1. Sign into MyBucks, https://portal.bucks.edu/. On the right hand side of MyBucks, click WebAdvisor for Faculty, then Faculty Information. Click Class Roster.

2. A list of courses for which you are the instructor of record will appear. Click the course/section you wish to view.
3. The section roster will appear. The section roster is sorted by the student’s last name, and includes the 7-digit student ID number, email address, and phone number.

- You can view individual student information by clicking the student’s name.
- Click **Select a different course section** to return to the previous page and choose another section.
- Click **E-Mail these Students** to quickly send an email to your entire class roster or individual students.