Office 365 Apps for Android

With your Office 365 account, you have access to mobile versions of Office apps and OneDrive. You can create a document on your desktop computer and access it on the go with your mobile device and vice versa.

1. Open the **Play Store** on your home screen.

2. In the Play Store you can search for Word, PowerPoint, Excel, or OneDrive.

3. Once the apps are downloaded and installed, you will find them on your home screen or app drawer.
4. When you launch the app for the first time you will need to click **Sign In**.

```
Sign in to create and edit documents for free.
```

4. Enter your Bucks email address in the format `firstname.lastname@bucks.edu` and click **Next**.

```
glenn.elliott@bucks.edu
```

5. Enter your Bucks **Password**. Your BucksMail password is the same as your Bucks password (used to access campus computers, Canvas, MyBucks, and library databases). Your password will expire every 180 days. Each time it expires, you will need to update it on the Password Manager, [http://www.bucks.edu/e-resources/password/](http://www.bucks.edu/e-resources/password/) and make the changes on your Android device as well.
7. After signing in, click **Start using Word**.

8. You can now create new documents or open existing document from your OneDrive account. Documents created and saved with your Android device can be accessed from any other internet connected computer or device.