The meeting was called to order at 2:05 PM by Ms. Graver.

Ms. Graver announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

Upon motion by Mr. Breitenfeld, seconded by Mr. Eisenhart, the minutes of the March meeting were approved.

STUDENT GOVERNMENT REPORT

John Newman, Secretary of the UBC Program Council, described some of the many events planned on the campus during April including a job fair, NOVA display, Peace Week film showing, a visit by the Artmobile, and a presentation by Bucks County Council on Alcoholism & Drug Dependence. April 28 will bring members of the Upper Bucks business community to the campus for a joint meeting of the Chambers of Commerce, Open for Business. During May, the
campus will host College Exploration Night, an Alternative Dance, and a free concert in the outdoor amphitheater. The Continuing Education department will also sponsor children’s camps at UBC from July 19-July 30.

Kyle VanHart reported that LBC has just completed its Annual Pond Cleanup with 40 participants and noted that this effort is making a noticeable difference in the pond area. LBC will host their Olympics on April 27 featuring both trivia and volleyball competitions between faculty and students. Newtown campus continues to sell bracelets for Haiti, with $300 raised to date. Spring Fling is planned for April 29 on the quad and the Clubs & Organizations Luncheon will be held on May 6.

PRESIDENT’S REPORT

Dr. Linksz presented his report:

• Thanks were extended to all who played a part in making in making the new campus buildings on the Upper Banks campus a reality.
• Reminder was given of the many campus events which will occur during May including the Chef Apprentice Dinner on May 18, Nurses Pinning on May 19, Honors Convocation & Commencement on May 20.
• The Writing on Campus event scheduled for next week, coordinated by Professor Chris Bursk, will offer many varied presentations on the writing process.
• Congratulations were offered to Trustee Tom Skiffington who was recognized at the Remax national meeting as Multi-Office Broker-Owner of the Year.
• Recent events of note included the LBC Veterans Event which was coordinated by part-time faculty member Bill Pezza and Jim Sell. On the Newtown campus the International Trade program hosted by Congressman Murphy featured a visit from Representative Stenny Hoyer, the House Majority Leader. The Green Jobs Academy at the Keystone Bridge Business Center has received a lot of media attention as it gears up to retrain Bucks County residents in green technology.

CHAIR’S REPORT

Ms. Graver appointed the following trustees to the Nominating Committee: Chair Frederick Gudknecht, Madeline Kemper, and Thomas Skiffington. Ms. Graver also appointed the following trustees to serve on the Presidential Evaluation Committee: Peter Dominick, Betsy Fineburg and Elizabeth Graver.

FOUNDATION REPORT

Tobi Bruhn reported that while applications for the scholarships administered by the Foundation have decreased this year, applications for those administered by the academic departments have increased. Mr. Bruhn also noted that Frank Eckert, a 1973 Bucks alumnus who has been a
generous supporter of the Library, died recently and included a $15,000 bequest to the Library Endowment Fund in his will.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Dr. Frederick Breitenfeld Jr., Chair

Teresa Barone, Bonda Bordo and Tim Marvel, all students at the Upper Bucks Campus in Perkasie, described their academic and career aspirations and discussed the role that the College has played in achieving their goals.

ACADEMIC AFFAIRS COMMITTEE - Carol Mignoni Ferguson, Chair

Upon motion by Ms. Mignoni-Ferguson, seconded by Dr. Breitenfeld, the Board of Trustees approved the following curricula for the time periods indicated:

For five years:
- Web Design & Multimedia Certificate Program #3147
- Bookkeeping Certificate Program #3145
- Medical Assistant Occupational Program #2131
- Medical Assistant Administrative Certificate Program #3148
- Medical Assistant Clinical Certificate Program #3149
- Office Administration & Systems Technology Occupational Program #2150
- Paralegal Studies Occupational Program #2128
- Paralegal Studies Certificate Program #3129
- Fire Science Occupational Program #2158

For three years:
- Fine Woodworking Occupational Program #2092

For two years:
- Nanofabrication Technology Occupational Program #2167
- Nanofabrication Technology Certificate Program #3168

For deactivation:
- 3-D Animation Certificate Program #3152
- Environmental Science Occupational Program #2159
- Management Certificate Program #3156
- Supervision Certificate Program #3155
Next, Catherine McElroy, Dean, Academic & Curricular Affairs, presented an enrollment report tracking enrollments at the Upper Bucks Campus from its opening in Fall 2001 to the present. Jim Fillman, UBC Student Services Coordinator, highlighted student activities which occurred during the year on the Perkasie campus.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Thomas Skiffington, Chair

Bill Ford, Executive Assistant to the Provost, presented a report on the Middle States Accreditation Self-Study process which explained the nature and purpose of the self-study report, steps in the process, and ways in which the campus community and the trustees are included in the activity. Dr. Linksz reiterated the critical nature of the accreditation process and also highlighted the role played by the trustees.

FINANCE COMMITTEE – J. Peter Dominick, Chair

Upon motion by Mr. Dominick, seconded by Ms. Fineburg, the Board of Trustees approved the following bid awards.

- Academic year 2010-2011 course brochures to AFL Web Printing, Inc. as follows: Fall 2010 for $25,433, Spring 2010 for $25,433 and Summer 2011 for $21,118.
- Fall 2010 non-credit course brochures to Engle Printing, Inc. for $25,472.
- Motor controller replacement to Yates Electric, Inc. for $175,707.
- Roof replacements as follows:
  - Penn Hall lecture hall to Noble Roofing, Inc. for $120,745.
  - Penn Hall mechanical passage area to John G. Moser & Sons, Inc. for $144,949.
  - Rollins Center and Pemberton clay tile roofs to McMullen Roofing, Inc. for $116,785 and $45,103 respectively.

Upon motion by Mr. Dominick, seconded by Mr. Morris, the Board of Trustees awarded the contract for Bid 2010-0302 for Lower Bucks Campus motorized window shades to M. Cramer & Associates, Inc. which submitted the firm, low bid of $33,154.

Upon motion by Mr. Dominick, seconded by Mr. Calkins, the Board of Trustees approved
Change Order #2 for the UBC expansion project to Educational Furniture Solutions, Inc. for $25,236.

Upon motion by Mr. Dominick, seconded by Mr. Morris, the Board of Trustees awarded the contract for energy consultant deregulation advisory services to EnerNOC, Inc. for $14,350 for 14 month period @ $1,025 per month.

Upon motion by Mr. Dominick, seconded by Mr. Eisenhart, the Board of Trustees awarded a five (5) year UBC food service contract to J. T. Bankers Restaurant of Sellersville, PA, which offered a firm, fixed quote of 6% of sales as commissions.

Upon motion by Mr. Dominick, seconded by Mr. Morris, the Board of Trustees awarded the architectural contract for Gym deck renovations to KCBA Architects in the amount of $198,500.

Upon motion by Mr. Dominick, seconded by Mr. Eisenhart, the Board of Trustees approved a sole source contract award for a microwave accelerated reaction system to C.E.M. Corporation for $21,444.

Mr. Dominick noted that financial statements were included in the report.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

An information item was presented regarding College staffing levels.

BOARD COMMENTS

There were no Board comments.

There being no further business to come before the Board, and upon the motion being duly made and seconded, the meeting was adjourned at 2:50 PM. The next meeting of the Board of Trustees will be on May 13, 2010 at 1:30 PM on the Newtown Campus.

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Frederick R. Gudknecht, Secretary