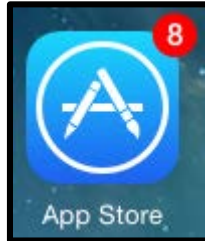# Office 365 Apps for iOS

With your student email account, you have access to mobile versions of Office apps and OneDrive. You can create a document on your desktop computer and access it on the go with your mobile device and vice versa.

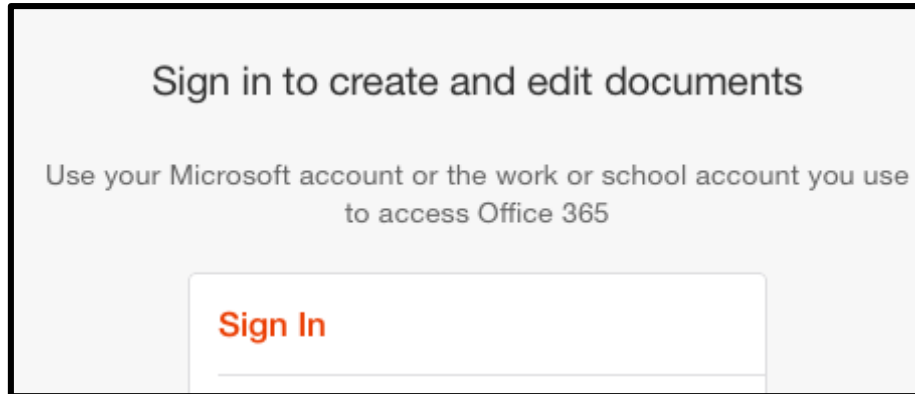1. Open the **App Store** on your home screen.

2. In the App Store you can search for Word, PowerPoint, Excel, or OneDrive. Click **Get** to download the app to your device.
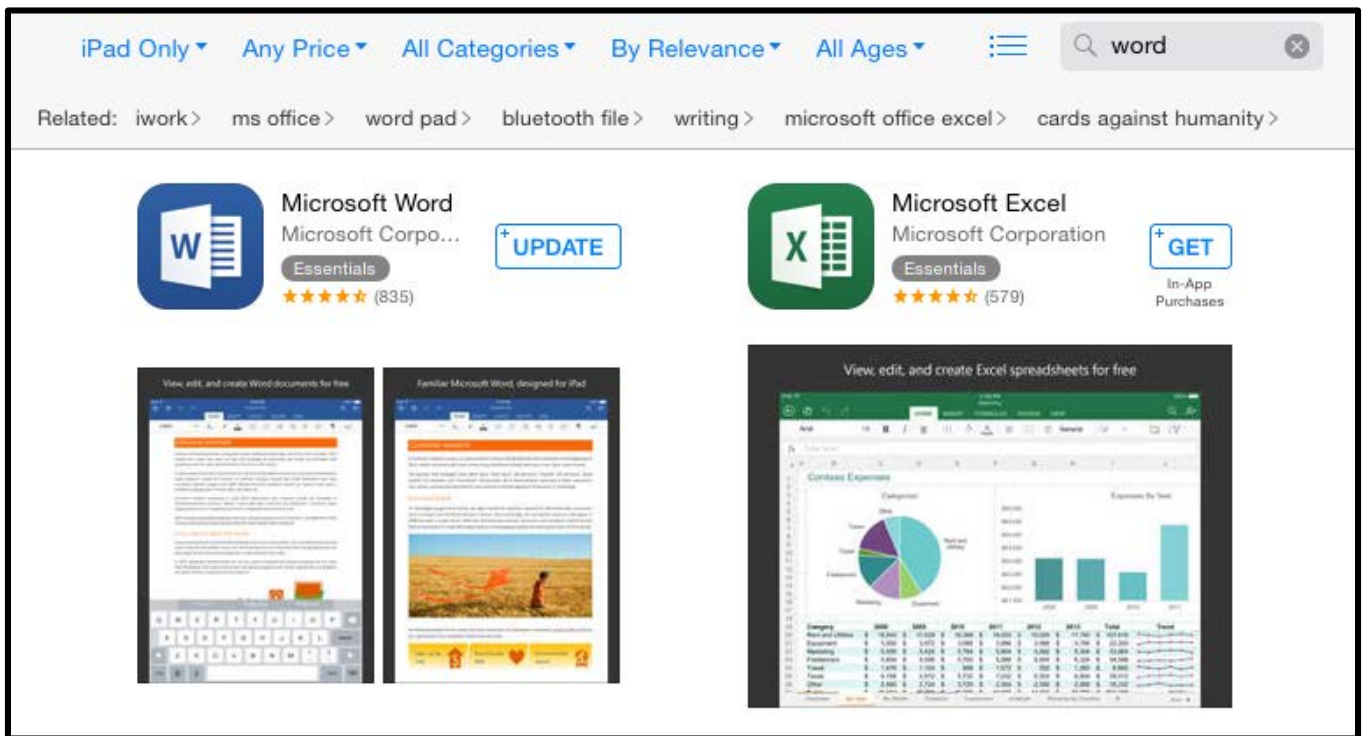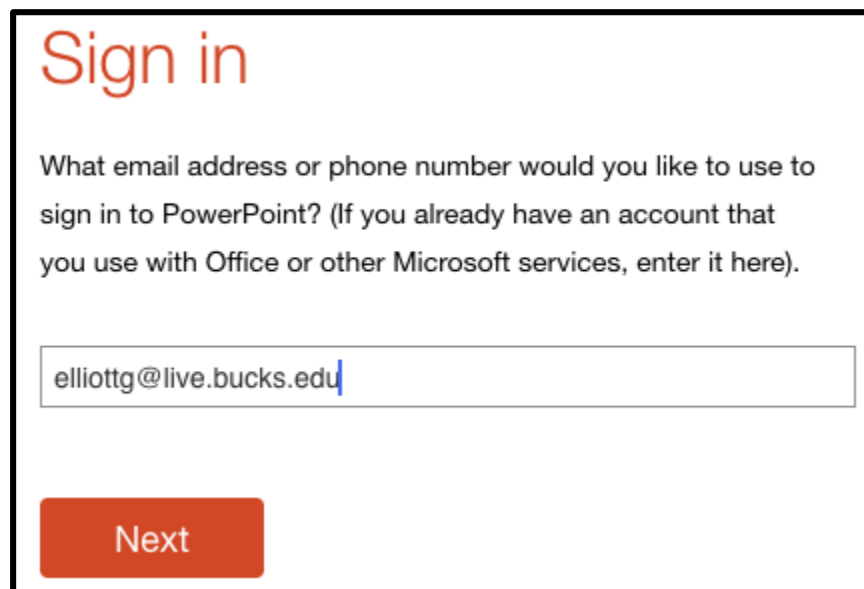

3. Once the apps are downloaded and installed, you will find them on your home screen.
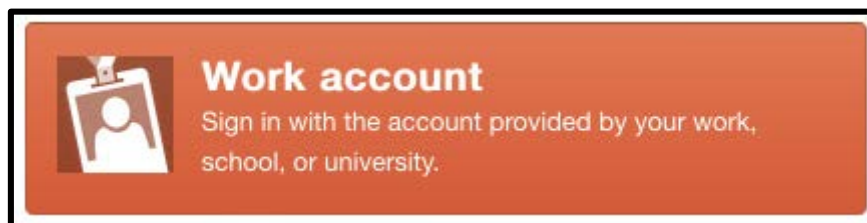
4. When you launch the app for the first time you will need to click **Sign In**.
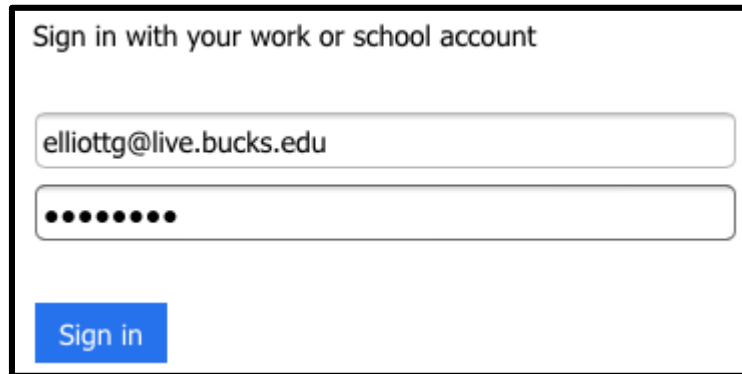
Sign in to create and edit documents

Use your Microsoft account or the work or school account you use
to access Office 365

Sign In

5. Enter your Bucks email address and click **Next**.

Sign in

What email address or phone number would you like to use to
sign in to PowerPoint? (If you already have an account that
you use with Office or other Microsoft services, enter it here).

elliottg@live.bucks.edu

Next

6. Click **Work account**. Click **Work or school account**.

Work account
Sign in with the account provided by your work,
school, or university.

Work or school account
Assigned by your work or school

7. Enter your Bucks **Password**. Your BucksMail password is the same as your Bucks password (used to access campus computers, Canvas, MyBucks, and library databases). Your student password will expire every 180 days. Each time it expires, you will need to update it on the Password Manager, http://www.bucks.edu/e-resources/password/ and make the changes on your iOS device as well.
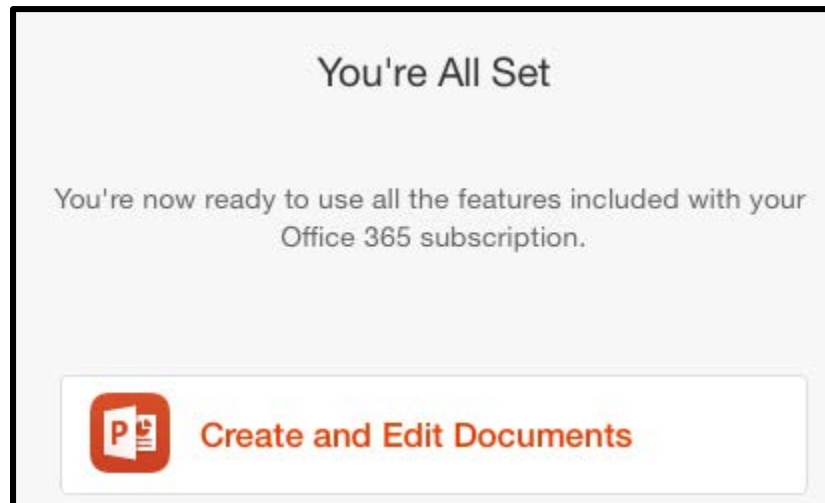
Sign in with your work or school account

elliottg@live.bucks.edu

••••••••

Sign in

8. After signing in, click **Create and Edit Documents**.

You're All Set

You're now ready to use all the features included with your Office 365 subscription.

P　Create and Edit Documents

9. You can now create new documents or open existing document from your OneDrive account. Documents created and saved with your iOS device can be accessed from any other internet connected computer or device.