



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Lower Bucks Campus

Date: April 9, 2015

Time: 1:30 P.M.

PRESENT:

James Dancy, Presiding
Dr. Frederick Breitenfeld, Jr
S. W. Calkins
Blake Eisenhart
Frank Fazzalore
Elizabeth Fineburg
Elizabeth Graver
Otto Grupp III

William Maeglin
Carol Mignoni-Ferguson
Garney Morris
Carol Shelly
Thomas Skiffington
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: Frank Farry, Frederick Gudknecht

Mr. Dancy called the meeting to order at 1:30 PM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Dr. Breitenfeld, seconded by Mr. Skiffington, the minutes of the March meeting were approved.

CHAIR'S REPORT

There was no report from the Chair.

PRESIDENT'S REPORT

Dr. Shanblatt congratulated the Tutoring Center for receiving the highest level certification from the College Reading and Learning Association for its Tutor Training program. Thanks to Nicole Tracey, Lauren Humphries and Meg Eubank for leading this effort to provide the best possible support to our students.

The President recognized the following community leaders and partners who were honored by the BCCC Foundation at a breakfast on March 18: Dr. Majorie Zipin, the Dow Chemical Company, Jim & Maureen Seibert and Professor Emeritus Lyle Rosenberger. Each in their own unique way has been a strong advocate and supporter of the college and its mission.

Spring is always a busy time on campus and this year is no exception. Please consider joining us at one of many upcoming events:

- Opening reception tomorrow evening at 6 PM for *Tuxedo – An Exhibition of Black & White Art* at the Lower Bucks Campus.
- County Commissioners' Meeting on April 15 at 10 AM at the Lower Buck Campus, recognizing the 50th anniversary of the college.
- Final Faculty Lecture Series by Dr. Chris Bursk on April 16 at 7 PM in Tyler 142.
- Jim Cullum Jazz Band in concert Saturday, April 18 at 7:30 PM in Zlock Performing Arts Center. The group concentrates on classic jazz with a strong Dixieland component.
- Community Day April 25 on the Newtown Campus from 10 AM – 2 PM, featuring fun and educational activities for the entire family.

In conclusion, Dr. Clay Railey, Provost, introduced Dr. Maria Toth, the new Dean of Professional Studies.

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE - Thomas Skiffington, Chair

Dr. Andrew Lawlor presented a report on the manner in which the college ensures the integrity of its information and systems. The higher education industry is not immune from security breaches but on average the number of records exposed historically has been low. Colleges and universities must pay particular attention to cybersecurity because of the large number of students and visitors who bring their own devices to campus and require appropriate access. The cyber defense lifecycle has four components beginning with resource hardening, followed by access management and attack mitigation and concluding with response/recovery and reporting. Dr. Lawlor provided examples of steps the college has taken in each of these areas. Education and awareness is key to minimizing cyber risk and the college promotes personal responsibility for data and system security through presentations, posters and digital signage reminders.

Dr. Stephen Docarmo, faculty coordinator for the Honors at Bucks program, provided an update on the program. Enrollment has increased as more students learn about the opportunity and four dedicated honors sections were offered this semester. Additional course offerings are planned for the fall. The availability of thirteen one year full tuition scholarships has also helped to promote the program and attract qualified students. Honors students Armando Duvoli and Joseph Lipinski both spoke enthusiastically about their experiences in the honors program.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Dancy announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

Upon motion by Mr. Maeglin and second by Mr. Fazzalore, the Board of Trustees approved as presented the following:

- **Bid Awards**
 - Gym floor refinishing to Jack Devine Gym Floor Restorations, Inc. for \$26,000.
 - Network appliance to PhillyCom Inc. for \$26,648.
 - Roof replacement to JLK Contracting, Inc. for \$210,150.
 - Dell PC and printer lease financing to Hewlett Packard Financial Services, Inc. for a total of \$553,254.32 over 36 months.
- **Bid Revision**
 - Science building addition general contractor to Boro Construction for \$9,069,930.
 - Science building addition electrical contractor to MBR Construction Services for \$1,997,530.
- **Other Contracts**
 - Apple computer lease to Apple Financial Services, Inc. for a total of \$111,302.60 over 36 months.
 - Student software to Education Advisory Board for a total of \$625,000 over 60 months.
- **Change Order**
 - Change order #8 for electrical loop distribution project to Phillips Brothers, Inc.
- **Other Actions**
 - Increases for the 2015-2016 academic year: tuition \$5 per credit, student activity fee \$1/credit and individual course fees as specified.
 - Annual budget for 2015-2016 of \$78,059,120.

BOARD COMMENTS

There were no board comments

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 2:05 PM. The next regularly scheduled meeting of the Board of Trustees will be on May 14 at 1:30 PM on the Newtown Campus.

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Dr. Frederick Breitenfeld Jr., Secretary