Bucks County Community College
Presidential Search Minutes

Presidential Search Task Force – February 3, 2012

Attending: Betsy Fineburg, Betty Graver, Blake Eisenhart, Dr. Frederick Breitenfeld, Thomas Skiffington, Pete Krauss, Janet Mintzer, Nancy Spears, Christine Hagedorn, Priscilla Rice, Roberta Mayer, Nelson Klein, Ellen Pratofiorito, Amy Gallagher, Janet Puente, Rhonda Warfield, Fred Schea, Constance Furman, Tim Burkhardt, Justin Derry, Kathryn Webster

Absent: Lisa Angelo, Greg Luce, Jason Long, Sandy Guzikowski, James Dancy

Lead Trustee Blake Eisenhart began the meeting by reviewing the Board of Trustees’ rationale for contracting with a search firm to obtain the best possible candidate pool for the search. The Board also recognized the need to engage all stakeholders in the search process in order to find the best possible person to be the next President of the College. To accomplish this goal, the search organization includes two groups with distinct responsibilities, the Presidential Search Task Force and the Presidential Search Oversight Panel.

Next Mr. Eisenhart asked the attendees to introduce themselves and he introduced Drs. Betty Asher and Kathy Martin, representatives of the search firm Greenwood/Asher to the group.

Agenda Items

1. Dr. Asher reviewed the Search Code of Ethics which details the ethical principles guiding all search activities. In particular Dr. Asher highlighted the following points: only the Lead Trustee may speak publicly regarding the search, any individual considering candidacy for the position must withdraw from any search activities immediately, and absolute confidentiality of all prospects and candidates must be maintained before and after the committee completes its work. All panel members must sign this document.

2. Dr. Asher discussed the manner in which the search firm accomplishes its work. Currently most search activity concerns information gathering to produce the advertisement and job description which will be used in recruiting candidates. The next phase will be one of actively contacting potential candidates and soliciting interest in the presidential opportunity at Bucks. Dr. Asher encouraged attendees to submit directly to her the names of any individuals felt to be good candidates for the position.

3. Dr. Asher led a discussion regarding the attributes desired in the next president. All feedback was recorded and will be incorporated into the search documents.

4. Mr. Eisenhart reviewed the list of search participants, the organizational structure for the search, and the responsibilities of the Search Task Force. The Search Task Force will: interact
with Greenwood/Asher in execution of the search and make recommendations to the Board of Trustees concerning the search. Task Force members will participate in screening, selection and interview of candidates and must be committed to absolute confidentiality of all information related to the search.

5. Mr. Eisenhart reviewed the activities completed to date and those scheduled in the near future. The Search Task Force will receive regular communication on search activities.

6. Mr. Eisenhart reviewed the ways in which information will be shared during the search. Meetings of the Search Task Force will be held as dictated by activities and timeline of the search. The campus community and the public may access information on search progress and activities through a webpage accessible by link from the College homepage www.bucks.edu.

Mr. Eisenhart adjourned the meeting and advised the group that they would receive notification of the next scheduled meeting.