



## BUCKS COUNTY COMMUNITY COLLEGE

### BOARD OF TRUSTEES MEETING

Newtown Campus

Date: January 11, 2018

Time: 11 A.M.

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#### PRESENT:

Thomas Skiffington, Presiding  
David Breidinger  
Blake Eisenhart  
Frank Farry  
Frank Fazzalore  
Elizabeth W. Fineburg  
Otto Grupp III  
William Maeglin

Linda Mannherz  
Carol Mignoni-Ferguson  
Garney Morris  
Carol Shelly  
Philip Wursta  
Jeffrey Garton, Esq.  
Dr. Stephanie Shanblatt

ABSENT: Elizabeth Graver and James Dancy.

Mr. Skiffington called the meeting to order at 11:00 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Mr. Wursta, seconded by Mr. Eisenhart, the minutes of the December 2017 meeting were approved.

#### CHAIR'S REPORT

There was no report from the chair.

#### PRESIDENT'S REPORT

President Shanblatt welcomed everyone back to campus as we prepare for the start of spring semester 2018. Recent weather has included a number of snow events which were accompanied by campus closings. Attendees were encouraged to sign up for our campus alert system which provides email and/or text alerts for campus emergencies of any type. Sign up instructions are available on the Security & Safety website; registration for text notifications is as easy as texting Bucks to 79516.

Dr. Shanblatt reported that registration is currently open for spring classes beginning on Wednesday, January 17, with credit learning opportunities available on all of our campuses and online. Whether the goal is to transfer to a four year school, upgrade job skills, or train for a new career, we have the outstanding faculty and diverse program offerings to help students succeed. Our scheduling provides maximum flexibility with semesters beginning on January 17, February 5 and March 19.

The President announced new class start-ups for our Metal Work Training Program which is holding an information session on the Lower Bucks Campus on January 16, in advance of the next scheduled cohort start date in early February. Good news is that this training is now also available in Upper Bucks with a class starting in late February. The program offers motivated individuals the opportunity to earn 8 stackable credentials in 12 weeks and prepare for entry level careers with good earning potential in the manufacturing industry.

President Shanblatt announced a new semester of exciting entertainment and cultural programming coordinated through the efforts of our Cultural Programming Committee. The first big concert of the year is on February 8 and features Melissa Aldana, a recognized tenor saxophonist. All upcoming events are listed on the Bucks Live! Spring 2018 schedule on the college website.

In conclusion, Dr. Shanblatt thanked Jackie Burger, Learning Resources faculty, and a team of faculty and staff, for their work in planning the annual Tech Day at the college today. The program features sessions on topics including digital badging, virtual reality and several new classroom technology tools. More than 100 faculty and staff are taking advantage of this onsite learning opportunity to update their tech skills.

#### PUBLIC COMMENT

There was no public comment.

#### COMMITTEE REPORTS

##### ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Elizabeth Fineburg, Chair

Theodora Dagkli Andonopoulos, SGA President, presented a report on Student Government Association (SGA) activities during the fall semester. Following campus tradition, SGA offered a series of fun and informational activities during New Student Welcome Week. A workshop was also held to enhance the skills of club officers and planning was done to promote spring SGA elections. Several new clubs were approved and a new SGA emblem was designed. Clubs all on three campuses hosted bake sales and other fundraisers to benefit area charities. To cap

off the semester, a Charity Ball Masquerade Event was held in Tyler Hall during early December. SGA leadership is looking to another exciting semester this spring.

Next, Provost Lisa Angelo presented a report on faculty sabbaticals. Faculty members with seven years of full time teaching service are eligible to apply for a sabbatical which offers them the opportunity to pursue avenues of personal and professional development which enhance the faculty member's ability to advance the mission of the college. Ms. Angela provided information on sabbaticals completed during the 2016-2017 academic year. During that time: Dr. Lois Gilmore enriched her knowledge of the writings of Virginia Woolfe and other authors; Professor Mary Ann Klicka researched high school math curricula; Dr. Roberta Mayer researched and began a book on Louis C. Tiffany and Dr. Mehul Shah examined special topics in philosophy and collaborated on a book.

Seven faculty members have requested sabbaticals for the 2017-2018 academic year. Requests for six month sabbaticals were submitted by: Dr. Mark Cobb, Social & Behavioral Science, Dr. Charlie Groth, Language & Literature, Dr. Maureen McCreadie, Arts, and Dr. Ethel Rackin, Language & Literature. Proposals for full year sabbaticals were submitted by: Dr. David Brahinsky, Social & Behavioral Science, Professor Caren Friedman, Arts and Dr. Karen Kaplinksi, Social & Behavioral Science. All sabbatical requests are submitted for the approval of the Board of Trustees at this meeting.

The last presentation was made by Dr. Jenell Bramlage, Executive Director Research, and summarized the outcome of the recent Career Preparation Mission Review. The key performance indicators for career preparation are employment rates, satisfaction, licensure rates and utilization of services. 2016 data indicate that the percentage of career and occupational program completers employed in their field of study was high and increased over previous years. Similarly 86% felt that their programs prepared them for work. Data also demonstrate that students feel that the breadth and quality of career services offered by the college are meeting their needs. Licensure and certification pass rates remain strong and indicate that students are challenged academically and meet the standards for their profession upon program completion.

Continued emphasis will be placed on increasing student awareness and utilization of campus career services. Actions to address this goal include: utilizing the services of a career coach and a job developer, improved social media presence, partnering with faculty to schedule classroom presentations, inclusion of a career module in COLL101 and promotion of non-credit internships. A three-pronged approach to improve response rate for the President's Graduate Survey has resulted in the availability of more comprehensive employment tracking data.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Skiffington announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

**Upon motion by Mr. Maeglin and second by Ms. Shelly, the Board of Trustees approved the following consent agenda items as presented:**

- Sabbatical Leave Requests for the 2018-2019 Academic Year:

Half-Year Leaves

Professor William Mark Cobb (Spring 2019)  
Professor Susan Charles T. Groth (Spring 2019)  
Professor Maureen McCreadie (Fall 2018)  
Professor Ethel Rackin (Fall 2018)

Full-Year Leaves

Professor David Brahinsky (2018 – 2019)  
Professor Caren Friedman (2018 – 2019)  
Professor Karen Kaplinski (2018 – 2019)

BOARD COMMENTS

There were no board comments.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 11:50 AM. The next regularly scheduled meeting of the Board of Trustees will be on February 8 at 11 AM on the Newtown Campus.

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William D. Maeglin, Secretary