



## BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus  
Tyler 142

Date: January 9, 2014  
Time: 1:30 P.M.

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### PRESENT:

Blake Eisenhart, Presiding  
Dr. Frederick Breitenfeld, Jr  
James Dancy  
Frank Farry  
Frank Fazzalore  
Elizabeth Fineburg  
Elizabeth A. Graver

Otto Grupp III  
Frederick Gudknecht  
Madeline Kemper  
Garney Morris  
Thomas Skiffington.  
Jeffrey Garton, Esq.  
Dr. Stephanie Shanblatt

ABSENT: S. W. Calkins, William Maeglin, and Carol Mignoni-Ferguson.

Mr. Eisenhart called the meeting to order at 1:30 PM. Mr. Eisenhart announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Mr. Grupp, the minutes of the December meeting were approved.

### CHAIR'S REPORT

Mr. Eisenhart introduced outgoing trustee Peter Dominick and expressed appreciation on behalf of the entire College community, the Board of Trustees and the citizens of the county for his long and outstanding service as a trustee and community volunteer. Mr. Dominick's legacy of service is a distinguished one and has provided numerous benefits to the College and its students over recent years.

**Upon motion by Mr. Eisenhart, seconded by Mr. Morris, the Board of Trustees approved the following resolution honoring Peter Dominick: Whereas Peter Dominick was appointed as a member of the Board of Trustees in 1994 and 2007, which position he held for fourteen years; and whereas Peter Dominick is committed to the philosophy of Bucks County Community College and dedicated to its continued endeavor to provide higher education opportunities to all of the citizens of Bucks County who could benefit from such higher**

**education; now therefore be it resolved that Peter Dominick should be and is hereby commended for his outstanding and conscientious service as a Trustee; and that special note be taken of Peter Dominick's further service as Chair and as a member of the Finance, Buildings & Grounds, Audit, Strategic Planning, Assessment & Marketing Committees and as Liaison to the Authority; resolved that the Board of Trustees hereby expresses its appreciation and directs that this Commendation be spread upon the minutes of the Board of Trustees and that a copy of the Commendation shall be furnished to Peter Dominick.**

In appreciation, Mr. Eisenhart presented Mr. Dominick with a framed watercolor of the Tyler Gardens. Mr. Dominick expressed his gratitude to Mr. Eisenhart and Dr. Shanblatt for the recognition and also for the opportunity to participate in the life of the College in such a significant and lasting manner.

#### PRESIDENT'S REPORT

Dr. Shanblatt introduced the newly elected Classified group officers and expressed her thanks to them for their willingness to serve in this capacity. The officers are: Chair – Christine Cataldi-Horn, Testing Center, Vice Chair – Rhonda Warfield, ITS, Corresponding Secretary - Kim Brymer, Physical Plant, Recording Secretary - Ann Geddes, STEM and Co-Parliamentarians – Mary Fravel, Library & Jay Schugardt, Mailroom/Receiving

The President reminded the audience that the Gallery at Lower Bucks Campus will present its signature exhibition, *Show Some HeART* from February 3rd through March 21<sup>st</sup>. The event will feature a diverse collection of art that is available for purchase with a portion of each purchase donated to the Foundation Scholarship Fund. The special opening reception on February 7th at 6:00 PM will feature live music, an authors' corner and much more.

Dr. Shanblatt recognized Historic Preservation student C. Clayton Sheperd who, as part of his internship project, identified 32 soldiers buried in 300 unmarked graves in Shockoe Hill Cemetery which is located in Richmond, Virginia. By researching military and government records, newspapers and other original sources, he was able to put names to those who fought and died in the Civil War. Clayton's latest project is to raise funds to pay for gravestones to mark the graves. He is doing this through a Facebook page titled *Adopt a Soldier of Shockoe Hill Cemetery*. Many thanks to Clayton for his outstanding work and continuing dedication to an important cause.

The President reported that the College recently received recognition from the White House for its participation in the *President's Interfaith and Community Service Campus Challenge*. To fulfill its commitment, student groups developed a service based leadership program to prepare students for interfaith leadership roles. Congratulations to the staff of our Student Life office and

our outstanding student leaders whose work allowed Bucks to be included in the list of 242 colleges who participated in this nationwide effort.

In conclusion, Dr. Shanblatt recognized 18 members of the Lower Bucks Hospital staff who completed a 6 week training program conducted by our Workforce Development department. Vice President Barbara Miller was on hand to congratulate the graduates who benefitted from the instruction offered through the efforts of College staff members Dan Loper and Lauren Loeffler. The program is a wonderful example of the way in which the College partners with businesses to benefit both individuals and the community at large.

#### PUBLIC COMMENT

There was no public comment.

#### BOARD COMMITTEES

##### STUDENT & COMMUNITY RELATIONS COMMITTEE – Elizabeth Graver, Chair

There was no report this month.

##### ACADEMIC AFFAIRS COMMITTEE – James M. Dancy, Chair

Interim Provost Catherine McElroy and Vice President Andrew Lawlor presented a report on student technology resources and utilization. Data that was presented demonstrated that equipment and bandwidth available to students has increased over the years to meet the growing demand. Implementation of the Student Portal provided another means to aggregate information for ease of student use. In the classroom technology is heavily utilized and examples include use of: the Canvas learning management system by both online and face to face classes, iPads to access content appropriate applications, and classroom projection equipment. Educause survey results indicate that Bucks students use and own technology in a manner consistent with college students across the nation. Students are supported in their use of technology by the Technology Learning Center, the Help Desk, MinDSpace and extensive online Library assistance. Technology initiatives planned in the near future to assist students are a Student Tech Fair and a new printing program.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Mr. Blake Eisenhart, Chair

There was no committee report this month.

FINANCE COMMITTEE – Dr. Frederick Breitenfeld, Chair

**Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the Board of Trustees approved the following:**

**Ratification of Executive Committee Action**

- **Electrical services for Hicks Arts Center to FMC Electric, Inc. for \$22,180.**

**Bid Awards**

- **Boiler room gas line piping to Kaser Mechanical, Inc. for \$26,800.**
- **Penn Hall security cameras to Fire & Security Technologies, Inc. for \$27,350.**

Financial statements for the period ending December 2013 were provided for review.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

There was no committee report this month.

BOARD COMMENTS

There were no board comments.

Upon the motion being duly made and seconded, the meeting was adjourned at 2:15 PM. The next regularly scheduled meeting of the Board of Trustees will be on February 13, 2014 at 1:30 PM on the Newtown Campus.

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Thomas Skiffington, Secretary