

Forwarding Your BucksMail to Another Email Account

1. Go to <http://mail.google.com/a/student.bucks.edu/>.
2. Enter your username and password.
3. Click on **Sign in**.

Gmail
by Google BETA

Welcome to Bucks County Community College

Sign in to your account at
Bucks County Community College

Username:
@student.bucks.edu

Password:

Remember me on this computer

Sign in

[I cannot access my account](#)

Less spam, plenty of space and access from anywhere.

Welcome to your email for Bucks County Community College, powered by Google, where email is more intuitive, efficient and useful.

- Keep unwanted messages out of your inbox with Google's powerful spam blocking technology
- Keep any message you might need down the road, and then find it fast with Google search
- Send mail, read new messages and search your archives instantly from your phone

New! One-stop information sharing with Google Sites
Building a site is as simple as editing a document, and you don't need anyone's help to get started. Check out these example sites: [Company intranet](#), [Team project](#), [Employee profile](#), [Classroom](#)

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4. Click on the **Settings** link.

Mail [Calendar](#) [Documents](#) [Sites](#) [Video](#) warfield@student.bucks.edu | **Settings** | [Older version](#) | [Help](#) | [Sign out](#)

Gmail
by Google BETA

[Show search options](#)
[Create a filter](#)

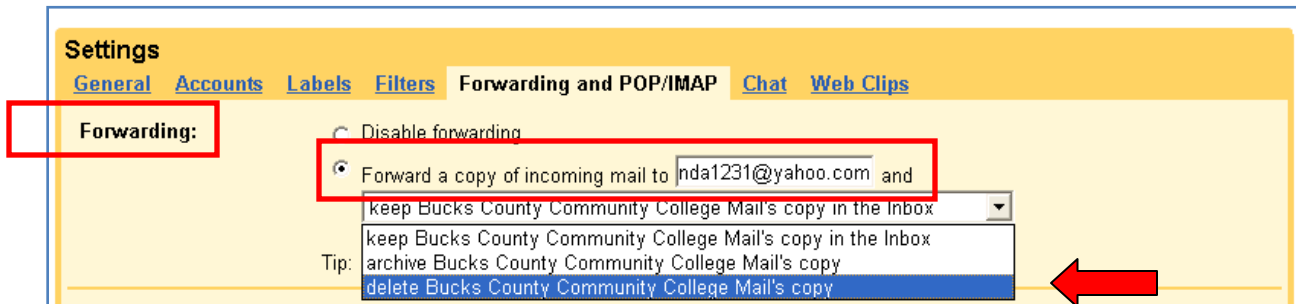
5. Click on the **Forwarding and POP/IMAP** link.

Settings

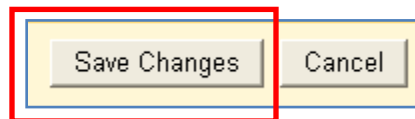
[General](#) [Accounts](#) [Labels](#) [Filters](#) **[Forwarding and POP/IMAP](#)** [Chat](#) [Web Clips](#)

Language: Bucks County Community College Mail display language:
[Show all language options](#)

6. Go to the **Forwarding:** area and click the radio button next to **Forward a copy of incoming mail to.** Type in the email address that you want your BucksMail forwarded to. A copy of your email will remain in your BucksMail Inbox.
7. If you do not want a copy of your email to remain in your BucksMail Inbox, click the drop down arrow and choose delete **Bucks County Community College Mail's copy.**



Click on the **Save Changes** button at the bottom of the screen.



The message **Your preferences have been saved** will confirm your changes.

