



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Lower Bucks Campus
Room 204-205

Date: March 13, 2014
Time: 1:30 P.M.

PRESENT:

James Dancy, Presiding
Dr. Frederick Breitenfeld, Jr
S. W. Calkins
Frank Fazzalore
Elizabeth Fineburg
Otto Grupp III
Frederick Gudknecht

William Maeglin
Carol Mignoni-Ferguson.
Garney Morris
Thomas Skiffington.
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: Blake Eisenhart, Frank Farry, Elizabeth A. Graver, Madeline Kemper

Mr. Dancy presided in Mr. Eisenhart's absence and called the meeting to order at 1:45 PM. Mr. Dancy announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Mr. Skiffington, the minutes of the January meeting were approved.

CHAIR'S REPORT

Mr. Dancy reported that planning is well underway for the Foundation Golf Outing in August. Trustees serving on the Golf Committee in addition to Mr. Dancy are Mr. Grupp and Mr. Morris.

PRESIDENT'S REPORT

Dr. Shanblatt announced that Dr. Alexis M. Stranahan was selected by PADE (PA Association for Developmental Education) as the 2014 recipient of the award given to an Outstanding Alumnus of a Developmental Education Program Award. Alexis began her higher education journey at Bucks where she started her math sequence in basic algebra and progressed to college level math. While doing so she learned to manage her math anxiety and also mastered study and time management skills. She successfully completed her courses at Bucks County Community College, transferred to Temple University and completed her doctoral work at Princeton University. Dr. Stranahan completed her postdoctoral work at John Hopkins University, both in

Neuroscience, and is employed today as an assistant professor of physiology at Georgia Regents University in the Medical College of Georgia. Dr. Stranahan serves on the board for three peer reviewed journals and as a reviewer for numerous other publications, as well as reviewing grants in her area of specialty for the National Science Foundation and other agencies. Her research efforts have earned support through three NIH grants in addition to receiving funds from the National Research Council. She is truly an inspiration to developmental education students and living proof of the achievement possible when opportunity and resources are combined with hard work.

The President congratulated the students of the *Centurion* staff for winning an incredible twelve awards! The College student newspaper swept the top category of general news, took the two top spots in public service/enterprise, won best website and layout, and dominated in other categories. This contest, which involves two-year colleges from across the state, shows once again that the *Centurion* is one of the top college papers in Pennsylvania. Great work by all involved. Congrats to our student journalists and their faculty advisor Professor Tony Rogers.

Dr. Shanblatt recognized 471 students whose names appeared on the Fall 2013 President's Honors List. A cumulative GPA of 4.0 is required for the President's Honors list. Congratulations to our hard working students who achieved this recognition.

The President extended thanks to staff members Rhonda Warfield, Mary Kuznicki, Liz Sette and Linda McCann who planned Technology Day which was held on January 10, 2014. This annual event offers a one day immersion opportunity to learn more about new trends in technology.

Dr. Shanblatt reported on the activities of the Engineering Club whose members accompanied Professor Christine Delahanty on a tour of the GRASP lab at the University of Pennsylvania. Faculty and students from MONTCO's quad rotor team were also present. The GRASP lab is a robotics lab where students saw demonstrations involving robots simulating biological forms, quad rotors, and robotics soccer teams and got a firsthand look at where their engineering studies at Bucks can lead them.

The President announced that the College will host a Career Fair on Saturday, March 22, from 11 AM – 2 PM in the Gallagher Room on the Newtown Campus. Sponsored by Representative Michael Fitzpatrick, the fair will be an opportunity for county residents to explore career options and learn more about opportunities at local businesses.

In conclusion, Dr. Shanblatt provided an update to the recent report on Historic Preservation student Clayton Shepherd's work in identifying 32 soldiers buried in unmarked Civil War graves. Clayton is continuing his excellent work by finding descendants, through Ancestry.com, of both Union and Confederate soldiers that he had identified.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Elizabeth Graver, Chair

Vice President Barbara Yetman introduced two new staff members. Dekia Smith has joined the College as Director, Counseling and April Thompson has begun working in the capacity of Assistant Director, Disability Services. Both are welcome additions to the staff.

ACADEMIC AFFAIRS COMMITTEE – James M. Dancy, Chair

Interim Provost Catherine McElroy introduced three staff members. Tracy Timby is currently serving as Interim Academic Dean in the Business Studies department. Chris Simcox, Paralegal Studies, and Diane Rapp, Medical Assisting, are both employed on short term contracts in the Business Studies department for the Spring semester.

Next Ms. Catherine McElroy presented a report on faculty sabbatical leave requests. Sabbaticals are provided for in the faculty contract and provide a professional development opportunity for faculty to enhance scholarly or pedagogical skills which ultimately benefit the students. The leaves requested for the 2014-15 academic year are described in the action approved under the Finance Committee. Ms. McElroy also provided highlights of activities from faculty members who have recently completed sabbaticals and submitted reports including Professors Susan Hagen, Judith Toland, James Freeman, Cecile Kandl and Debra Geoghan.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Mr. Blake Eisenhart, Chair

There was no committee report this month.

FINANCE COMMITTEE – Dr. Frederick Breitenfeld, Chair

Upon motion by Dr. Breitenfeld, seconded by Mr. Calkins, the Board of Trustees approved the following:

Ratification of Executive Committee Action

- Purchase of Internet router to Atrion Communications, Inc. for \$24,220.
- Approval of Faculty sabbatical leave requests for the academic year 2014-2015:

One-Semester Leaves:

Professor Joann Corn (Fall 2014)

Professor John Dilcher (Spring 2015)

Professor Alan Rubin (Fall 2014)

Professor Janet Wierenga (Fall 2014)

Two-Semester Leaves:

Professor Daniel Wilkinson (2014 – 2015)

Professor Timothy Magnavita (2014 – 2015)

- Resolution to allow the College to reimbursement for cost of project related expenses for the Founders Hall Addition prior to the issuance of bonds in the summer of 2014.

Bid Awards

- Non-credit course brochures to Indiana Printing & Publishing, Inc. for \$29,343.

Finance Other Contracts

- Commercial dish washer for Rollins Café on Newtown campus to Singer Equipment Company, Inc. for \$30,386.

Other Actions

- Move that the Board of Trustees approve the following six Capital Projects for Fiscal Year 2014-15 in order to seek matching funds from the Pennsylvania Department of Education:
 - Founders Hall Building renovation \$10,428,560; includes interest over 10 years.
 - Hicks Arts Center new construction \$26,168,000; includes interest over 20 years.
 - Fire alarm & security systems upgrade \$650,000 cash project.
 - IT infrastructure \$850,000 cash project.
 - Maintenance & repair (multiple roofs and pointing) \$900,000 cash project.
 - Tyler Hall 3rd floor renovation \$550,000 cash project.
- Move that the Board of Trustees approve a Resolution that Stephanie Shanblatt, the President of the College, is authorized and directed to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education Department and that she may do so via electronic signature.

Financial statements for the period ending February 2014 were provided for review.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

There was no committee report this month.

BOARD COMMENTS

There were no board comments.

Upon the motion being duly made and seconded, the meeting was adjourned at 2:15 PM. The next regularly scheduled meeting of the Board of Trustees will be on April 10, 2014 at 1:30 PM on the Newtown Campus.

Thomas Skiffington, Secretary