



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: January 13, 2011
Time: 1:30 P.M.

PRESENT:

J. Peter Dominick, Presiding
Dr. Frederick Breitenfeld, Jr.
James M. Dancy
Blake Eisenhart
Frank Fazzalore
Elizabeth Fineburg
Elizabeth Graver
Otto Grupp III

Frederick Gudknecht
Madeline Kemper
Carol Mignoni-Ferguson
Garney Morris
Thomas Skiffington
Jeffrey Garton, Esq.
Dr. James Links

ABSENT: S. W. Calkins, Bernard O'Neill

The meeting was called to order at 1:40 PM by Mr. Dominick.

Mr. Dominick announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

Upon motion by Ms. Fineburg, seconded by Mr. Fazzalore, the minutes of the December meeting were approved.

PRESIDENT'S REPORT

Dr. Links reported that Professor Roberta Mayer's selection as the Case Professor of the Year for Pennsylvania has been promoted through an ad in Newsweek magazine and a billboard on Interstate 95. The President also shared the photo of trustees and donors at a recent Lower Bucks Campus event which appeared on the cover of the Lower Bucks Chamber of Commerce publication.

President Links recognized faculty members for their activities and accomplishments: Mark Sfirri's work appeared in *Woodwork* magazine and Deb Geoghan has authored a textbook entitled "Visualizing Technology". Professor David Brahinsky will participate in a panel discussion sponsored by the Council of American Islamic Relations in Doylestown on January 23.

The work of several students was recognized in the publication *Photography on Campus*. The daughter of Jon Lee, Director of Theater and Community Programming was featured in *Bucks County Women* for her success on Broadway at the young age of seventeen.

CHAIR'S REPORT

Mr. Dominick called upon Dr. Breitenfeld to present the motion for approval of revised By-Laws.

Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the Board of Trustees approved the revisions to the By-Laws as presented and recommended.

FOUNDATION REPORT

Tobi Bruhn, Executive Director, BCCC Foundation, reported that donations for 2010 increased 8% over donations for 2009. Contributions to the Annual Fund to date tally \$11,000 toward the goal of \$20,000 for fiscal year 2011.

The Foundation recently established a \$100,000 endowment for veterans' activities funded by attorney Kevin Zlock and his wife Sima of Newtown. Gingoli & Sons will return as a sponsor for the 2011 Golf Outing.

Finally, two internships for Bucks students have been created at Lockheed Martin through the efforts of Foundation board member Dr. D. "Keoki" Jackson. PECO has funded a new scholarship to benefit MaST students and also reimbursed the College for \$30,000 expenditures on "green" initiatives.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Carol Mignoni-Ferguson, Chair

The Committee had no report this month.

ACADEMIC AFFAIRS COMMITTEE – Dr. Frederick Breitenfeld, Chair

Provost Annette Conn introduced Vice President Barbara Miller who presented the report on the activities of the Center for Workforce Development. Kurt Geiger, a representative of Gamesa, a corporate partner with the College in several major workforce initiatives, described the ways in which the partnership has been mutually beneficial. The Center for Workforce Development works with corporate clients to provide needed training and has partnered with Gamesa to develop a state of the art Green Jobs Academy training center in Bristol. Ms. Miller also noted that the PSTC in Doylestown has installed a rappelling tower and is in the process of developing curriculum which will lead to national certification in this area and position the PSTC advantageously as a provider of rappelling certification and training.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Blake Eisenhart, Chair

Vice President Barbara Yetman reviewed the outcomes of the recently held Transfer Preparation Mission Review. The event was one of a series of activities being scheduled to ensure that our practices and programs are both effective and aligned with mission and goals. Ms. Yetman noted that while the students who use transfer services report a high degree of satisfaction, one goal is to increase awareness and utilization of transfer services among the student population. Additional mission reviews are scheduled during the Spring semester to examine both the career and access missions.

FINANCE COMMITTEE – James M. Dancy, Chair

Upon motion by Mr. Dancy, seconded by Mr. Gudknecht, the Board of Trustees approved the following bid awards:

- **ADA bathroom renovations to Craft Source, Inc. for \$538,781.**
- **Braille services to Braille Company, Inc. for \$11,825.**
- **Founders Hall lecture room renovations: general contractor to Craft Source, Inc. for \$184,917 and electrical contractor to Lederach Electrical, Inc. for \$107,700.**
- **Wireless network system to Comm Solutions, Inc. for \$138,728.**

Upon motion by Mr. Dancy, seconded by Dr. Breitenfeld, the Board of Trustees approved the following other contracts:

- **Bookstore software system to MBS Textbook Exchange, Inc. for: \$77,178 system purchase and \$115,370 system maintenance for 5 years for a total of \$192,548.**
- **Learning management system to Instructure, Inc. for: \$113,736 year 1, \$129,645 year 2 and \$129,749 year 3 for a total of \$373,130.**
- **Multipurpose video production to Riverview Studios, Inc. for \$18,970.**
- **Voice telecommunications device to Heavy Water, LTD for \$17,636.**

Upon motion by Mr. Dancy, seconded by Ms. Fineburg, the Board of Trustees approved the following change orders:

- **Additional services FY June 30, 2010 Audit to ParenteBeardLLC for \$10,000.**
- **LBC Public Safety Training Center internet connectivity to Reliance Global Communication for \$1,000 installation and \$180,000 for 3 years service for a total of \$181,000.**
- **UBC parking lot expansion to A.H. Cornell, Inc. for \$25,345.**

Financial statements through December 31, 2010 were provided as an information item.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

The College staffing report was provided as an information item.

BOARD COMMENTS

There were no comments from the Board.

Upon the motion being duly made and seconded, the meeting was adjourned at 2:10 PM. The next meeting of the Board of Trustees will be on February 10 at 1:30 PM on the Newtown Campus.

James Dancy, Secretary