PRESENT:

Elizabeth Graver, Presiding  Otto Grupp III
Dr. Frederick Breitenfeld, Jr.  Frederick Gudknecht
S. W. Calkins  Carol Mignoni Ferguson
James M. Dancy  Garney Morris
J. Peter Dominick  Bernie O’Neill,
Frank Fazzalore  Jeffrey Garton, Esq.
Elizabeth Fineburg  Dr. James Linksz

ABSENT:  Blake Eisenhart, Madeline Kemper, Thomas Skiffington

The meeting was called to order at 1:40 PM by Ms. Graver.

Ms. Graver announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the minutes of the October meeting were approved.

STUDENT GOVERNMENT REPORT

Kyle VanHart reported that students on the Newtown campus enjoyed a Halloween party on October 30, as well as a week of musical entertainment in the Gallagher Room from November 9-13. Students were able to practice their Karaoke and hear a Big Band concert performed by the Music department. LBC students held their inaugural Halloween Dance on October 24 and are looking forward to the traditional Diversity Luncheon scheduled for November 19.
PRESIDENT’S REPORT

Dr. Links presented his report:

- Trustee Peter Dominick was recently featured in the local news media for the community support provided by Bucks County Bank.
- Faculty member Mark Sfirri, has been recognized as a Distinguished Educator by the James Renwick Alliance, a cultural arm of the Smithsonian Institution.
- Tobias Bruhn, Executive Director, Foundation, passed the rigorous exam required to use the designation Certified Fund Raising Executive.
- Faculty member Karen Babaian’s drawings for her BbVista DaVinci multi-concept anatomy lesson were recognized in a national competition and will be exhibited in both Washington, DC and New York.
- The legacy of faculty member Joan Weiss is remembered as the Lower Bucks Chamber of Commerce is selling prints of one of Joan’s oil paintings. Proceeds will be used to establish a memorial fund benefitting worthy causes and individuals in the community.
- Members of the Arts department faculty are recognized frequently for participation, as working artists and performers, in the broader arts community of the region. A new publication Arts at Bucks is available which highlights the program offerings and contributions of the Art department.
- Deb Noble, Vice President, Information Technology Services, was chosen to serve on a NSF panel in Washington, DC, which reviewed federal IT grant submissions.
- Both the soccer and golf teams had great seasons and won regional championships. Men’s soccer Coach Justin Burrows was selected as Coach of the Year.
- The new veterans lounge, named the Stars & Stripes Lounge, opened yesterday in the Student Life area. The space will provide a dedicated gathering area for the numerous veterans attending the College.
- A very successful Women in Technology program was developed and hosted by Associate Academic Dean Lisa Angelo and her staff.
- The Green Jobs Academy ribbon cutting was a recent newsworthy event which was the culmination of the efforts of Vice President Barbara Miller and Congressman Murphy and his staff. The new program to be located at the Bridge Business Center in Bristol will offer training in new technology and increase new job opportunities.
- Phi Theta Kappa recently inducted new students into the honor society and Claire Keane, Director, Associate Degree Nursing Program, addressed the students in attendance.
- With the resolution of the State budget crisis the community colleges collectively lost $500,000 in funding. While this trend is common nationwide, the impact on the College is significant as significant enrollment increases challenge us to serve more students with fewer financial resources.
CHAIR’S REPORT
There was no report from Ms. Graver.

FOUNDATION REPORT
There was no report from the Foundation.

PUBLIC COMMENT
Student representatives from the Open Door Club presented a petition advocating the extension of health benefits to same-sex partners. The following statement reflects their position: “We find the hypocrisy at BCCC inexcusable. Denying domestic partnership benefits goes against this school’s anti-discrimination policy. We do not ask for equality, but demand it. We are calling upon the Board of Trustees to change College policy accordingly.” In response, Jeffrey Garton, College solicitor, replied that the Trustees recognize the importance of this issue as well as the many factors which must be considered in relation to a policy change. This issue will be discussed in earnest by the Trustees in 2010 as negotiations begin with the Faculty Federation regarding terms of a new labor agreement.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Dr. Frederick Breitenfeld Jr., Chair

There was no report from the committee.

ACADEMIC AFFAIRS COMMITTEE - Carol Mignonin Ferguson, Chair

Upon motion by Ms. Mignonin-Ferguson, seconded by Dr. Breitenfeld, the Board of Trustees approved the Social Services Transfer Program #1130 for three years and the following curricula for five years:

- Communication/Performance Transfer Program #1121
- Graphic Design Transfer Program #1110
- Individual Transfer Studies Transfer Program #1146
- Science Transfer Program #1117
Dean Catherine McElroy and Executive Director Jim Sell presented a report focusing on enrollment trends, program offerings and professional development activities, as well as student and community involvement ongoing at the Lower Bucks Campus. It was noted that the use of new technologies such as Internet 2 will enable classes offered at one site to be available on all three campus. Finally, the following three students shared their experiences at the Bristol campus: Joseph Driscoll, Latasha Campbell, and Aarmin Patrawala.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Thomas Skiffington, Chair

In Mr. Skiffington’s absence, Mr. Morris chaired the meeting.

Upon motion by Mr. Morris, seconded by Dr. Breitenfeld, the Board of Trustees approved continuation of the Search Engine Marketing campaign in the amount of $5,000 for five months for a total of $25,000 in FY 2010.

FINANCE COMMITTEE – J. Peter Dominick, Chair

Upon motion by Mr. Dominick, seconded by Mr. Grupp, the Board of Trustees approved the following bid awards:

- 3M projection equipment to Star Audio Visual Repair, Inc. for $17,168.
- Smart boards and Mitsubishi projection equipment to Xerox Audio Visual Solutions, Inc. for $19,243.
- Data storage equipment to Hewlett Packard Financial Services for total of $62,661 for 36 month fair market value lease.
- Founders Hall slate replacement and other site piping replacement system to John Moser & Sons, Inc. for $35,754.
- Network equipment to Dell Corporation for $27,054.
- Penn Hall Lighting Fixtures to County Electric Supply, Inc. for $11,910.

Upon motion by Mr. Dominick, seconded by Mr. Morris, the Board of Trustees approved the bid award for Penn Hall white boards to Builders Specialty, Inc. for $10,444.

Upon motion by Mr. Dominick, seconded by Mr. Fazzalore, the Board of Trustees approved the following other contract to the low bidder: BCCC Authority term loan for high priority capital projects on the Newtown Campus to PNC Bank, N.A. Philadelphia, for $6,392,680.
Upon motion by Mr. Dominick, seconded by Mr. Morris, the Board of Trustees approved a change order for electric access control gates to Access Security Corporation in the amount of $850 which brought the project total to $10,445.

Information items presented included a change order notification and October Financial Statements. Vice President Dennis Matthews noted that the current financial position is indicative of a balanced budget.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

The agenda included an information item on College staffing levels.

BOARD COMMENTS

There were no comments.

There being no further business to come before the Board, and upon the motion being duly made and seconded, the meeting was adjourned at 2:20 PM. The next meeting of the Board of Trustees will be on December 10, 2009 at 1:30 PM on the Newtown Campus.

______________________________________________Frederick R. Gudknecht, Secretary