



BUCKS COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Newtown Campus

Date: March 9, 2017

Time: 11 A.M.

PRESENT:

Dr. Frederick Breitenfeld Jr., Presiding
James Dancy
Frank Farry
Frank Fazzalore
Elizabeth W. Fineburg
Otto Grupp III

Carol Mignoni-Ferguson
William Maeglin
Garney Morris
Philip Wursta
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: Blake Eisenhart, Elizabeth Graver, Frederick Gudknecht, Thomas Skiffington and Carol Shelly.

In Mr. Skiffington's absence Dr. Breitenfeld chaired and called the meeting to order at 11:05 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Mr. Grupp, seconded by Ms. Fineburg, the minutes of the January meeting were approved.

CHAIR'S REPORT

There was no report from the Chair.

PRESIDENT'S REPORT

The President shared the accomplishments of a number of our student groups. Radio BUX members who returned from the 77th Annual IBS Conference as National Award Winners once again in several categories. In addition, our National Society of Leadership and Success has achieved "Founders List" by the National Office, an honor bestowed upon the top 25% of all chapters. Finally, the Student Government Association has completed their legacy project by purchasing and deploying charging stations on all three campuses.

Dr. Shanblatt reminded sports fans that Centurions baseball kicks off the spring sports season today with a home game today vs. Williamson Trade at 3:30 PM. Baseball fans can access the full season schedule on the college website.

President Shanblatt thanked the campus community at Upper Bucks for their outreach efforts which include a spring break Habitat for Humanity trip to Avery County, North Carolina and on March 31 an event highlighting the stories of seven Upper Bucks community adventurers.

Dr. Shanblatt acknowledged the work of staff in Bucks Online and Transfer Services for their collaboration in hosting the first online transfer fair this week using a video conferencing tool. Eleven schools participated in this inaugural event which offered students the opportunity to speak with a Transfer staff member. The event was a huge success with eighty-one students signing up in advance for the appointment slots offered.

The President congratulated Bristol Borough on their victory in the *Small Business Revolution Competition*. The community went above and beyond, assisted by Bucks faculty member, Bill Pezza, to ensure that they nabbed the top spot. Thanks to everyone on campus and throughout the county who contributed to the victory by voting often. We look forward to the broadcast on Hulu and the marketing boost which will be provided to this deserving community.

In conclusion, President Shanblatt highlighted upcoming programs at the Zlock PAC including a this evening a dramatic presentation in period costume highlighting the role of women in the Civil War, Jazz vocalist Joanna Pascale on Thursday, April 6 and a *Frozen* Family Sing-a-Long on Saturday, April 8.

Vice President Dennis Matthews introduced Kathy Rose who recently joined the college staff as Senior Human Resources Generalist.

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Dr. Frederick Breitenfeld, Chair

Dr. Tobi Bruhn provided an update on the activities of the Advancement division. Some highlight include the addition of two new board members, 5% endowment growth, scholarship awards totaling \$300,000 and the acquisition of \$1,200,000 in new grant funding. Occasions for celebration were offered by the new science center grand opening, the naming and dedication of Grupp Hall and the designation of the college as an All-Steinway school. Other accomplishments are increased use of the Zlock PAC for community performances and the

partnership with a local business through which individuals can schedule weddings on campus grounds.

Next, Jason Mayland presented an overview on the factors negatively influencing enrollment at the college over the past few years. While total population in the county has flattened, the segments from which the college draws most of its students have decreased. Decreasing unemployment in the county also contributes to the problem as community college enrollments typically fluctuate counter-cyclically with unemployment. The final influencer is public school enrollment which began a downward trend in 2007 predicted to continue through 2022. The enrollment impact is few students who are taking fewer credits.

Increasing enrollment during this period where multiple demographic and economic factors are not in our favor will require pursuing alternate revenue streams. These including pursuing growth in our international student, dual enrollment and high school enrichment market segments. Increased emphasis on non-credit programming is also indicated to meet the demand for more technical/vocational training particularly in the upper and lower parts of the county. Finally, improvement in the customer service we offer to our students will bolster retention by enabling students to quickly and efficiently communicate with staff and complete required transactions.

In conclusion Mr. Mayland shared statistics on financial aid awards at the college. During the academic year 2015-2016 financial aid totaled more than \$19,000,000 with 86.9% coming from federal sources. 17.5% of students receive Pell funding. Institutional and federal funds are declining as a percentage of aid awarded while state funds, scholarships and other funds are growing. At 9.1 %, Bucks continues to have the lowest three year cohort student loan default rate among the fourteen community colleges in the state.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Dr. Breitenfeld announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

Upon motion by Mr. Maeglin and second by Mr. Wursta, the Board of Trustees approved the following consent agenda items as presented:

- **Ratification of February Executive Committee Approvals**
 - **Bid award for summer 2017 non-credit course brochures from Evergreen Printing Inc. for \$21,295.**
 - **Other Contracts**
 - **Architect selection for restroom renovation project to Vaughn Collaborative, LLC for \$57,590.**
 - **Copier Lease Replacement I for Newtown and Lower Bucks Campus to DeLage Landon Leasing on PA COSTARS for \$760 per month for 60 months for a total of \$45,618.**

- **Copier Lease Replacement II for Doylestown Public Safety Training Center to Canon Solutions America, Inc. on PA COSTARS for \$831 per month for 60 months for a total of \$49,860**
 - **Sole source contract for video magnifier equipment from Sage Vision Technology, Inc. for \$39,600.**
 - **Fiscal year 2017-2018 capital planning priorities for submission to the state.**
- **Other Contracts**
 - **Truck replacement from Fred Beans Group on PA COSTARS for \$803 per month for 72 months for a total of \$57,878.**
 - **PC hardware equipment lease replacement from Dell Computer on PA COSTARS for a total of \$886,397.**
 - **Printer equipment purchase from Aaron Solutions Company, Inc. at \$572 per unit for a total of \$20,050.**
 - **Wide area mower replacement from Turf Equipment & Supply Company at \$971 per month for 72 months for a total of \$69,926.**
- **Change Order #1 for Founders Hall renovation project to Twining Construction, Inc. for \$135,000 to remove and replace ceilings in lecture halls; work included in original proposal as alternate and found to be required.**
- **Course fee increase to \$80 for lab fees in Culinary Arts Practicum courses HRIM143, HRIM 144 and HRIM145.**
- **Approve resolution for the Bucks County Community College Authority to proceed with the issuance of guaranteed college building revenue bonds to finance the capital improvement planned approved by the trustees.**

BOARD COMMENTS

Trustee Frank Farry thanked Bob Grunmeier, Executive Director, Public Safety Training, for his recent legislative committee testimony in Harrisburg, in support of a statewide movement to restore FTE reimbursement for out-of-county fire training.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 11:50 AM. The next regularly scheduled meeting of the Board of Trustees will be on April 13, 2017 at 11 AM on the Newtown Campus.

Elizabeth W. Fineburg, Secretary