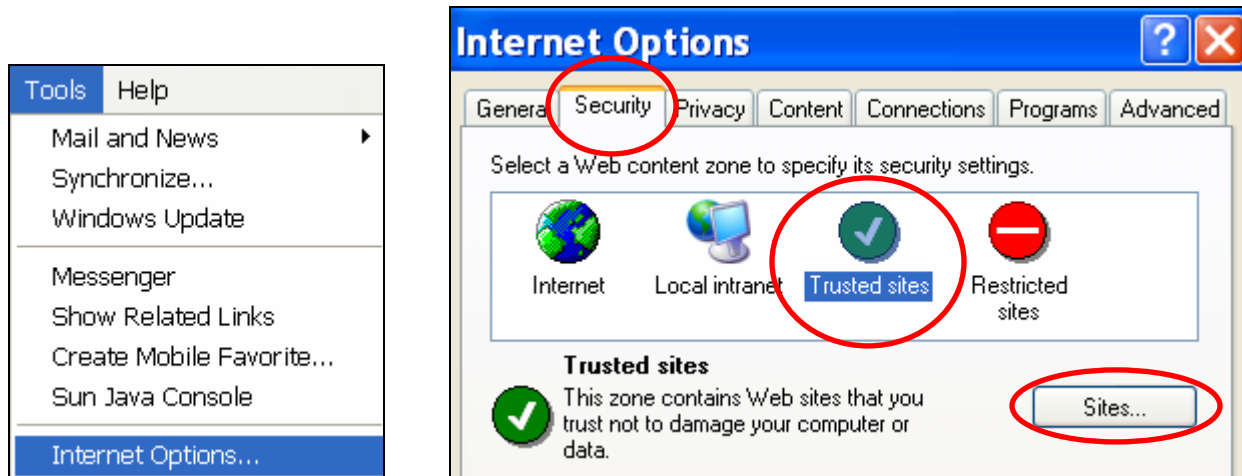


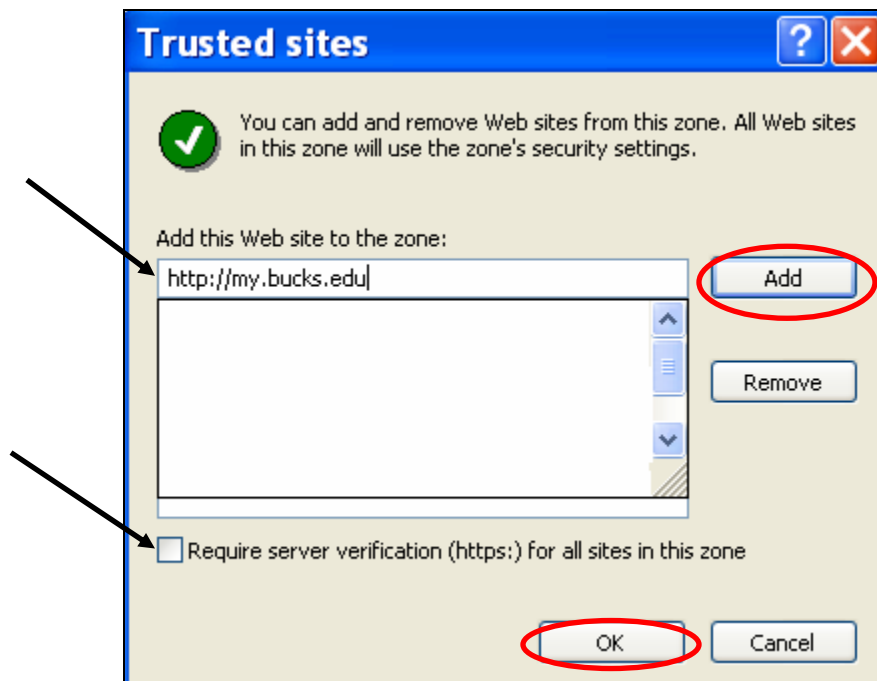
## Accessing the Intranet Without Logging In for Each Session

Have you logged into the Intranet multiple times and find that you need to enter your password each and every time and you would prefer not to? This week's Low Threshold Activity will provide the steps needed to allow the Intranet to be a "trusted site" which means you will not have to log into the Intranet each time it is accessed.

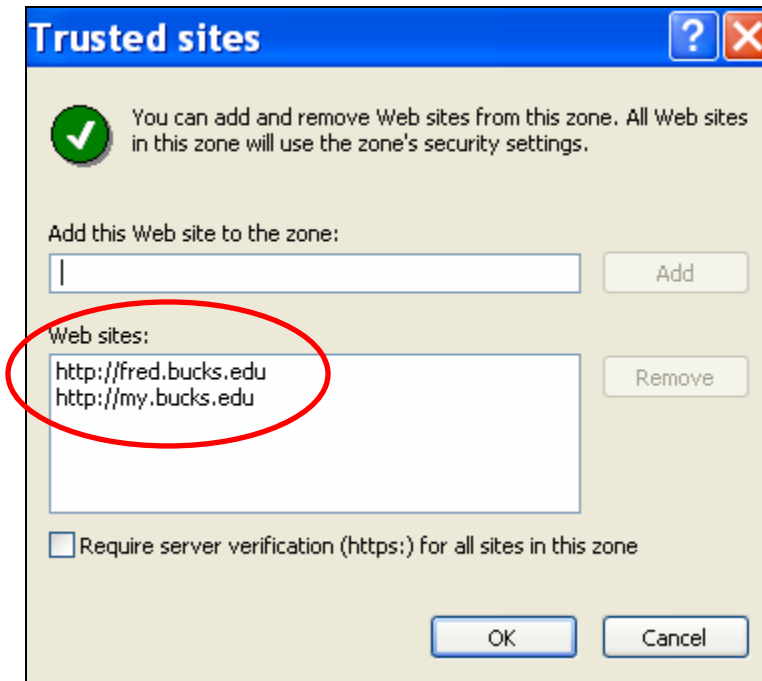
1. Begin by opening Internet Explorer, then click on the **Tools** menu, slide down to **Internet Options** and then select the **Security** tab. After clicking on the **Security** tab, click on the **Trusted sites** link followed by clicking the **Sites...** button.



2. After clicking the **Sites...** button, the following screen will appear. As shown below, type in <http://my.bucks.edu/> in the **Add this Web site to the zone:** text box, then click the **Add** button. If a check mark is in the box to the left of **Require server verification (https:) for all sites in this zone** click the box to remove the check mark as shown below. The **OK** button on the **Trusted sites** window now can be clicked followed by the **OK** button on the **Internet Options** window.
3. After adding [http://my.bucks.edu](http://my.bucks.edu/) to the trusted web sites, repeat step 2 to also add [http://fred.bucks.edu](http://fred.bucks.edu/).



4. After both URLs are added to the trusted web site, your window should look like the one below. Notice the both <http://my.bucks.edu> and <http://fred.bucks.edu> are listed in the Web sites: box.



5. There you have it! The Intranet is now a trusted site. You will no longer need to log into the Intranet again.