



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus

Date: June 11, 2015

Time: 1:30 P.M.

PRESENT:

James Dancy, Presiding
Dr. Frederick Breitenfeld, Jr
Frank Farry
Elizabeth Fineburg
Otto Grupp III

Frederick Gudknecht
William Maeglin
Garney Morris
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: S. W. Calkins, Blake Eisenhart, Frank Fazzalore, Carol Mignoni-Ferguson, Elizabeth Graver, Carol Shelly, Thomas Skiffington.

Mr. Dancy called the meeting to order at 1:30 PM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Mr. Grupp, the minutes of the May meeting were approved.

CHAIR'S REPORT

There was no report from the Chair.

PRESIDENT'S REPORT

Dr. Shanblatt remarked that a wonderful 50th anniversary year concluded with several great events including the Chef Apprentice Graduation Dinner, Nurses Pinning and our 49th annual Commencement Ceremonies. Thanks to all who joined us and participated in this special year of celebration.

On May 21 the President accepted an award from *A Woman's Place* acknowledging the continuing support of the college as a Community Partner. Tyler Hall has been the site of the organization's fundraiser, *Chocolate Lover's Fantasy*, for many years.

Dr. Shanblatt introduced the newly elected officers of the Administrative Employees' Committee who are: Chair Debora Bergen, Vice Chair Damon Hunnicutt, Secretary Terri Holman and Parliamentarian Linda McCann.

Two traditional June events at the college are the Faculty of the Future Conference and the Tyler Tasting Party. Both were a big success again this year thanks to the efforts of Professor Greg Luce, Business Studies, Tobi Bruhn, Foundation and their team of volunteers.

In conclusion, President Shanblatt congratulated Damon Hunnicutt who will receive the Technology Leadership award at Drexel this evening for his work in the graduate program there.

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE - Thomas Skiffington, Chair

Provost Clayton Railey presented the annual report on program audits and curriculum. Sixteen programs of study were reviewed and recommended for five year renewal. New programs of study reviewed included Exercise Science AA and certificates in Medical Assisting and Early Childhood Education. Two programs, Office Administration/Systems Technology and Liberal Arts: Women's Study Emphasis, were recommended for deactivation because of declining enrollment.

The components of the new General Education Core were outlined. The learning goals in the new core are: Arts and Humanities, Critical Thinking, Diversity, Information Literacy, Oral Communication, Quantitative Literacy, Scientific Literacy, Social Science, Writing and Technological Competence. A number of courses have been approved for, or are pending approval, for inclusion in each category.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Dancy announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

Upon motion by Mr. Maeglin and second by Mr. Morris, the Board of Trustees approved as presented the following:

- **Bid Awards**
 - **Duplicating paper contract for 2015-2016 to Contract Paper Group, Inc. for \$2,390 per ream.**
 - **Printing 2016 credit course postcard to Indiana Printing & Publishing, Inc. for \$8,349 for each of the following semesters: Spring 2016, Summer 2016 and Fall 2016.**
- **Other Contracts**
 - **Lease/purchase of electrical truck from the COSTARs contract for a total of \$47,047 over a 60 month period.**
 - **Purchase of plagiarism detection software from iParadigm, LLC for \$61,939 over a 36 month period.**
- **Other Actions**
 - **Authorization for the Executive Committee to act on behalf of the Board of Trustees regarding contractual matters, excepting those outlined in the Bylaws (Article IV-1), during the summer months of 2015. Further, that such action shall result in mail notification to all Trustees in advance of any such Executive Committee action.**
 - **Contract with Baker Tilly to provide auditing services for a three year period From 2015-2017 at a total fee of \$227,550.**
 - **Authorization of the following individuals as signatories for Cash Reserve Investment Transactions: President Stephanie Shanblatt, Vice President Dennis W. Matthews, and Vice President Barbara Yetman.**
 - **Waiving technology fees for Dual Enrollment students when courses are taken at the home high school site.**
 - **Curricular actions as recommended by the Provost including the continuation of 16 programs of study for five years, the addition of one new degree and two certificate programs and the deactivation of two programs.**

BOARD COMMENTS

Mr. Dancy recognized Dr. Frederick Breitenfeld, Governance Committee chair.

Dr. Breitenfeld presented the 2015-2016 slate of officers: Chair James Dancy, Vice Chair Thomas Skiffington, Secretary Dr. Frederick Breitenfeld, Assistant Secretary Betsy Fineburg, and Executive Committee William Maeglin.

Mr. Dancy called for any nominations from the floor. There being none, Mr. Dancy called for a motion to close nominations. Dr. Breitenfeld so moved with a second by Mr. Morris.

Upon motion by Dr. Breitenfeld, seconded by Mr. Maeglin, the Board of Trustees voted unanimously to elect the slate of officers as presented.

Board of Trustees

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ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 1:50 PM. The next regularly scheduled meeting of the Board of Trustees will be on September 10 at 1:30 PM on the Newtown Campus.

Dr. Frederick Breitenfeld Jr., Secretary