BUCKS COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING

Date: October 8, 2026
Time: 10:00 AM

Present:

Ronni Fuchs, Esq., Chair
Richard Balukas, Ed.D., via Zoom
Eleanor Breslin
Broadus Davis, Ed.D.
Blake Eisenhart
Jamie Fazzalore, via Zoom
Carol Mignoni Ferguson
Shamsul Huda
Thomas J. Jennings
Adrienne King
Vincent Magyar, Jr., Esq.
John Murray
Walter C. Stoertz, Jr.
Edward J. Tokmajian
Phil Wursta, via Zoom
Peter Amuso, Esq., Solicitor
Patrick M. Jones, Ph.D., President & CEO

Ms. Fuchs called the meeting to order at 10:11 A.M.

Bucks student Giselle Razo-Parra led the Pledge of Allegiance. Following the pledge, Mr. Chris Seifert, Director of Student Engagement & Leadership Development, introduced Giselle to the board. He noted that she is a Biomedical Sciences major who has been at Bucks since 2024, after graduating from William Tennent High School. She currently serves as the President of the Hispanic Latino Student Union, which just hosted an amazing event on Tuesday afternoon to celebrate Hispanic Heritage Month. Giselle plans to graduate next summer and expects to attend either Arcadia or Drexel University before heading to PT school to become a Doctor of Physical Therapy. Giselle thanked the board for their hard work and dedication and noted that Bucks has helped her grow both as a person and a student.

Ms. Fuchs asked for a motion to approve the minutes of the September 10, 2026 board meeting.

Upon motion by Mr. Murray, seconded by Mr. Stoertz, the Board approved the minutes of the September 10, 2026 meeting.

PUBLIC COMMENT

There was no public comment at this time.

CHAIR'S REPORT

Chair Fuchs turned the floor over to Dr. Jones for his Report to the Board.

PRESIDENT & CEO'S REPORT

Dr. Jones reported on the following:

ENROLLMENT UPDATE – As of 9/23/2026

Fall Enrollment Metric	Fall 2026	Fall 2025	Change
Enrolled Credits	58,518	57,505	+2%
Headcount	6,409	6,167	+4%
FTE	3,901	3,833	+2%

UPCOMING ADMISSIONS OPEN HOUSES

- The first of three Open Houses was held last night at the Upper Bucks Campus.
- 10/14: 6-8pm Open House @ Epstein Campus at Lower Bucks
- 10/24: 11am to 2pm Open House @ Newtown

OTHER UPCOMING EVENTS

Art Exhibitions

- *Seeing Stella: An Installation by Jen Blazina* @ Hicks Art Center Gallery – Newtown Campus (through OCT 17)
- 09/25 Opening @ LBC: *Creations of the Night: Art Inspired by Dreams* (through DEC 10)
- 10/09 Opening @ UBC: *Show of Shows,* Fickes Gallery (through NOV 20)
- 11/6 Opening @ Hicks Art Center Gallery – Newtown Campus: *Art that Blooms*
    - 1 weekend only: reception on Friday, On display NOV 6–8.
- 11/21 Opening @ Hicks Art Center Gallery – Newtown Campus: *Perception/Deception*: Chuck Fischer, Brian O'Leary and Gene Underwood (through FEB 27)

Wordsmiths Series

- 10/22 12:30–1:30 p.m. Tyler 142: Wordsmiths Series – *Grant Clauser*
- 11/14 1:00–3:00 p.m. Tyler 142 Wordsmiths Series – *Michelle Messina Reale*

Music Performances

- 12/2 7PM - Zlock Auditorium: Vivaldi's *Gloria*
    - BCCC Concert Choir
    - Council Rock HS South's select vocal groups,
    - Youth Orchestra of Bucks County.
- 12/20 4PM - Trinity Episcopal Church in Solebury: Handel's *Messiah* - Part 1 and selections from Parts 2 & 3
    - BCCC Madrigal Singers
    - choir of Trinity Episcopal Church in Solebury
    - a full Baroque orchestra and soloists.
    - Professor of Music RochelIe Reed - soprano soloist

PA Senate Candidate Forums - *League of Women Voters*

- 10/14 7–9pm Zlock: Senate District 6
- 10/26 7–9pm Zlock: Senate District 10

PRIOR EVENTS

- 9/18: HVAC Lab Groundbreaking at the CAT
  - The 12-week HVAC training program combines classroom instruction with hands-on skills development.
  - Students also receive energy efficiency training through the U.S. Department of Energy's Industrial Training and Assessment Center program.

- 9/24: Alumni Awards
  - Walter Stoertz, Jr., '77 – Alumni Association President's Distinguished Award
  - Edward Tokmajian, Jr., '97 – Community Service Award
  - Steven Coyne, '73 – Centurion Award
  - Sydney Brooks, '21 – Professional Achievement Award

- 9/24: Day of Giving
  - $10,188 was raised across 83 donors

KUDOS

- Associate Degree Nursing
  - Accreditation Commission for Education in Nursing (ACEN) Board of Commissioners approved continuing accreditation for the program and all program options reviewed.
  - The next evaluation visit is scheduled for Spring 2034.

- LPN – NCLEX: All graduates from last year have passed. All but one passed on the first try.

- Dr. Samantha Gross - Dean, Social & Behavioral Sciences; Interim Dean, School of L&L
  - Selected as a member of the PA Educator Consortium to participate in the
    - *National Educator Apprenticeship Consortium*
  - PA, 7 other states + Washington, DC
  - The consortium's work over the next two years will be centered around three goals
    - technical assistance and professional development resources
    - national apprenticeships in education policy and practice playbook
    - interstate workforce intelligence
  - At the end of the two years, all the delegates will meet with staff from the US Department of Labor and US Department of Education in Washington, DC.

INTRODUCTIONS

Deborah Armstrong – *Vice President for Advancement & Alumni Relations*

- 20+ years of advancement experience in higher education
  - University of Denver
  - Syracuse University
  - SUNY Oswego
- Comes to us from *Bicycle Colorado*
  - statewide advocacy organization with 10,000+ member
  - Built a comprehensive fundraising and membership strategy to meet goals
- B.S. Sociology – SUNY Oswego
- M.A. Philanthropy & Development – St. Mary's University of Minnesota
- Executive MPA (in progress) - Syracuse University

Vanessa Chatarjee **–** *Director, Reporting & Analytics*

- 7+ years of experience building analytics systems, automating data workflows, and translating complex numbers into practical business decisions
- Joins us from MoneyGram, where she served as Data & Insights Manager, leading team initiatives around data governance, product conversion, and executive reporting.
- Held data and analyst roles focusing on self-service reporting and dashboard architecture.
  - Turnberry Solutions
  - Suez Water Technologies & Solutions
- B.S. Biomedical Engineering - U Tennessee
- M.S. Materials Science & Engineering - U Tennessee

Ryan Ross – *Director, Fire School*

- Battalion Chief - Perkasie Fire Company
  - Has been a member of the department since 2009.
- Founder and CEO of Quality Back Office, a multi-site organization where he oversaw budgeting, operations, logistics, and strategic planning.
- USMC veteran
- A.S. Criminal Justice - Park University
- B.S. Human Resources - Park University (in progress - completing 2026)

ENVIRONMENTAL HEALTH & SAFETY UPDATE – Mr. Harris

Mike Harris, COO, provided an environmental health and safety initiatives update. He said the following actions have taken place since the last report at the September 10th BOT meeting:

- The college's Health and Safety Working Group held their monthly meeting on Friday, October 2nd to review safety incidents, concerns, and initiatives.

- Renovations are underway for the shipping and receiving workspace at the Newtown Campus.

- Assessments are complete and the construction documentation phase is underway for repairs to the roofs of Rollins Hall, Pemberton Hall, and the Library.

- All reported environmental safety concerns in the college's buildings have been visually investigated and addressed (or have plans for addressing) within a matter of hours or days from them being reported, to promptly respond and assess situations and communicate with the reporting individuals.

- The college continues to work with Jerry Roseman and Occupational Health Consulting Services to keep improving and standardizing protocols, procedures, and communications.

- The Health and Safety Coordinating Investigator position will soon be posted to further augment the team and responses.

- During the past month, there was a software issue with the EHS Investigator Tool. The issue was reported and resolved. The team is working to ensure this does not happen again. The Asset Essentials work orders were then reconciled to ensure no instances or reports were overlooked.

Mr. Harris closed by saying, as always, they continue to diligently work for the health and safety of the entire college community.

GOVERNANCE COMMITTEE – Mr. Magyar

Mr. Magyar reported that the Governance Committee held its first meeting of the year the prior week, where they reviewed a work plan for the coming year. He said they would be developing a schedule and topics for the Board retreat, organizing a self-assessment for trustees, and reviewing board policies on an ongoing basis. Mr. Magyar also asked trustees to complete and submit the annual Conflict-of-Interest Disclosure Form.

FINANCE COMMITTEE – Mr. Tokmajian & Mr. Christensen

Mr. Tokmajian reported that the $25 million bond financing, which will be used for capital projects, settled on September 10. He also noted that the finance department remains on track to present the audited financial statements to the Board at the December meeting. Mr. Tokmajian noted that the finance team continues to work on filling key positions within the department, and that the new Controller starts this month. Lastly, he reported that the Finance Committee vetted the Consent Agenda items and two resolutions on the meeting agenda and recommends them for

approval by the full board. Mr. Christensen added that the capital funding application authorizing resolution authorizes a special capital funding distribution from the PA Department of Education. The request is for $1,250,000 with the state supporting half of that. Mr. Christensen noted that the second resolution is associated with the change in the financial services provider for the college. The resolution is for approval of a new investment manager and also covers which officers of the college can conduct activities with the investment manager on behalf of the college.

STUDENT SUCCESS COMMITTEE – Dr. Davis

Dr. Davis reported that, this year, the Student Success Committee will meet with leaders of various offices of the College to learn more about their specific efforts in support of student success. He said the first meeting of the year was a visit to the Academic Success Center. Dr. Davis noted that the committee learned a lot about the variety of services and materials provided for our students. He then invited Ms. Lauren Humphries, Executive Director of the Academic Success Center to give a brief overview of what the Center offers to help Bucks students be successful.

Ms. Humphries began by acknowledging the members of her team. She reported that the Academic Success Center provides tutoring, academic coaching, peer mentoring, and other resources to help students succeed academically and achieve their long-term goals. Ms. Humphries noted that student engagement has grown significantly, with 2,774 unique students and 19,813 visits in AY26, representing increases of approximately 27% and 47%, respectively, over the prior year. She said the Center uses data to identify students at risk of academic disruption, to strengthen early intervention through faculty training, and to provide targeted coaching to students who need additional support.

CONSENT AGENDA – Mr. Christensen

The Chair announced that all action items would be considered on the Consent Agenda unless a Trustee requested an item be removed for specific discussion and individual action. There were no requests.

Upon motion by Dr. Davis, and second by Mr. Jennings, the Board of Trustees approved all items as set forth on the Consent Agenda.

- *Fire Wagon for Glassblowing Program*
- *Athletic Training Services*

CAPITAL FUNDING APPLICATION AUTHORIZING RESOLUTION – Mr. Christensen

Upon motion by Mr. Tokmajian, seconded by Dr. Davis, the Board of Trustees voted unanimously to approve the Capital Funding Application Authorizing Resolution.

INVESTMENT MANAGEMENT AUTHORIZING RESOLUTION – Mr. Christensen

Upon motion by Mr. Murray, seconded by Dr. Davis, the Board of Trustees voted unanimously to approve the Investment Management Authorizing Resolution.

BOARD COMMENT

There was no Board Comment at this time.

ADJOURN

Upon the motion to adjourn being duly made and seconded, the meeting was adjourned at 10:59 A.M.

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Edward J. Tokmajian, Secretary