



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: May 8, 2014
Time: 1:30 P.M.

PRESENT:

Blake Eisenhart, Presiding
Dr. Frederick Breitenfeld, Jr
James Dancy
Frank Farry
Frank Fazzalore
Elizabeth Fineburg
Elizabeth Graver

Otto Grupp III
Frederick Gudknecht
William Maeglin
Carol Mignoni-Ferguson
Garney Morris
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: S. W. Calkins, Thomas Skiffington

Mr. Eisenhart called the meeting to order at 1:30 PM. Mr. Eisenhart announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Mr. Fazzalore, the minutes of the April meeting were approved.

CHAIR'S REPORT

Mr. Eisenhart announced that yesterday the Bucks County Commissioners appointed Carol A. Shelly to fill the vacant trustee position. Ms. Shelly is an attorney in private practice in Doylestown.

Mr. Eisenhart recognized Carol Mignoni-Ferguson, Nominating Committee Chair. **Upon motion by Ms. Mignoni-Ferguson, seconded by Mr. Grupp, the Board of Trustees approved the following slate of officers: Chair James Dancy, Vice Chair Thomas Skiffington, Secretary Dr. Frederick Breitenfeld, Assistant Secretary William Maeglin and Executive Committee Elizabeth Fineburg.**

PRESIDENT'S REPORT

Dr. Shanblatt congratulated the Bucks Business Association on being honored as the 2013-2014 Student Organization of the Year and showed the You Tube video clip which they produced encouraging students to meet with their advisors prior to registering for Fall classes.

The President reported that another successful Student Research Conference was held on Friday, May 2, when 32 panels of students presented research on topics of their choice. Thanks and congratulations to the faculty who took the lead in this outstanding activity – Professors Charlie Groth and Saralynn Bruck. Also appreciated is the work of 32 other faculty members who provided this opportunity for their students and moderated the panels.

On April 29 the College hosted a lecture open to the public on data security. The lecture presented by Kristina Dorville, of the National Cyber Security Division of the Department of Homeland Security, addressed security issues associated with using social media and sharing information online, as well as tips for staying safe when using the internet. Kudos and thanks to the College's Data Awareness Action Team & the College Foundation who sponsored the event.

Dr. Shanblatt thanked the local businesses who have contributed more than \$35,000 to support programs at Bucks County Community College through support of the Artmobile and Kids on Campus. Grants from MileStone Bank, SofterWare, First Priority Bank, Charon Planning, National Penn Bank, and Republic Bank helped fund these activities which benefit our youngest students.

President Shanblatt announced that Art faculty Roberta Mayer will be presenting at Olana, NY on Saturday, May 10, where she is curating an exhibit on the work of Frederic Church and Lockwood de Forest entitled "All the RaJ". She will also be doing radio interviews in conjunction with the exhibition. Dr. Mayer is recognized as a preeminent authority on the work of Lockwood de Forest.

Dr. Shanblatt also shared a recent edition of the publication of the American Association of Woodturners which featured the work of one of our alumni, Derek Weidman, on the cover.

The President noted that this is a very busy time of year on campus. Over the past few weeks the following events celebrated the success and contributions of our students and staff including the College Recognition Ceremony April 24, Student Awards Luncheon May 1, Radiography Graduation at the Lower Bucks Campus and College Exploration Night at the Upper Bucks Campus. Other events scheduled in the next few weeks include a Jazz Orchestra Concert this evening at 7:30 PM on the Newtown Campus, Retirement Celebration May 14, Nurses Pinning May 21 and Commencement May 22.

In conclusion Dr. Shanblatt introduced our new provost, Dr. Clayton Railey III, who will join the staff on June 16. Dr. Railey earned a Ph.D. in English from Vanderbilt University and comes to us from Delaware County Community College.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Elizabeth Graver, Chair

Vice President Barbara Yetman introduced Rachel Becker, Student Government President, who presented a year-end report. Projects completed this year include redesign of student elections to increase voting ease as well as earlier identification of new student leaders, piloted CANVAS as a communication tool for clubs, revision of the budget allocation process, and successful lobbying of Septa for return of Saturday bus service to the Newtown Campus. Students also participated in Lobby Day in Harrisburg. Projects which will carry over into the next academic year are exploration of the feasibility of an outdoor lounge and relocation of the soccer field to the unused softball field. In conclusion Ms. Becker introduced the incoming SGA President, Bradley Blosser.

Next Ms. Yetman presented a report on support services provided for veteran students. Veterans attending Bucks are supported from the first point of contact by a dedicated webpage, Admissions staff with expertise in veterans' benefits and issues and special information sessions. Special support is also provided to veterans seeking assistance with prior learning assessment and counseling assistance is offered through a connection to the Bucks County Veterans Center. Veterans enjoy the use of a dedicated lounge on each campus and the opportunity to link with other vets through Veterans Clubs. Beginning this term veterans are eligible for priority registration and the college has participated in the Yellow Ribbon program which offers reduced tuition to out-of-state residing veterans. The staff who work closely with the veteran student population are also pursuing other strategies to make Bucks more veteran friendly.

ACADEMIC AFFAIRS COMMITTEE – James M. Dancy, Chair

There was no report this month.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Mr. Blake Eisenhart, Chair

There was no report this month.

FINANCE COMMITTEE – Dr. Frederick Breitenfeld, Chair

Upon motion by Dr. Breitenfeld, seconded by Mr. Maeglin, the Board of Trustees approved the following:

Other Contracts

- **Server lease with HP Financial Services, Inc. for a total of \$51,170 over five years.**
- **Computer lease with Apple Financial Services, Inc. for 62 systems for a total of \$82,096 over three years.**
- **Outdoor advertising contracts for 2014-2015 with:**
 - **Adams Outdoor for northern Bucks County for \$18,050.**
 - **Steen Advertising for southern Bucks County for \$45,720.**

Sole Source Contract

- **Purchase of 3 dimensional printer from Solid Technologies, Inc. \$31,715.**

Financial statements for the period ending April 2014 were provided for review.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

Upon motion by Ms. Fineburg, seconded by Ms. Graver, the Board of Trustees approved a 2% merit pool for administrative employees and increasing the administrative employees' salary scale by 2%, effective July 1, 2014. The salary scale increase adjusts the starting scale for new hires and does not apply to current employees.

Upon motion by Ms. Fineburg, seconded by Mr. Morris, the Board of Trustees approved a 2% merit increase for President Stephanie Shanblatt, effective July 1, 2014.

BOARD COMMENTS

There were no board comments.

Board of Trustees

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Upon the motion being duly made and seconded, the meeting was adjourned at 2:15 PM. The next regularly scheduled meeting of the Board of Trustees will be on June 12, 2014 at 1:30 PM on the Newtown Campus.

Thomas Skiffington, Secretary