The meeting was called to order at 1:35 PM by Mr. Dominick.

Mr. Dominick announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

**Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the minutes of the October meeting were approved.**

**STUDENT GOVERNMENT REPORT**

SGA President Joe Sawa reported that the Newtown based Student Philanthropy Club held its inaugural event and Tobi Bruhn came out in support and challenged the students in “pong”. Student Life also sponsored a Creepy Carnival on October 29 which gave the students the opportunity to dress up as their favorite Halloween characters, participate in games, and receive treats. November 1-5 was Music Week; students and guest artists performed on all three
campuses. SIFE hosted a Battle of the Bands on November 4 and held its 1st Annual Chili Cook Off on November 2 at which Dr. Linksz and Dean Dawkins served as celebrity judges. Future events include an athletic pep rally on November 17 and a community 3 vs. 3 basketball tournament co-hosted by SGA and the NAACP.

PRESIDENT’S REPORT

Dr. Linksz noted that Board Chair Peter Dominick is serving as Chairman of the Lower Bucks Chamber of Commerce. Trustee Rick Breitenfeld’s interesting letter to the editor entitled “Why Algebra is Relevant to Real Life” was featured in the Bucks County Courier Times.

The Lower Bucks Public Service Training Center ground breaking was held on October 20 with County officials and local firefighters in attendance. EPA hurdles have been overcome and construction should begin in earnest in Spring 2011.

The College has been notified by the Pennsylvania Higher Education Foundation that the Associate Degree and LPN nursing programs will once again benefit from a $125,000 grant for nursing education made possible through the generosity of Independence Blue Cross.

President Linksz congratulated MaST faculty member Deb Geoghan upon publication of her computer science textbook, “Visualizing Technology”. Library staff members Linda McCann and Paul Proces both wrote feature articles for the Bulletin of the Pennsylvania Library Association.

Dr. Linksz recently attended a meeting of the Arts & Cultural Council of Bucks County at which the College was recognized for its support of the organization’s efforts. Fran Orlando, Department of the Arts, is the College representative to the Council.

Finally, a meeting of the Coalition for Healthy Youth in Newtown highlighted the efforts of the local group to promote safe practices among area teens. Dr. Linksz recognized Matt Cipriano and Karen Dawkins for their work in integrating the same principles related to health and safety into Student Life programs on campus.

CHAIR’S REPORT

Upon motion by Mr. Dominick and seconded by Mr. O’Neill, the Board of Trustees acknowledged and approved donations to the Bucks County Community College
Foundation for capital purposes that resulted in the naming opportunities detailed in the capital campaign documents.

FOUNDATION REPORT

Tobi Bruhn congratulated the group of volunteers who maintain the Tyler Gardens for the first place showing in the Bucks Beautiful Community Gardens competition. The tea benefitting scholarships for mothers was well attended and raised $6,000 to fund 13 scholarships. The first Annual Fund Phonathon student and alumni volunteers have been busy and completed 1,000 calls in four days. Foundation staff member Gail Acosta secured a $15,000 endowment gift from PECO to fund math scholarships. PNC Bank has once again pledged support in the amount of $15,000 through its “Grow Up Great” initiative to enhance the science and math curriculum in the Early Learning Center.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Carol Mignoni-Ferguson, Chair

Jim Sell, Executive Director, Lower Bucks Campus, introduced three students who described their Bucks experience. The students included Ashley Harris and Richard Lipsack who are both business administration majors and Brenda Parker who is studying nursing.

ACADEMIC AFFAIRS COMMITTEE – Dr. Frederick Breitenfeld, Chair

Upon motion by Dr. Breitenfeld, seconded by Mr. O’Neill, the Board of Trustees approved the following curricula for five years:

- Biology Transfer Program #1003
- Chemistry Transfer Program #1004
- Engineering Transfer Program #1028
- Multimedia Transfer Program #1175
- Sport Management Transfer Program #1154
Catherine McElroy presented an informational report regarding the Lower Bucks Campus which detailed enrollment statistics, educational program offerings and faculty development opportunities. Part-time faculty member Bill Pezza also described some of the many co-curricular programs planned to increase student involvement including a recent successful political debate. Jim Sell described the use of the geothermally powered campus as a teaching tool for local school groups learning about alternative sources.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Blake Eisenhart, Chair

In Mr. Eisenhart’s absence Mr. Skiffington chaired the meeting. Assistant Vice President Barbara Yetman presented an Executive Summary of the 2009 President’s Survey of Graduates. Highlights included a significant increase in the number of graduates employed in their area of training and at higher salaries, overwhelming agreement that the courses they completed at Bucks prepared them for their continuing education, and indication that 90% of respondents felt that Bucks helped them to improve their cognitive and communication skills. Ms. Yetman noted that efforts to improve the response rate for the graduate survey are ongoing.

FINANCE COMMITTEE – James M. Dancy, Chair

Upon motion by Mr. Dancy, seconded by Dr. Breitenfeld, the Board of Trustees rescinded the motion approved by the Board of Trustees on March 11, 2010 for the contract awarded to Building Craft Associates, Inc. for the Tyler Hall bathroom renovations in the amount of $123,925, Library bathroom renovations in the amount of $180,270 and the Penn Hall bathroom renovations in the amount of $210,695.

Upon motion by Mr. Dancy, seconded by Mr. O’Neill, the Board of Trustees rescinded the motion approved by the Board of Trustees on September 16, 2010 for the increase in fees for the Music Instruction program, effective Spring 2011.

Upon motion by Mr. Dancy, seconded by Mr. O’Neill, the Board of Trustees approved the following Music Instruction program fees, effective Spring 2011.

- MUSL111 - Principal Applied Lessons, Level I $ 37.00 per hr of instruction
- MUSL112 - Principal Applied Lessons, Level II $ 37.00 per hr of instruction
- MUSL100 - Preparatory Lessons $ 44.00 per hr of instruction
- MUSL101 - Secondary Lessons $ 44.00 per hr of instruction
- MUSL211 - Principal Applied Lessons, Level III $ 44.00 per hr of instruction
- MUSL212 – Principal Applied Lessons, Level IV $ 44.00 per hr of instruction

Upon motion by Mr. Dancy, seconded by Dr. Breitenfeld, the Board of Trustees awarded the bid award for the Spring 2011 Continuing Education noncredit brochure to Engle Printing & Publishing Company, Inc. for $28,702.
Upon motion by Mr. Dancy, seconded by Dr. Breitenfeld, the Board of Trustees approved the following two other contracts:

- Cable television advertising campaign to Comcast Corporation for $26,000.
- Voice telecommunications system project to Strategic Teleco, Consulting Services, Inc. including for $572,902 CSP, $221,732 maintenance for five years, and $57,290 contingency for a total cost of $851,929.

Upon motion by Mr. Dancy, seconded by Mr. O’Neill, the Board of Trustees approved a state contract for copier lease/purchase renewal to Sharp Electronics, Inc. for $3,118 per month, $37,423 annually and a contract total of $187,116 over 60 months.

Upon motion by Mr. Dancy, seconded by Mr. Morris, the Board of Trustees approved a change order in the amount of $13,625 to the contract with Hayden Architecture & Urban Design, Inc. for library renovation architectural services.

Upon motion by Mr. Dancy, seconded by Mr. O’Neill, the Board of Trustees awarded the contract for Rollins Center Cafeteria serving area design to Watkins Architecture, LTD, of Fleetwood, PA which submitted the firm low bid of $37,000.

Financial statements through October 31, 2010 were provided as an information item.

**HUMAN RESOURCES COMMITTEE**—Elizabeth Fineburg

The College staffing report was provided as an information item.

**BOARD COMMENTS**

There being no further business to come before the Board, and upon the motion being duly made and seconded, the meeting was adjourned at 2:30 PM. The next meeting of the Board of Trustees will be on December 9, 2010 at 1:30 PM on the Newtown Campus.

__________________________________________________________James Dancy, Secretary