PRESENT:

Elizabeth Fineburg, Presiding
Dr. Frederick Breitenfeld, Jr.
S. W. Calkins
Blake Eisenhart
Frank Fazallore
Frederick Gudknecht
Elizabeth Graver
Otto Grupp III

Madeline Kemper
John Long, Jr.
Carol Mignoni Ferguson
Garney Morris
Dr. James J. Links
Jeffrey Garton, Esq.

ABSENT:

Dr. Larry Newman
Bernie O’Neill

The meeting was called to order at 1:35 PM by Ms. Fineburg, followed by the Pledge of Allegiance.

Ms. Fineburg announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

Upon motion by Dr. Breitenfeld, seconded by Mr. Eisenhart, the minutes of the May meeting were approved.

PRESIDENT’S REPORT

Dr. Linksz presented his report.

- Dr. Linksz reported that the College has received word from the Commonwealth Department of Education that the Student Services Renovation Project has been approved for funding. Several other College projects are also being considered for funding by the department.
• President Linksz recognized Claire Keane and Linda Garcia of the Associate Degree Nursing Program for their excellent work in enabling a student called up for active military duty to finish her semester’s academic work.

• Marie Cooper of Disability Services recently hosted educators from Thailand and shared the ways in which Bucks uses technology to aid learning for students with disabilities.

• Dr. Linksz congratulated Erangee Kumarage, Language & Literature faculty, on her receipt of a $9,400 competitive grant from the Lindback Foundation.

• The College has received funding from PHEAA for two programs: $252,000 for Workforce Advantage grants and $9,500 for RN/LPN scholarships.

• The President recognized Lynn Bintliff as the Bucks nominee for YWCA recognition as a “Woman Who Makes a Difference” and Michaeleen Lee for her service as 2007 Chair of the American Chemical Society group active in two year college chemistry programs.

• The Continuing Education Department has received funding from the state to pilot a summer program for adolescent boys in transition and is working with local school districts to promote the opportunity.

• The Bucks Public Safety Training Center was commended for the excellent training which they provided to the Ottawa Fire Department.

CHAIRMAN’S REPORT

Ms. Fineburg congratulated Trustee Dr. Rick Breiteneld for the honor recently bestowed upon him in Baltimore in recognition of his outstanding career and many contributions to the public television industry.

Ms. Fineburg presented the following recommendations for approval:

Upon recommendation by Ms. Fineburg, seconded by Mr. Grupp, the Board of Trustees authorized the Executive Committee to act on behalf of the Board of Trustees during the summer months of 2007, excepting those matters outlined in the Bylaws (Article IV-I). Further, that such action shall result in mail notification to all Trustees in advance of any Executive Committee action.

Upon recommendation by Ms. Fineburg, seconded by Ms. Graver, the Board of Trustees authorized the Executive Committee to act on behalf of the Board of Trustees, in reviewing and approving final recommendations for professional services contracts for architecture, engineering and construction, during the summer months of 2007. Further, that such action shall result in mail notification to all Trustees in advance of any Executive Committee action.
Upon recommendation by Ms. Fineburg, seconded by Mr. Breitenfeld, the Board of Trustees approved a 3.6% salary increase for Dr. James J. Linksz for the fiscal year July 1, 2007 through June 30, 2008.

FOUNDATION REPORT

Executive Director Tobias Bruhn reported that Tyler Tasting 2007 was a success, with 500 in attendance and $64,000 raised to benefit Foundation historic renovation projects.

Mr. Bruhn provided an update on the Lower Bucks Capital Campaign which has pledges in excess of $700,000, with a recent commitment from the Bristol Walmart. The Annual Fund will conclude on June 30 and has contributions to date which are 27% ahead of last year. Also, the 2006 Foundation Annual Report has been mailed to benefactors.

Finally, Mr. Bruhn noted that the 40th anniversary event for the class of 1967 was a success.

PUBLIC COMMENTS

Blaine Greenfield, on behalf of the Faculty Federation, thanked the College for its recent investment in a GPS clock system for the campus and shared some of the ways in which faculty and students will benefit from the purchase.

Moe Sood, a representative of the Swamp Road Residents’ Group, spoke on behalf of the group. Mr. Sood shared the concerns of the group regarding the changes on Swamp Road proposed by the Pennsylvania Department of Transportation. The group is advocating to guarantee that the changes to the road are safe and sensitive to the environment and seeks to work with the College toward that goal. President Linksz commented that the College and the Board have maintained the position that they seek the safest solution to the problem for all concerned.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Madeline Kemper, Chair

Ms. Kemper announced that the committee had no report this month.

ACADEMIC AFFAIRS COMMITTEE - Carol Mignoni Ferguson, Chair

Upon motion by Ms. Mignoni Ferguson, seconded by Mr. Gudknecht, the Board of Trustees approved the addition of the Secondary Education History Transfer Program of Study #1180.
Ms. Mignoni Ferguson chaired the meeting and introduced Dr. Conn who reviewed the highlights of the annual curriculum report. Next, Dr. Conn introduced Mr. Walt Puchalski who presented a report on the fifth annual Faculty of the Future Conference. This year’s event was again a success, drawing numerous registrants from the tri-county region and beyond. The conference is rapidly gaining an excellent reputation as a forum which provides a wealth of practical information and a productive networking environment.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Otto Grupp III, Chair

Mr. Grupp announced that the committee had no report this month.

FINANCE COMMITTEE—Elizabeth Graver, Chair

Mr. Calkins and Mr. Morris were not present during the Finance Committee voting.

Upon motion by Ms. Graver, seconded by Mr. Grupp, the Board of Trustees approved the following bid awards:

• ADA Founders Hall restroom renovation to Building Craft Associates in the amount of $298,680.
• ADA Hicks Art Center ramp to John G. Moser & Son in the amount of $49,993.
• Duplicating paper to Paper Mart in the amount of $83,840.
• Exterior site lighting electrical renovations to Carr & Duff, Inc. in the amount of $105,000, with a unit cost for lamp replacement of $1,800.
• Fire alarm security & maintenance and repair five year contract to Fire & Security Technology in the amount of $222,800.
• Sprinkler system inspection five year contract to Tilley Fire Equipment in the amount of $16,731.
• Firewall for Internet2/countywide network project to Atrion Communications Resources in the amount of $15,950.
• Founders Hall furniture to Educational Furniture Solutions in the amount of $57,290.
• GPS clock and early warning system to Franklin Instrument Co. in the amount of $49,351.
• Library electrical switch upgrade to Carr & Duff, Inc. in the amount of $67,890.
• LBC computer equipment to Gateway Companies in the amount of $172,071.
• LBC PBX telephone switch to Black Box Network Services in the amount of $34,858.
• LBC science laboratory equipment as follows:
  - Binocular microscopes to Fisher Scientific in the amount of $20,250.
  - Centrifuge to Johnson Scientific in the amount of $6,900.
  - Spectrophotometers to Johnson Scientific in the amount of $11,100.
  - Chromatograph to Gow Mac Instrument Co. in the amount of $16,480.
  - Autoclave to Fisher Scientific in the amount of $10,987.
• Modular classroom heat pumps and installation to B & B Boiler Works in the amount of $93,900.
• Pheasant Barn and Modular 6 roof replacement to KPI-2, Inc. in the amount of $75,974.
- Public Safety Training Center vehicle to Grant Auto Salvage in the amount of $18,500.
- Student Affairs & Student Planning renovations as follows:
  General Contractor to Twining Construction in the amount of $290,839.
  Electrical Contractor to MJF Electrical Contractors in the amount of $93,900.
  HVAC/Mechanical/Plumbing Contractor to B&S Sheet Metal, Inc. in the amount of $97,234.
- Virtual private network appliance to Atrion Communication Resources in the amount of $24,506.

Upon motion by Ms. Graver, seconded by Mr. Fazzalore, the Board of Trustees approved two change orders to the contract with Building Craft Associates for Gymnasium Locker Room renovations in the amount of $18,910.

Upon motion by Ms. Graver, seconded by Mr. Fazzalore, the Board of Trustees approved the following change orders for the Lower Bucks Campus building project.

For the automatic operable partition:
- General Contractor - Walter Brucker in the amount of $29,962
- Electrical Contractor – Dayspring Electric in the amount of $1,775

For the propane to fireplace and science labs:
- Mechanical Contractor – Integrity Mechanical in the amount of $27,001
- Electrical Contractor – Dayspring Electric in the amount of $3,000.

Upon motion by Ms. Graver, seconded by Mr. Long, the Board of Trustees approved the following other contracts:
- ADA Rollins Center Elevator project to Watkins Architecture in the amount of $13,800.
- Three year contracts for Internet 2 services as follows:
  - For bandwith to Magpi, Inc. in the amount of $139,248
  - For transport to Yipes, Inc. in the amount of $91,500
  - For monitoring service to ePlus, Inc. in the amount of $18,750.
- Internet 2 installation services to ePlus Technology, Inc. in the amount of $12,600.
- Network equipment maintenance service contract for six months to Synergy Innovative Solutions in the amount of $39,900.
- State contract for Physical Plant vehicle lease for 48 months to Ford Municipal Credit in the amount of $17,040.

Upon motion by Ms. Graver, seconded by Mr. Eisenhart, the Board of Trustees approved a sole source contract for the lease of ten Apple iMac All in One Computer systems to Apple Education Finance, Inc. in the amount of $26,289.36.

Upon motion by Ms. Graver, seconded by Mr. Breitenfeld, the Board of Trustees adopted the fiscal year 2007-2008 balanced budget of $70,524,138 and also the balanced budget for the Emergency Services Training Center of $1,460,894.

Upon motion by the Ms. Graver, seconded by Mr. Eisenhart, the Board of Trustees approved the award for insurance for the fiscal year 2007-2008 to Paist & Noe with a grand total for all policies of $483,363.
Upon motion by Ms. Graver, seconded by Mr. Long, the Board of Trustees approved Policy 1.23 – Responsible Use of Electronic Communication, which replaces the following policies and their related procedures: 1.18, 1.21, 3.20 and 4.3.

Upon motion by Ms. Graver, seconded by Mr. Eisenhart, the Board of Trustees approved a contract to perform geotechnical investigative services at the Upper Bucks Campus in connection with Phase II to Taylor GeoServices Inc. (TGI) which submitted the lowest cost proposal in the amount of $16,945.

Dennis Matthews introduced Willie Coleman as the new Director, Bookstore. Mr. Coleman has extensive experience in bookstore management and is a valuable addition to the team.

HUMAN RESOURCES COMMITTEE—Garney Morris, Chair

Mr. Eisenhart chaired the meeting in Mr. Morris’ absence and introduced Susan Clarke who reported on the Open Enrollment/Benefits Fair and the activities of the Safety Committee.

Ms. Clarke introduced newly elected officers of the Administrative Executive Committee including Denise McCardle and Karl Carter; Linda McCann and Liz Sette were not present.

BOARD COMMENTS:

Ms. Fineburg called upon the Nominating Committee Chair, Mr. Gudknecht, who presented the slate of officers proposed by the Nominating Committee:
- Chair – Elizabeth Fineburg
- Vice-Chair – Elizabeth Graver
- Secretary – S. Willis Calkins
- Assistant Secretary – Frank Fazzalore
- Executive Committee – Garney Morris

Ms. Fineburg requested that any nominations from the floor be offered at this time, and there being none, she requested a motion, which was made and seconded, to close nominations.

Upon recommendation by Mr. Gudknecht, seconded by Mr. Breitenfeld, the Board of Trustees unanimously elected the above slate of officers.

There being no further business to come before the Board, and upon the motion being duly made and seconded, the meeting was adjourned at 2:30 PM. The next meeting of the Board of Trustees will be on September 6, 2007 at 1:30 PM on the Lower Bucks Campus.

S. W. Calkins, Secretary