F-1 Student Transfer Information Sheet

How to transfer TO Bucks County Community College:

IMPORTANT NOTE: Transfer students must meet minimum level of English for credit instruction as determined by College Placement testing.

If you have any further questions concerning the transfer procedure, please contact: the Office of Multicultural Student Services at 215.968.8107.

1. Submit a completed International Student Application.

2. Inform your international advisor at your current school that you are transferring to Bucks.
   Your international student advisor must complete the Transfer Recommendation Form and mail it directly to the Office of Multicultural Student Services.

3. Submit a copy of your current I-20 with your International Student Application.

4. After all materials are received; you will be contacted from Bucks to indicate that you may come to the Office of Multicultural Student Services to pick up your new Bucks I-20.

5. When you arrive at Bucks, you must bring your passport, visa, 1-94, Driver's license, and/or Social Security Card to pick up your new I-20.

6. If you will be traveling outside of the United States before you attend Bucks, you will be issued a new I-20 before you leave the US. Please notify the Office of Multicultural Student services by letter with the date you will leave, your destination, and when you will return. It will also be helpful to have you registered for classes before you leave.

7. If you want plan on transferring credits from your previous institution, you are required to send an official transcript to the Office of Admissions and Records.

Special Transfer Topics:

If decide not to transfer, it is important that you inform the Multicultural Student Services Office immediately.

If a student completes a course of study or OPT, the student is eligible for transfer through the end of the 60-day grace period. Be aware of the 5 month start-date limit to begin studies at your new school: you cannot remain in the US if you are transferring to another institution and classes do not begin within 5 months of your transfer.