



## BUCKS COUNTY COMMUNITY COLLEGE

### BOARD OF TRUSTEES MEETING

Newtown Campus

Date: September 14, 2017

Time: 11 A.M.

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#### PRESENT:

Thomas Skiffington, Presiding  
James Dancy  
Blake Eisenhart  
Frank Fazzalore  
Elizabeth W. Fineburg  
Otto Grupp III

Carol Mignoni-Ferguson  
William Maeglin  
Garney Morris  
Philip Wursta  
Jeffrey Garton, Esq.  
Dr. Stephanie Shanblatt

ABSENT: Frank Farry, Elizabeth Graver and Carol Shelly.

Mr. Skiffington called the meeting to order at 11:07 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Mr. Eisenhart, the minutes of the September meeting were approved.

#### CHAIR'S REPORT

Mr. Skiffington welcomed everyone back for the start of the new academic year.

#### PRESIDENT'S REPORT

The President announced that the Academic Success Center was the recipient of the Frank Christ Outstanding Learning Center Award given by the National College Learning Center Association. The award is given as a national recognition of the work done by learning centers. The award will be presented on September 29 at the NCLCA National Conference. Congratulations to Nicole Tracey and the Center staff and many thanks for all the work they do to promote student success.

Dr. Shanblatt reported on the August 21 event where the college joined the rest of the nation in eclipse fever. The STEM department sponsored an eclipse viewing party which drew large crowds to campus to share the historic event. Viewing glasses were distributed and STEM

faculty offered the opportunity for telescope viewing. Thanks to Interim STEM Dean Deb Geoghan and department staff for providing this opportunity to the community.

President Shanblatt highlighted the work of the college to bring workforce programs to the campus which offer opportunity for employment in high-demand jobs. A new program in gas pipeline mechanics was created through a partnership with PECO and CCWED. PECO donated \$20K in equipment and tools to get the program started. The first graduates completed during the summer with the prospect of well-paying jobs in the industry.

Another successful workforce program is the In-School Youth Workforce program which has been funded by WIOA/TANF since 2013. Students from partner high schools in the Lower Bucks area obtain OSHA General Industry Training Cards and hands-on skill training which increases their immediate employability. The comprehensive approach to dropout prevention and workforce preparation motivates the youth and promotes development of self-sufficiency skills. Thanks to Christine Harvie and her staff who coordinate this program for the college.

The President welcomed several community leaders to the Foundation Board. They are: Alex Jennings – Specialty Ring Products, Brandon McFadden –BB&T, Mike Peters – Eastburn & Gray, Evan Resnikoff – Newtown Ambulance Squad, Dr. David Jaslow –Lower Bucks Hospital and Tim Schuback –Malmark Bellcraftsmen. The Alumni Association has a new President, Mike Johnson, who is employed at First Priority Bank. The college is appreciative of the volunteer service provided by these community leaders.

Recent Foundation events include the Golf Outing which raised a record \$53K in support of scholarships and strategic initiative grants. On September 8 the tenth anniversary of the LBC campus was marked by a dinner during which the campus was officially named the Gene & Marlene Epstein Campus at Lower Bucks. At the Upper Bucks Campus the dedication of the library in honor of Maureen McGory Stewart was celebrated on September 9. The college is very grateful to these and other individuals who support the work of the Foundation through their generous donations. Upcoming is the Women’s Scholarship Tea to be held on October 5 in the new event tent on campus. This popular event raises funds to support women in their higher education pursuits.

Dr. Shanblatt shared news about other events of note occurring on campus. The Business Studies department is sponsoring a Women’s Entrepreneurship Summit today and tomorrow. Today features a faculty lunch program fostering student success through cross-disciplinary entrepreneurship presented by Dr. Diane Welsh, an internationally recognized expert in entrepreneurship. Tomorrow offers a series of workshops on 2 different tracks. Thanks to Dean Tracy Timby and business faculty for planning this outstanding event.

Bucks Live opens the fall entertainment season with the Joscho Stephan Trio this evening at 7:30 PM in the Zlock PAC. The young German musician brings his innovative “Gypsy Swing” style to the campus and promises to provide an evening of outstanding entertainment.

The Gallery on the Newtown Campus is offering the exhibit “Contemporary Cut Paper Art” through October 14. The art of paper cutting and folding is featured through the works of 15 contemporary national and regional artists.

Provost Lisa Angela introduced three new staff members in Academic Affairs: Associate Provost Dr. Kelly Kelleway, Health Sciences Dean Dr. Constance Corrigan and Executive Assistant to the Provost Samantha Gross.

### PUBLIC COMMENT

There was no public comment.

### COMMITTEE REPORTS

#### ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Elizabeth Fineburg, Chair

Provost Lisa Angela introduced the following newly hired faculty members:

Chris Todd – Arts, Fine Woodworking  
Colleen Cardilla – Health Sciences, Radiography  
Antoinette McCormick – Health Sciences, Nursing  
Stephanie Moffo – Health Sciences, Radiography  
Linn Lisher – Language & Literature, AESL  
Mary Catherine Bolton – STEM, Math  
Dr. Rory Butler – STEM, Computer Science  
Dr. Rebecca Han – STEM, Chemistry  
Dr. Scott Melideo – STEM, Chemistry  
Alison Angelaccio – Social & Behavioral Science, Early Childhood Education

For the second year in a row a team of talented Bucks students were selected as winners in the National Science Foundation Community College Innovation Challenge 2017. The team of students Alexander White, Roshan Thomas and Nikolaus Bertino, named *Team Fringehead* and mentored by Professor Christine Delahanty, developed an app named Simply Secure which allows anyone to connect safely to a wireless network, even if the network is compromised. For a week in June in Washington DC the team attended a boot camp which provided them the opportunity to interact with other student groups and hone their product for real world use. The group also shared their products with members of Congress at a reception on Capitol Hill.

Megan Smith, Director of Marketing, Public Relations & Creative Services, reviewed the highlights of the comprehensive marketing plan for 2017-2018. Key strategies to be pursued during the year include community integration and sponsorship, brand storytelling, video content, on-campus advertising and enhanced measurement and evaluation. Some of the methods used to convey brand presence will be geofencing, You Tube, Facebook and Instagram posts and paid ads, streaming television and radio, newspaper with front page sticker placement

and search engine optimization. Other attempts to widen community outreach will include local high school large scale advertisements, car wraps and more diverse radio station presence. Increased exposure of the Bucks SMART branding campaign will be used on campus and throughout the county to establish a consistent look.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Maeglin announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

**Upon motion by Mr. Maeglin and second by Mr. Fazzalore, the Board of Trustees approved the following consent agenda items as presented:**

- **Ratification of Summer 2017 Executive Committee Approvals**
  - Bid Award for renovation of Newtown public restroom to Premier Builders, Inc. for \$444,425.
  - Change Order for Founders Hall renovation elevator reconstruction to Twining Construction, Inc. for \$33,038.
  - Change Order for Founders Hall renovation roof insulation to Twining Construction, Inc. for \$29,118.
  - Change Order for Founders Hall renovation mold abatement in crawl space to Bristol Environmental Abatement Construction for \$39,600.
  - Employment contract with Local 2338 AFT-AFL/CIO for Faculty Federation for the four year term 8/15/2017-8/14/2021.
- **Bid Award**
  - Renovation of Upper Bucks public restrooms to Twining Construction, Inc. for \$256,300.
- **Other Contract Awards**
  - Founders Hall lab furnishings to Kewaunee Scientific Corporation, using COSTARS, for \$50,000.
  - Sound barriers for the Music & Multimedia building to Wenger Corporation for \$31,907.
  - Acquisition of replacement van for Mailroom to Fred Beans Auto Group, Inc., using COSTARS, for \$30,154 over seven years.
  - Acquisition of replacement van for Grounds department from Fred Beans Auto Group, Inc, using COSTARS, for \$37,574 over seven years.
- **Change Orders Founders Hall**
  - ADA auditorium railings to Twining Construction, Inc. for \$54,950.
  - ADA automatic door openers to Twining Construction, Inc. for \$47,190.
  - Additional demolition/reconstruction to Twining Construction, Inc. for \$121,457.
  - Piping revision based on existing conditions to Tri-County Mechanical, Inc. for \$182,044.

- **Change Order for Gateway lab renovation closeout to John G. Moser & Son, Inc. for \$32,065.**
- **Other Actions**
  - **Approve 1.5% COL increase and merit increase, based on annual review, for administrative staff. Increase administrative salary scale by 1.5% effective 7/1/2017 to adjust starting salaries for new administrative hires.**
  - **Award Emeritus Trustee Status to Dr. Frederick Breitenfeld and Frederick Gudknecht.**

#### BOARD COMMENTS

There were no board comments.

#### ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 11:58 AM. The next regularly scheduled meeting of the Board of Trustees will be on October 12, 2017 at 11 AM on the Newtown Campus.

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Elizabeth W. Fineburg, Secretary