



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: October 14, 2010
Time: 1:30 P.M.

PRESENT:

J. Peter Dominick, Presiding
Dr. Frederick Breitenfeld, Jr.
S. W. Calkins
James M. Dancy
Blake Eisenhart
Frank Fazzalore
Elizabeth Fineburg
Elizabeth Graver

Otto Grupp III
Frederick Gudknecht
Madeline Kemper
Carol Mignoni-Ferguson
Garney Morris
Bernard O'Neill
Jeffrey Garton, Esq.
Dr. James Links

ABSENT: Thomas Skiffington

The meeting was called to order at 1:35 PM by Mr. Dominick.

Mr. Dominick announced that earlier in the day the Board of Trustees met in executive session to discuss personnel, labor relations, and real estate matters.

Upon motion by Mr. Breitenfeld, seconded by Ms. Graver, the minutes of the September meeting were approved. Mr. Fazzalore abstained as he was not in attendance at the September meeting.

STUDENT GOVERNMENT REPORT

SGA President Joe Sawa reported on student activities at the Lower Bucks campus noting that both the annual pond clean up and voter registration drive were successful. LBC students also enjoyed Philadelphia Day which promoted awareness of significant local and national history. Upcoming events at LBC include the Fitzpatrick-Murphy congressional race debate on October

21 and a Halloween dance on October 29 which will kick off the campus canned food drive program.

On the Upper Bucks Campus students practiced their salsa dancing at the Hispanic Heritage Day and observed National Mental Health Awareness Week. On October 20 the campus will observe Spirit Day and wear purple to remember those who have taken their own lives as a result of homophobic abuse. November 1-5 will mark the celebration of Music Week with a Battle of the Bands hosted by SIFE on November 4.

On the Newtown Campus the Future Teachers Club held a barbeque benefitting Alex's Lemonade Stand. SGA, in partnership with Student Life, sponsored a Cancer Awareness Day and ice cream social. Future happenings at Newtown include: toga party and debate hosted by the Philosophy Club, Halloween party given by the Philanthropy Club, charity bake sale coordinated by Faith, Hope & Charity, chili cook-off sponsored by SIFE and a Bucks sports pep rally planned by SGA.

PRESIDENT'S REPORT

Dr. Links reported on the successful efforts of retired faculty member Lyle Rosenberger and his team of garden volunteers whose hard work led to the Tyler Gardens being awarded first prize in the community garden category of the Bucks Beautiful competition.

President Links also recognized Arts faculty member Kim Whitham whose work recently appeared in Fine Photography magazine and Mark Sfirri whose work on display at the Renwick Gallery in the Smithsonian was reported by the Washington Post. In keeping with the art theme, the Artmobile and Tyler sculptures will be featured on WHY's segment Friday Arts airing on November 5 at 8:30 PM.

Members of the Learning Resources faculty Bill Hemming, Margaret Montet and Brian Johnstone will give a November presentation on accessing library resources via mobile applications. Margaret Montet also had a proposal accepted on using technology in the library to engage students.

Business faculty member Kelly Gredone's article on fostering student classroom engagement through the use of technology was featured in a recent edition of Educause Review. Music faculty member John Sheridan and a group of students have been performing at the Temperance House on Wednesday evenings to experience musical performance in a real world environment.

Dr. Links noted that Emily Evans in Workforce Development has obtained a \$30,000 grant from the Dow Chemical "Dow Gives" program to establish a Green Jobs Club. The club will develop relationships between the Green Jobs Academy and local high schools to inform students about career opportunities in renewable energy.

Finally, President Linksz noted that a photograph of the Board of Trustees wearing bow ties is being used for publicity by the vendor Beau Ties of Vermont. Trustee Otto Grupp was the impetus for the photo and Marta Kaufmann, Executive Director, Public Relations & Marketing, made the connection with the bow tie manufacturing firm.

CHAIR'S REPORT

There was no report from the Chair.

FOUNDATION REPORT

Trustee Garney Morris, trustee liaison to the Foundation, gave the report. Mr. Morris reported that two members have been added to the Foundation Board. They are Constance Furman, First National Bank & Trust of Newtown and Dr. Keoki Jackson of Lockheed Martin Newtown. The arts event held at the Lower Bucks Campus on September 24 was successful in raising \$600 towards student scholarships. The Foundation is appreciative of the support offered for the event by the Grundy Foundation and the Artists of Bristol & Yardley.

Grants totaling \$17,500 were received from the Foundations Behavioral Partnership; \$10,000 is a capital grant to the UBC campaign and \$7,500 will fund a scholarship for a service learning course. Finally, two donations were made to the Foundation's Educational Improvement Tax Credit Program. These donations included \$5,000 from First Priority Bank and \$15,000 from Customers Bank benefitting the Artmobile and Kids on Campus programs.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Carol Mignoni-Ferguson, Chair

Dennis McCauley, Director, Security & Safety, presented the statistics and trends identified in the 2010 Cleary Report submitted by the College. While the three year data was consistent overall, some trends noted were an increase in thefts and a decrease in burglaries. The full report is available for students, staff and the public on the College website.

ACADEMIC AFFAIRS COMMITTEE – Dr. Frederick Breitenfeld, Chair

A report on the Faculty of the Future Conference was presented by Walter Puchalski, Conference Coordinator. Now in its eighth year the conference continues to attract a wide audience of community college faculty from the northeast corridor. The keynote speaker was Dr. Larry Johnson, Chief Executive Officer of the New Media Consortium, which is dedicated to the exploration and use of new media and technology in pedagogy. Conference attendees once again ranked the event high in value provided to them.

Next, Provost Annette Conn reviewed the report on a student success initiative utilizing pair course enrollment. In the paired course initiative students enroll in cohorts taking reading development courses and content courses synchronously to enable them to apply their newly acquired reading skills to college level subject material. The study data suggested that paired courses are beneficial to students and popular with them. However, additional research is required to develop further understanding of the relationship between paired courses and student success.

Dr. Links noted that increased national attention has been focused on student persistence to graduation by the Obama administration. The paired course program is one of the ways in which the College attempts to improve outcomes for academically vulnerable students.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Blake Eisenhart, Chair

Assistant Vice President Barbara Yetman presented the final Fall 2010 enrollment statistics. One trend noted was the onset of the expected decline in high school graduation which may be partially offset by increased enrollments in the 24-35 year age bracket. Some changes in enrollment patterns by town of residence were also noted and these may be related to the declining high school graduation rates. Finally, the business administration and education programs experienced decreases in new student enrollment; enrollments in history and math secondary education increased.

FINANCE COMMITTEE – James M. Dancy, Chair

Upon motion by Mr. Dancy, seconded by Ms. Fineburg, the Board of Trustees approved the following bid awards, with Ms. Graver abstaining:

- **Mailroom courier van to Sands Auto Group, Inc. for \$398/month and a total of \$23,929 over sixty months**
- **Athletic department van to Winner Ford, Inc. for \$478/month and a total of \$28,710 over sixty months.**

- **Gallagher Room stage audio & lighting fixtures project to M. Cramer & Associates, Inc. for \$56,495.**
- **Lower Bucks Public Safety Training Center contractors as follows:**
 - General contractor to Penn Builders, Inc. for \$1,900,800**
 - Site development contractor to Bencardino Excavating, Inc. for \$1,687,750**
 - Fire tile contractor to E. H. Glover, Inc. for \$623,701**

Upon motion by Mr. Dancy, seconded by Mr. Eisenhart, the Board of Trustees approved the following change orders:

- **Penn Hall electrical contractor to Dayspring Electric, Inc. for \$12,612.**
- **Rollins Center cafeteria general contractor to Walter Brucker & Co., Inc. for \$27,776.**
- **Upper Bucks Campus construction to A. H. Cornell, Inc. for \$125,435.**

Upon motion by Mr. Dancy, seconded by Mr. Grupp, the Board of Trustees awarded the contract for training tower upgrade at the Doylestown Public Safety Training Center to WHP Training Towers, Inc. for \$37,916.

Financial statements through September 30, 2010 were provided as an information item.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

Upon motion by Ms. Fineburg, seconded by Mr. Fazzalore, the Board of Trustees approved the Personnel Policies and Handbook for Classified Employees and further, that the new Personnel Policies and Handbook for Classified Employees shall be effective July 1, 2010 through June 30, 2014.

Chair Peter Dominick recognized the following members of the Classified Negotiating Committee who were in attendance: Chris Field, Carol Oughton, David George and Rhonda Warfield.

The College staffing report was provided as an information item.

BOARD COMMENTS

Trustee Frank Fazzalore expressed thanks to those who remembered him during his recent illness.

There being no further business to come before the Board, and upon the motion being duly made and seconded, the meeting was adjourned at 2:10 PM. The next meeting of the Board of Trustees will be on November 11, 2010 at 1:30 PM on the Lower Bucks Campus.

James Dancy, Secretary