The meeting was called to order at 1:45 PM by Ms. Fineburg followed by the Pledge of Allegiance.

Ms. Fineburg announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

Upon motion by Mr. Gudknecht, seconded by Ms. Graver, the minutes of the June meeting were approved.

STUDENT GOVERNMENT REPORT

Stephanie Bunner reported that the Student Government Association is currently holding a very successful voter registration drive. The drive was covered by the Courier Times; to date 130 students have been registered. SGA planned a commemorative activity, marking the 5th anniversary of the September 11 terrorist attacks, focusing on floral and written memorials at the Tears for Freedom Fountain on campus. Clubs and organizations new membership fair was held last week to acquaint new students with opportunities to become involved on campus. Phi Theta Kappa invites interested students to attend a welcome event on September 24. Finally, the 2006-2007 budget allocation process for student groups will take place next week.
PRESIDENT’S REPORT

Dr. Linksz presented his report.

- President Linksz welcomed new and returning students, faculty and staff to campus and remarked that he looks forward to another successful year of growth and positive change for the College community.

- Dr. Linksz reported on positive media coverage provided to the College and its activities including Bucks alum J. D. Mullane’s back to school column, achievements of a single father studying at the Lower Bucks Campus, GED and LPN graduations, new Green Building course offered by Con Ed, the Smart Start and Ambassador Programs, and a World War II medal ceremony held on campus which was sponsored by Congressman Fitzpatrick.

- Dr. Linksz shared news of Ed Wurster’s trip to Korea to conduct emergency services training. Mr. Wurster returned from Seoul where he trained the members of the Seoul Metropolitan Fire Company, as well as working with the Korean national rescue service. Mr. Wurster has also been chosen to serve on a review team for new BS emergency services programs in the commonwealth.

CHAIRMAN’S REPORT

Ms. Fineburg reported that the following trustees were reappointed to an additional six year term by the County Commissioners: Dr. Rick Breitenfeld, Madelyn Kemper, John Long, Bernie O’Neill and Betsy Fineburg.

Ms. Fineburg presented the following recommendation for approval:

Upon recommendation by Ms. Fineburg, seconded by Mr. Gudknecht, the Board of Trustees adopted the Resolution of Exclusion of Certain Directors or Officers in concert with Department of Defense regulations to allow the College to participate in specific educational activities which require security clearance.

FOUNDATION REPORT

Executive Director Tobias Bruhn reported that to date the Lower Bucks Campus Capital Committee, led by Carol Mignoni Ferguson and Peter Dominick, has raised in excess of $550,000. Recent donations have been received from Charon Planning and First Service Bank. A generous contribution has also been made by KCBA. Mr. Bruhn also noted the first Annual Report for the Foundation has been completed and will be mailed to 3,000 households.
Mr. Bruhn announced that the 12th Annual Golf Outing is scheduled September 18. This sold out event has been co-chaired by Larry Hager and Joe Fluehr. Promotion is ongoing for the new Bucks alumni card.

Mr. Bruhn reported that three new scholarships have been finalized. The scholarships include a scholarship in memory of John Michael Rodack who was a 9/11 victim, the Regina Hickey Nursing Scholarship and a music scholarship funded by the Bucks County Youth Orchestra.

Mr. Bruhn acknowledged that First National Bank of Newtown, led by John Parry, has once again pledged to be the lead sponsor for the 2007 Tyler Tasting Party.

Finally, an all day business seminar for women will be conducted by Marjorie Brody, Foundation Board Member, on November 15. Proceeds will benefit the Lower Bucks Campus Capital Campaign. The event is sponsored by Reedman-Toll Auto World, Bucks County Community College Federation of Teachers, and in kind support has been provided by the Courier Times.

PUBLIC COMMENTS: None

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Madelyn Kemper, Chair

Ms. Kemper chaired the meeting and introduced Vice President Karen Dawkins. Ms. Dawkins turned the floor over to Christine Hagedorn who presented the Transfer Report. Ms. Dawkins noted that Ms. Hagedorn has assumed direct responsibility for the Advising and Counseling area. Ms. Hagedorn highlighted the transfer articulation agreements, dual admission agreements and other program agreements which are in place. A major goal of the Transfer area is to heighten student awareness of the transfer process and encourage early transfer planning. Ms. Hagedorn introduced Barbara Ford, Assistant Director, Transfer Services, who provided additional details on transfer agreements and described the transfer fairs which are planned for Fall 2006. Transfer fairs bring representatives from area colleges to campus to interact with students and share information regarding the college which they represent.

ACADEMIC AFFAIRS COMMITTEE—Ms. Carol Mignoni Ferguson, Chair

Ms. Mignoni Ferguson chaired the meeting and introduced Provost Conn who welcomed the following new faculty and staff members: Lisa Angelo, Linda McCann, James Sell, Thomas Zaher, Susan Hagen, Rochelle Milhous, Daniel Wilkinson, Kelly Gredone, Joanne Fleitz-Bosco, Ann Marie Strecker, Linda Jo Treglia, Patricia McCloskey Engle, Erangee Kumarage, Julie Piotrowicz, Bradley Stiles, William Hemmig, Anita Samuel, Carolyn Woods, Lynn McCarty, Maria McGrath, and John Petito.
Next Vice President Miller introduced Carol Mikulski, Executive Director, Continuing Education, who presented a *Kids on Campus* report. The summer camp program has finished another successful year during which 2,102 campers were served. The camp staff offered 23 new camps this summer in addition to many old favorites, some of which are filled by early in the spring. Ms. Mikulski noted that camp leadership places a particular emphasis on safety and training camp staff to meet the requirements of special needs campers. Ms. Mikulski introduced Joan Christianson, Director, Continuing Education and Rick Snyder, long-time camp program director. Mr. Snyder thanked the campus community for their support of the summer camp program and related some of his experiences.

**STRATEGIC PLANNING, MARKETING & ASSESSMENT – Otto Grupp III, Chair**

Mr. Grupp turned the floor over to Vice President Dawkins who presented the Enrollment Report. Ms. Dawkins reviewed the detailed statistics provided in the report and provided a summary noting that overall enrollment is up slightly, while increases were noted at the Lower Bucks Campus along with slight decreases at the Upper Bucks Campus. College staff is continuing to study the data to gain better understanding of the factors which influence enrollments in E-learning, adult students and at the Upper Bucks Campus.

**FINANCE COMMITTEE—Elizabeth Graver, Chair**

Ms. Graver presented the committee recommendations for Board approval.

Upon motion by Ms. Graver, seconded by Mr. Grupp, the Board of Trustees approved the following bid awards:
- Renewal of Library copier replacement lease to Fraser Advanced Information Systems at $6,522 per year for five years and a total of $32,610.
- Bookstore flooring project to Barb-Lin, Inc. in the amount of $38,970.
- Founders Hall classroom furniture to TRI-R, Inc. in the amount of $80,592.

Upon motion by Ms. Graver, seconded by Mr. Long, the Board of Trustees authorized the College to proceed with issuing RFQ 2006-0901, Debt Financing Package for Lower County Campus Construction Project Phase II.

Upon motion by Ms. Graver, seconded by Mr. Fazzalore, the Board of Trustees approved the purchase of outdoor advertising as follows:
- Upper County billboards for November/December 2006, April/May 2007, and July/August 2007 from Adams Outdoor at a total campaign cost of $16,540.
- Central and Lower County billboards for the period of one year beginning September 2006 from Steen Advertising at a total campaign cost of $19,200.
- I-95/Route 413 specific oversize billboard for a period of three months beginning Spring 2007 from Steen Outdoor at a total campaign cost of $10,200.

Upon recommendation by Ms. Graver, seconded by Mr. Gudknecht, the Board of Trustees approved the following contracts for Lower County Campus Construction, Phase II:
• General Contractor to Walter Brucker & Company in the amount of $3,999,200.
• Electrical Contractor to Dayspring Electric, Inc. in the amount of $663,150.
• Mechanical Contractor to Integrity Mechanical, Inc. in the amount of $621,750.
• Plumbing Contractor to Integrity Mechanical, Inc. in the amount of $322,900.

Upon recommendation by Ms. Graver, seconded by Mr. Long, the Board of Trustees authorized the following named persons to sign all checks, drafts, and orders for payment of funds from the College’s banking accounts: Dr. James J. Linksz, President, and Dennis W. Matthews, Vice President for Administrative Affairs & CFO. With the proviso that, the Assistant Vice President, Accounting & Information Systems, Deborah Noble, may sign in the absence of either of the primary signatories, the President or the Chief Financial Officer. Further, that the above designated signatories shall review and hand sign all checks over one hundred thousand dollars excluding inter-bank transfer funds, and further that all previous check signing authorizations are hereby rescinded. Further, that this resolution is effective, October 1, 2006.

Ms. Graver reported that information was provided for two change orders not requiring board approval.

Ms. Graver noted that current financial statements were included as an information item and turned the floor over to Vice President Dennis Matthews. Mr. Matthews reported that the College is on budget to date and that interest rates are beginning to trend downward slightly. Mr. Matthews also noted that state funding was obtained in August for Portable 7 and also that the annual external audit is in progress.

HUMAN RESOURCES COMMITTEE—Garney Morris, Chair

Mr. Morris presented the following recommendations for approval:

Upon motion by Mr. Morris, seconded by Ms. Graver, the Board of Trustees ratified the action taken by the Executive Committee which approved a four (4) year contract with the Faculty Federation subject to review and approval of the final contract document.

Upon motion by Mr. Morris, seconded by Mr. Fazzalore, the Board of Trustees ratified the action taken by the Executive Committee which approved the amendments to the Classified Handbook for the four (4) year period beginning July 1, 2006 and extending to June 30, 2010, subject to review and approval of the written terms.

Upon motion by Mr. Morris, seconded by Mr. Grupp, the Board Trustees approved the 2006-2007 Administrative Salary Scale effective July 1, 2006, which was developed as a result of the February 2006 Administrative Market Study.
BOARD COMMENTS

There being no further business to come before the Board, and upon the motion being duly made and seconded, the meeting was adjourned at 2:50 PM. The next meeting of the Board of Trustees will be on October 12, 2006 at 1:30 PM at the Newtown Campus.

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S. W. Calkins, Secretary