BUCKS COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: March 12, 2009
Time: 1:30 P.M.

PRESENT:

Elizabeth Graver, Presiding
S. W. Calkins
J. Peter Dominick
Blake Eisenhart
Frank Fazzalore
Elizabeth Fineburg
Otto Grupp III

Frederick Gudknecht
John Long, Jr.
Carol Mignoni Ferguson
Bernie O’Neill
Thomas Skiffington
Jeffrey Garton, Esq.
Dr. James Linksz

ABSENT:  
Dr. Frederick Breitenfeld, Jr.
Madeline Kemper
Garney Morris

The meeting was called to order at 1:35 PM by Ms. Graver, followed by the Pledge of Allegiance.

Ms. Graver announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

Upon motion by Mr. Eisenhart, seconded by Mr. Gudknecht, the minutes of the February meeting were approved.

STUDENT GOVERNMENT REPORT

Seth Gansman, SGA President, reported that the current focus of the SGA is publicity for upcoming student elections. SGA members, along with Matt Cipriano, Director, Student Life, will participate in Lobby Day activities in Harrisburg on March 31 with the aim of conveying the message to legislators that adequate funding for community colleges is crucial to their success.
A successful blood drive was co-sponsored by the Newtown and LBC students on March 5. LBC also plans a student barbeque on March 26. March is Women’s History Month and a number of excellent programs are scheduled.

Upcoming events include a program on alcohol awareness and smoking cessation on April 9 and a display of the Nova Shoe Project on April 28. Mr. Gansman also noted that the student body has expressed its dissatisfaction with the perceived lack of enforcement of the new smoking policy. He requested that the Board take steps to ensure that the policy is enforced in order to provide a clean air environment for students.

**PRESIDENT’S REPORT**

Dr. Linksz presented his report.

- Dr. Linksz expressed his agreement that more work remains to be done in the enforcement of the smoking ban. He welcomes input and collaboration from the SGA in addressing this difficult problem.
- President Linksz reported that the cash influx on the state level from the Federal stimulus package will primarily be used in K-12 arena to stabilize local school districts and the College is unlikely to benefit directly. However, Vice President Barbara Miller and her staff are working through the local Workforce Investment Boards to maximize the funding available to provide training to community members. Dr. Linksz also noted that Trustee/Representative Bernie O’Neill has been appointed co-chair of the House Republican subcommittee on education and will be closely involved in these issues at the state level.
- Dr. Linksz also noted that the College, through the efforts of Congressman Patrick Murphy, has obtained $196,000 to develop a Green Jobs Academy. Vice President Miller and her staff will utilize their working relationships with Gamesa, AE Polysilicon, Rohm & Haas and the Heritage Group to develop this concept.
- President Linksz reported on new grant funding for the credit biotechnology curriculum in the amount of $150,000.
- Dr. Linksz noted the presence of Slack’s Café at the LBC. The facility opened recently to the delight of students and staff. The LBC architectural designed was also featured in a recent edition of the Journal of the American Institute of Architects.
- President Linksz congratulated Phi Theta Kappa on another successful year and thanked Professor Charles Beem for his service as advisor to the group. The Bucks chapter received five star recognition in the Middle Atlantic Region. Several officers were also recognized for their contributions at a regional meeting. Dr. Linksz, Vice President Dawkins, and Trustee Bill Calkins attended the Spring ceremony for the induction of new members.
- Finally, Dr. Linksz noted that today the trustees reviewed a draft revision of the policy on Responsible Use of Electronic Resources. Changes are necessary to the policy to reflect
the current business and legal environment. Accompanying the policy change will be a new log-in banner which reminds users of College computing resources of their responsibilities and the responsibilities of the College as the owner of the technology.

CHAIR’S REPORT

There was no report from the Chair.

FOUNDATION REPORT

There was no Foundation report.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Dr. Frederick Breitenfeld Jr., Chair

In Dr. Breitenfeld’s absence Mr. Eisenhart chaired the meeting and introduced Vice President Karen Dawkins. Ms. Dawkins reviewed the scope of the recent renovations to the Student Services Areas in Pemberton and Rollins Center. Steve Bacher, Director, eMarketing, provided a virtual tour, which he created in-house, of the newly renovated work spaces. Both Ms. Dawkins and Dr. Linksz acknowledged the outstanding contribution of Mark Grisi and the Physical Plant staff to the successful execution of this project.

ACADEMIC AFFAIRS COMMITTEE - Carol Mignoni Ferguson, Chair

Ms. Mignoni Ferguson introduced Provost Annette Conn. Dr. Conn introduced Assistant Academic Dean, Lisa Angelo, who provided a report on the work and accomplishments of the MaST department in developing a biotechnology curriculum. Ms. Angelo noted that three grants have been obtained to fund program development and supplies. A content expert has also been hired to develop program curriculum. Next Vice President Barbara Miller reported on the work of her staff with several regional groups to identify and develop training opportunities in the biotechnology area which has been identified as a growth component in the job market.
STRATEGIC PLANNING, MARKETING & ASSESSMENT – Otto Grupp III, Chair

Mr. Grupp introduced Vice President Karen Dawkins who provided the Spring Enrollment Report which supported an overall increase of 9.7% in FTEs, with growth occurring on all campuses and in E-Learning. In response to a question posed at the February meeting, Ms. Dawkins reported that less than 2% of our online students are out of state and approximately 8.5% are out of county.

FINANCE COMMITTEE – J. Peter Dominick, Chair

Upon motion by Mr. Dominick, seconded by Mr. Long, the Board of Trustees approved the following bid awards:

- ADA construction projects as follows:
  - Twining Construction, General Contractor for $1,328,351
  - Lederach Electrical, Inc., Electrical Contractor for $164,850
  - B & S Sheet Metal & Mechanical, Inc. for $63,546
- Dump truck replacement to Fred Beans Ford, Inc. for a total of $52,296 over 60 months, with monthly payments of $871.
- Library & Rollins Center carpeting to Hood Floors, Inc. for $11,401.
- Telephone PBX Switch Maintenance Contract to Shared Technologies, Inc. for $71,766.

Upon motion by Mr. Dominick, seconded by Mr. Grupp, the Board of Trustees awarded the contract for Bid 2009-201-Information Technology Services department renovations to A. F. Alber General Contractor, Inc. of Hilltown, PA, which submitted the firm, low bid of $27,242.

Upon motion by Mr. Dominick, seconded by Mr. Long, the Board of Trustees awarded the contract for OSHA recertification instruction to West Virginia University of Morgantown, West Va. for $11,000.

Information item presented included January 2009 Financial Statements, Investment Report and historical cash fluctuations.

HUMAN RESOURCES COMMITTEE—John Long, Chair
The monthly College staffing report was provided as information.

BOARD COMMENTS

There being no further business to come before the Board, and upon the motion being duly made and seconded, the meeting was adjourned at 2:25 PM. The next meeting of the Board of Trustees will be on April 9, 2009 at 1:30 PM on the Lower Bucks Campus in Room 204-205.

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Frederick R. Gudknecht, Secretary