr. Frederick Breitenfeld Jr., Frank Farry and Thomas Skiffington.

Mr. Dancy called the meeting to order at 1:30 PM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Mr. Fazzalore, seconded by Mr. Grupp, the minutes of the September meeting were approved.

### CHAIR'S REPORT

Mr. Dancy acknowledged the efforts of the leadership team, faculty and staff to finalize the agreement with Delaware Valley University which allows Bucks students to complete their bachelor's degree while taking upper level classes on the Bucks campus. The Chair also congratulated the college on being recognized as one of the top digital colleges nationwide. This achievement demonstrates the commitment of the college to improving the student experience through the effective use of technology.

### PRESIDENT'S REPORT

Dr. Shanblatt provided a recap of several events which highlighted a busy Fall semester on campus:

- Ribbon Cutting Advising Center September 16
- Signing with Del Val University September 17

- Women's Scholarship Tea September 24
- Kevin Kruse Entrepreneurship Presentation September 30
- Advanced Manufacturing Open House October 2
- Jazz Concert October 3

The President congratulated our fall athletics teams who represent the college on the playing field. We have six teams competing this semester including men's and women's soccer, golf, women's tennis, volleyball and equestrian. Good luck to the men's soccer and volleyball teams who are advancing to the playoffs.

Dr. Shanblatt highlighted two important campus events coordinated by Student Affairs staff. This evening the college hosts the Bucks County Regional College Fair in the Gymnasium from 6:30-8:30 PM. The annual event is hosted by Bucks as a service to the community. Admissions representatives from nearly 200 accredited colleges and universities will be on hand to answer questions and provide information about their schools.

Also coming up is the annual Open House for prospective students and their parents scheduled on Saturday, October 17, from 11 a.m. to 1 p.m. in Tyler Hall. Attendees can tour the campus, participate in a chili cook-off and meet professors. Staff from Financial Aid and other student services departments will be on hand conducting information sessions about the application and enrollment process.

The President reported that tomorrow the Gateway Center and the Zlock Performing Arts Center on the Newtown Campus will be the site of the public seminar, 'Focus on Security'. The event features speakers from the FBI, Microsoft, Cisco, and Homeland Security who will discuss the most effective means to protect networks and data. The college hosts this seminar in its role as an official champion of National Cyber Security Awareness Month.

As a community service and in cooperation with the American Red Cross, the college is hosting blood drives on all three campuses during the next few days. Please consider this convenient opportunity to ensure an adequate blood supply in our area.

Dr. Shanblatt reminded attendees that on Friday, October 23, the college will host the only county commissioner candidate debate scheduled during this election cycle. The debate will begin at 8 AM in the Zlock Performing Arts Center and is sponsored by the four chambers of commerce in the county and the League of Women Voters.

President Shanblatt congratulated Jackie Gear and Tobi Bruhn who presented at the annual CASE conference for community college development professionals in Anaheim. Their topic was the importance of strategic planning when rebuilding your alumni association.

The President's report concluded with the introduction of Jenny Salisbury who has joined the college staff as Assistant Director, Foundation and Alumni Relations.

### PUBLIC COMMENT

There was no public comment.

### COMMITTEE REPORTS

#### ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE - Thomas Skiffington, Chair

In Mr. Skiffington's absence Mr. Dancy introduced Vice President Barbara Yetman who presented an update on progress in achieving the strategic directions in the Strategic Plan.

In support of the first strategic direction to maximize student success the following have been implemented: Honors Program, mandatory advising and orientation, new and visible Advising, Transfer and Career Services spaces, new approaches to accelerating developmental education coursework, expanded early alert system and enhancements to financial aid services.

To promote the second strategic direction of ensuring a quality experience for our students the following projects were undertaken: enhanced professional development programming and technology, improved reporting tools to enhance decision-making, new and renovated facilities in STEM, coordination of assessment efforts and organizational changes to promote more programming options in healthcare careers.

The third strategic direction, which emphasizes leading with innovative and responsive initiatives, was addressed through faculty and staff collaboration to create a new faculty brochure, expansion of grant opportunities, development of new affiliation agreements such as the Del Val bachelor's completion program, as well as by approving new programs of study.

Looking forward, Ms. Yetman reviewed several initiatives currently underway which support the strategic directions. These include implementation of Grades First and Navigate, launching of a new COLL101 course to orient students to the college experience and Task Stream roll-out.

#### CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Dancy announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

**Upon motion by Mr. Maeglin and second by Mr. Morris, the Board of Trustees approved as presented the following:**

- **Bid Award**
  - **Spring 2016 Non-Credit Course Brochures to Evergreen Printing, Inc. for \$27,831.**

- **Other Contract**
  - **Cable Television Advertising for 2015-2016 to Comcast for \$28,320.**
- **Change Order**
  - **Gateway Center Concrete Replacement to John G. Moser & Son, Inc. for \$12,750 to perform additional scope of work necessary to excavate and reinstall the brick piers supporting the concrete deck.**
- **Other Actions**
  - **Bank Line of Credit**

**Authorize the college President, Dr. Stephanie Shanblatt, and the Chief Financial Officer, Dennis Matthews, to secure with PNC Bank, a line of credit in the amount of five million dollars (\$5,000,000) to cover operations during the current State Budget impasse.**
  - **Board Bylaws Revision with the following addition regarding votes necessary to carry a motion.**

**The affirmative votes of a simple majority of those Board members present and voting, providing a quorum is constituted, shall be required to carry a motion. All members of the Board, including the Chairperson, shall have the right to record their individual vote on any motion.**

#### BOARD COMMENTS

Trustee Carol Shelly shared that President Shanblatt will be one of the presenters at the Synergy Power Summit scheduled for Thursday, October 15 in Blue Bell. The event is sponsored by the Women's Division of the Bucks County Bar Association and features four other noted speakers.

At 2 PM the meeting attendees joined community colleges across the nation in a moment of silence for the victims, family members and college community impacted by the recent shooting incident at Umpqua Community College in Roseburg, Oregon.

#### ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 2:00 PM. The next regularly scheduled meeting of the Board of Trustees will be on November 12 at 1:30 PM on the Upper County Campus.

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Dr. Frederick Breitenfeld Jr., Secretary