



BUCKS COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Newtown Campus

Date: April 13, 2017

Time: 11 A.M.

PRESENT:

Thomas Skiffington, Presiding
James Dancy
Blake Eisenhart
Frank Farry
Frank Fazzalore
Elizabeth W. Fineburg
Elizabeth Graver

Otto Grupp III
Carol Mignoni-Ferguson
William Maeglin
Garney Morris
Philip Wursta
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: Dr. Frederick Breitenfeld Jr., Frederick Gudknecht, and Carol Shelly.

Mr. Skiffington called the meeting to order at 11:05 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Mr. Fazzalore, seconded by Mr. Dancy, the minutes of the March meeting were approved.

CHAIR'S REPORT

Mr. Skiffington reported on his participation in the PACC Annual Meeting and Lobby Day recently in Harrisburg. He stated that it was very gratifying to witness first-hand the success of our students and to hear the students speak so highly of the faculty, staff and overall experience at the college.

PRESIDENT'S REPORT

The President reported that once again our students have put Bucks on the map in recent competitions. "The Centurion" college newspaper staff won ten Student Keystone Press Awards for work done last year. Congratulations to the entire staff and their advisor Tony Rodgers. Individual awards were received by many students in addition to the newspaper's website placing first in Division III which includes state community colleges.

Our associate degree nursing students placed 2nd, after a thrilling tie breaker round, in a game show style tournament where 15 rounds of questions were asked in the format of the national registry exam for nurses. Our team of 4 students performed well in a field which included a number of nursing programs from the region.

Dr. Shanblatt reported that she participated last week in Lobby Day in Harrisburg and was joined by Chairman Skiffington, Professor John Sheridan and Matt Cipriano. 12 Bucks students joined them at the state capitol, visited the members of the House of Representatives for our region and participated in a rally in the capitol rotunda. Thanks to Trustee Frank Farry for his gracious hospitality and assistance.

President Shanblatt invited all to attend the baseball field dedication ceremony on April 20, naming the field in honor of Brian Seibert, who played baseball and soccer for the college circa 1993-1994. The ceremony will be accompanied by a celebration at the field, preceding a game where the Bucks team takes on Lehigh Carbon. Brian's nieces and nephews will throw out the first ceremonial ball and many baseball alumni will be there. Join the fun which includes free food, games, t-shirts and some great baseball.

The President shared information regarding several upcoming campus events including:

- At LBC the *Star Trek Art Exhibition* opening April 14 and the finals of the exciting *Start Me Up Challenge* scheduled for Thursday, April 27 at 6:30 PM.
- At Newtown in the Zlock PAC on May 6 the *Celebration of Steinway Excellence* for a concert showcasing the talents of our students and faculty and celebrating our designation as an all Steinway school.

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Dr. Frederick Breitenfeld, Chair

In Dr. Breitenfeld's absence, Ms. Graver chaired the committee.

Professor Leticia El Naggar, Lindback Honoree for Outstanding Teaching and member of the STEM faculty in chemistry, shared her philosophy of teaching which draws heavily from the alchemists and the philosopher's stone, which is considered by many to be the start of the science of chemistry. Dr. El Naggar works with our students, as the alchemists did, to inspire

them in their pursuit of knowledge and the study of chemistry. Chemistry is pervasive in our lives as its basis, the atom, forms all the compounds with which we interact daily including air, food and water. Lab work is extremely important in the sciences as it brings the subject alive and in demonstrates the reactions described in the text and in lectures. Over the years the trustees have been very generous and today's students are privileged to have superbly equipped labs at the college. Our STEM programs are successful because all faculty share the common goal of preparing students well for their next step whether that be employment or transfer. Also very important is the ability of faculty to reach each student where they are and provide the support and assistance needed to reach their goals.

Next, Razin Karu and Sebastian Avila, student government officers, presented a report summarizing the accomplishments of the Student Government Association during the academic year. Student leaders focused on increasing student engagement as well as evaluating opportunities for improving the organizational structure. Development of leadership skills was the goal of a workshop for club officers held in February. Members and officers also participated in a leadership retreat at Widener University and Lobby Day in Harrisburg.

SGA promoted the use of Bucks mail and purchased six mobile charging stations for the Newtown campus. Other activities included assisting with promotion of scholarship opportunities for student and hosting a social evening for students, faculty and staff. Student clubs were busy with activities such as BuxFest, Business Etiquette Dinner and Alternative Spring Break with Habitat for Humanity. Several new clubs were formed, the Centurion newspaper won 10 statewide awards for work and the Muslim Student Association hosted the *Battle of the MSAs* on campus.

Finally, Vice President Jason Mayland reviewed the topic of cybersecurity. Types of breaches and the cost of same were presented. The institutional cybersecurity plan at the college is based on the following components: identifying potential risks, protecting systems and assets, detecting threats, responding to threats and recovery from cyberattack. The key aspects of each component were highlighted along with the ongoing planning and monitoring which the IT staff undertake to protect the assets and information of the college.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Skiffington announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

Upon motion by Mr. Maeglin and second by Mr. Morris, the Board of Trustees approved the following consent agenda items as presented:

- **Other Contract Awards**
 - **Grounds truck financing from Univest Capital, Inc. at \$758 month for 72 months and a total of \$54,607.**

- **Internet service provider contract with Sunesys, Inc. for \$270,000 for 36 months.**
- **PC equipment lease financing from Hewlett Packard Financial Services, Inc. at \$22,630 per month for 36 months and a total of \$814,681.**
- **Apple computer lease from Apple Financial Services, Inc. at \$3271 per month for 36 months and a total of \$117,952.**
- **Wide area mower financing from Univest Capital, Inc. at \$920 per month for 72 months and a total of \$66,309.**
- **Adoption for new Student Complaint policy and revision of Facilities Use for Political Activities/Voter Registration policy.**
- **Addition of new transfer Associate of Science degree in Health Science.**
- **Award of Honorary Doctor of Public Service degree at Commencement to Joanne Grossi, 2017 Commencement Speaker.**
- **Tuition Increase of \$5 per credit effective Fall 2017.**
- **Adoption of Fiscal Year 2017-2018 Balanced Budget of \$79,805,285.**
- **Facility namings as follows: Upper Bucks Campus Library as the Maureen McGory Stewart Library, Newtown Baseball Field as the Brian Seibert Memorial Field and also for the Science Center Plaza.**

BOARD COMMENTS

There were no board comments.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 11:45 AM. The next regularly scheduled meeting of the Board of Trustees will be on May 11, 2017 at 11 AM on the Upper Bucks Campus.

Elizabeth W. Fineburg, Secretary