

Bucks County Community College

Information about Tuition Appeals

Before filing an appeal, a student should first consult with their course instructor and/or appropriate Academic Dean.

A Tuition Appeal is for coursework undertaken during this current semester.

A Tuition Appeal may be granted if a student was unable to attend courses registered in the current semester due to extenuating medical, personal, or employment-related situations that were beyond the student's control. The attached Tuition Appeal form can be used to file the appeal. The deadline to submit the form is the **last day of the semester in which the course enrollment is being appealed.**

Reasons that are not considered acceptable by the committee:

- Non-attendance
- Not knowledgeable of drop/withdrawal deadlines
- Do not have sufficient resources with which to pay tuition
- Dislike of the course
- Arrest or incarceration
- A pre-existing medical condition that began prior to the semester being appealed
- Suspension or dismissal from the college for academic reasons or disciplinary reasons
- Earning a low-grade
- The course was too difficult
- Inability to transfer the course to another institution
- The instructor said they would take care of it. Student is responsible for changes to his/her schedule

Reason for appeal: (If more space is needed, please attach a separate page.)

Please note: Supporting documentation must be submitted with the appeal.

I declare the foregoing to be to the best of my knowledge and belief, an accurate statement of facts. It is understood that any false statement(s) may be sufficient reason for dismissal of my appeal.

Signature of Student

Date

Appeals that do not meet all requirements will be returned without being reviewed

For College Use Only

_____ Approve _____

Deny

Provost

Date

_____ Approve _____

Deny

Vice President, Technology and Innovation

Date