The meeting was called to order at 1:35 PM by Ms. Graver, followed by the Pledge of Allegiance.

Ms. Graver announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

Upon motion by Dr. Breitenfeld, seconded by Mr. Grupp, the minutes of the October meeting were approved.

STUDENT GOVERNMENT REPORT

Matthew Cipriano, Director, Student Life, reported that the Newtown Campus SGA sponsored a mock presidential election in which 67% of students voting chose Barack Obama. SGA also plans a canned food drive to benefit the Opportunity Council; the “Will Dance for Food” event is
scheduled for early December. The Great American Smoke Out was observed on all campuses on November 20. In Newtown radio station WBCB 1490 broadcast on campus and highlighted the new Clean Air legislation and its impact on college campuses. Kittens from area shelters were also on hand to bring attention to the danger of second hand smoke to household pets.

PRESIDENT’S REPORT

Dr. Linksz presented his report.

- With sadness, Dr. Linksz noted the passing of Joan Weiss, a popular and productive member of our Business faculty for many years. Sympathy is also extended to the families of Pennsylvania Lieutenant Governor Katherine Baker Knoll and John Godolewski, a long time member of the finance staff at the Department of Education, both of whom died within the past few days.
- Congratulations are extended to Trustee Bernie O’Neill on his recent re-election and to Trustee Peter Dominick for his appearance on the cover of the *Outlook* magazine.
- Academically, it is a pleasure to announce that the Radiography program was recently reaccredited and the students of the Associate Degree Nursing program achieved an average score of 90% on the recent national licensure exam.
- Recent campus events included a November 11 Veterans’ Day reception for students and the Faculty Art Show which is ongoing. Scheduled in the next week are the annual event recognizing employees reaching five year milestones in their service to the College and also a Historic Preservation Lecture sponsored by our award winning program in that field.
- The soccer team won the state championship and was honored along with their coach, Justin Burrows, at the Athletic Banquet last week.
- The Lower Bucks Campus hosted a reception to honor the recipients of two new scholarships funded by the Bristol Rotary. Trustees Otto Grupp and Carol Mignoni Ferguson were in attendance.
- Staff accomplishments include Dean Maureen McCreadie being named to represent the Mid Atlantic community colleges at Educause and faculty member Mark Sfirri authoring a series of articles in *Woodworking* magazine.
- In the news, Dr. Linksz recently spoke at an event hosted by the Latino Alliance to recognize both Hispanic History Month and area veterans. Also of note is a new College partnership with the Keystone Heritage Group to offer chemistry classes on the redeveloped Rohm & Haas site. Finally, the agreement with Drexel University has been finalized whereby Drexel will host one of our academic information technology applications remotely from their campus.

CHAIR’S REPORT

There was no report from the Chair.
FOUNDATION REPORT

Tobias Bruhn reported that the inaugural Women’s Scholarship Tea was a success as it netted $5,000 and also brought new members of the community onto campus. Proceeds of the tea will fund additional scholarships for single mothers.

New scholarship funding will also be available for public safety/emergency management students through the generosity of W. W. Grainger, Inc. via their support of five scholarships at $2,200 each.

The November 7 luncheon honoring the Bucks County Foundation was a success. In recognition of more than $800,000 in scholarships awarded over the past 25 years to students of the Central Bucks School District, the Bucks County Foundation has been offered the opportunity to name a classroom on the Newtown campus.

Another campus highlight was the event to recognize the recipients of the Bridge to Higher Education Scholarships spearheaded by Gene Epstein. Congressman Murphy attended to congratulate the students and thank Mr. Epstein for his generosity in providing matching gifts.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Dr. Frederick Breitenfeld Jr., Chair

Vice President Karen Dawkins introduced Dr. Rodney Altemose, Executive Director, Upper Bucks Campus. Dr. Altemose welcomed all to the campus and shared a brief report on Phase II construction progress. Next three Upper Bucks Students, Leah Brown, Wanda Lee Lindsay and Steve Jones described their own personal experiences at the Perkasie campus and the difference that Bucks has made in their lives.

ACADEMIC AFFAIRS COMMITTEE - Carol Mignoni Ferguson, Chair
Provost Annette Conn introduced Dean Catherine McElroy who presented an enrollment recap report for the Upper Bucks Campus detailing enrollment trends from 2004 through 2008. Next Dr. Altemose provided an overview of activities offered for both students and faculty in Perkasie. Survey results were also presented which indicated a high level of satisfaction for both students and faculty with the services and facilities of the Upper Bucks Campus. Jim Fillman, Coordinator, Student Services described the recent campus Halloween Bash and also detailed activities of some student groups including the Environmental Club and the Gay Straight Alliance.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Otto Grupp III, Chair

Vice President Karen Dawkins introduced Marta Kaufmann, Executive Director, Marketing and Public Relations. Ms. Kaufmann presented virtual tours of both Lower and Upper Bucks Campuses. These tours are used to familiarize visitors to the Bucks Admissions web site with both Bristol and Perkasie locations. Both tours were produced by Dan Magro, a recent Bucks alumnus.

FINANCE COMMITTEE – J. Peter Dominick, Chair

Upon motion by Mr. Dominick, seconded by Dr. Breitenfeld, the Board of Trustees approved the following bid awards:

- All county non-credit course brochures for Spring 2009 to Evergreen Printing & Publishing for $28,464.
- Bridge Business Center chemistry lab equipment to Fisher Scientific for $19,375.

Upon motion by Mr. Dominick, seconded by Dr. Breitenfeld, the Board of Trustees approved the following bid awards:

- Penn Hall wiring, a time & materials project, to Lederach Electric, Inc. for $50 per hour straight time, $70 per hour overtime and 15% material markup.
- Tyler Courtyard drainage repair to Twining Construction, Inc. for $26,270.

Action was deferred on the recommendation regarding the sublease agreement for the Doylestown Public Safety Training Center.
Next, Mr. Dominick noted that there was an information item regarding one change order which did not require Trustee approval. Mr. Fazzalore asked questions of Mr. McClendon regarding cash flow and expected year end status.

HUMAN RESOURCES COMMITTEE—John Long, Chair

The College staffing report was provided as an information item.

BOARD COMMENTS

There being no further business to come before the Board, and upon the motion being duly made and seconded, the meeting was adjourned at 2:30 PM. The next meeting of the Board of Trustees will be on December 11, 2008 at 1:30 PM on the Newtown Campus in Tyler 142.

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Frederick R. Gudknecht, Secretary