



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: October 10, 2013
Time: 1:30 P.M.

PRESENT:

Blake Eisenhart, Presiding
Dr. Frederick Breitenfeld, Jr
James Dancy
Frank Farry
Frank Fazzalore
Elizabeth Fineburg
Elizabeth A. Graver

Frederick Gudknecht
William Maeglin
Garney Morris
Thomas Skiffington
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: S. W. Calkins, Carol Mignoni-Ferguson, Otto Grupp III, Madeline Kemper

Mr. Eisenhart called the meeting to order at 1:35 PM. Mr. Eisenhart announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Dr. Breitenfeld, the minutes of the September meeting were approved.

CHAIR'S REPORT

Mr. Eisenhart introduced and welcomed William D. Maeglin, who was recently appointed by the County Commissioners, as the newest member of the Board of Trustees.

Mr. Eisenhart reported on recent sports activities by teams participating in Fall sports. The men's soccer team, coached by Justin Burroughs and Carl Appel, has clinched a spot in the playoffs. Mr. Eisenhart extended thanks of behalf of the Board of Trustees to our student athletes who represent us so well on the field of play.

PRESIDENT'S REPORT

Dr. Shanblatt reported that on Friday September 27, a number of Bucks employees participated in a day of service by lending a helping hand to non-profit agencies throughout the county.

Thanks to Matt Cipriano and the Student Life staff for coordinating this important service activity.

The President thanked Human Resources department staffers Janet Puente and Eileen Mack for coordinating this week's flu shot administration program on campus; 108 folks took advantage of the opportunity. Students from our LPN program were also on hand to perform basic health screenings. The annual campus visit of the Fox Chase Cancer Center Mammogram Van is also scheduled for December. Faculty and staff sincerely appreciate these opportunities in the workplace.

Dr. Shanblatt congratulated the Associate Degree Nursing Program for once again receiving a grant through the Independence Blue Cross *Nurses for Tomorrow* initiative. The grant of \$7,269 will fund scholarships for students enrolled for the 2013-14 school year. We are grateful to our healthcare partner for their continued support of our students.

The President reminded everyone that the Wordsmith Reading Series will present BCCC Alumna Laren McClung and former Bucks County Poet Laureate Lynn Levin on October 11 at 7:30 PM in the Orangery.

Dr. Shanblatt also shared information about the engagement of the faculty in the Arts department in the community at large.

- Shelli Pentimall Bookler is starring in the comedy "Hands Across Veronica" at the Walking Fish Theatre in Philadelphia.
- Maria Dumlao is collaborating with 10 other artists in an exhibition that is part of CITYWIDE, a series multi-venue projects located in Philadelphia neighborhoods.
- Caren Friedman is exhibiting in a juried exhibit at the West Windsor Art Center.
- John Mathews is exhibiting a sculpture in the Phillips Mill juried exhibition in New Hope and also in the Bucks County Sculpture Show at Fred Beans Chevrolet in Doylestown.
- Mark Sfirri conducted a three-day wood turning workshop in Rockville, MD and participated in a presentation at the Center for Art in Wood.

Next the President introduced Professor Marianne Kepler and Executive Director, Physical Plant, Mark Grisi, co-chairs of the Sustainability Team, who presented a report on the activities of the group. The team was formed through the initiative of the Faculty Federation in Spring 2013 and is composed of volunteer members. A few of the projects initiated by the team include: planting a biophilia garden, presentation of workshops on incorporating sustainability into the curriculum, piloting water filling stations on campus, creation of a website and encouraging less paper use, as well as numerous other initiatives. The team welcomes all with an interest in promoting sustainable practices on campus to join them at their next meeting on October 25 at 1 PM in the Links Pavilion.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Elizabeth Graver, Chair

Vice President Barbara Yetman introduced Len Luczkowski as the new Coordinator, Contact Center. Jim Sell also introduced Danielle Dufner as the new Assistant Director, Lower Bucks Campus.

Next, Vice President Barbara Yetman described how a holistic approach, based on meeting academic and transfer, career and personal needs of the student, is utilized to foster student success. The report showcased how each of the numerous departments in student and academic affairs contributes to the network of services supporting students while enrolled at the College. Some of the challenges in responding in this service area include complying with new federal reporting requirements, implementing the use of new technology while ensuring accessibility and increasing the percentage of students who access the available services..

ACADEMIC AFFAIRS COMMITTEE – James M. Dancy, Chair

Vice President Barbara Miller reported on the activities of the division of Continuing Education, Workforce Development and Public Safety which operates as the entrepreneurial arm of the College with a consumer, business and income driven focus. A wide array of services is offered to meet the needs of each unique market segment. During FY 2012-13 the division experienced a 25% increase in the number of companies partnering with the College. Other key achievements include new contracts for incumbent worker training, high employability of Allied Health graduates and expansion of public safety contract work.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Mr. Blake Eisenhart, Chair

There was no committee report this month.

FINANCE COMMITTEE – Dr. Frederick Breitenfeld, Chair

Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the Board of Trustees approved the following:

Bid Awards

- **Rescission of contract award to Apex Plumbing and Heating for \$59,500 for plumbing/HVAC for the Lower Bucks Science Lab; award of same contract to Integrity Mechanical for \$69,775.**

Other Contracts

- **Architectural services for Advising Center renovations to Shrader Group Architecture, LLC. for \$34,600.**
- **Architectural services for science building to KCBA Architects for \$743,380.**
- **Purchase of 2 bioreactors from Fisher Scientific, Inc. for \$52,300.**
- **Purchase of liquid chromatograph from Buck Scientific, Inc. for \$25,945.**
- **Purchase of system support for chromatograph from GE Healthcare Bio-Sciences Corporation for \$22,000.**
- **Duplicating Services equipment lease to Canon Solutions of America, Inc. for a total of \$1,059,240 over 60 months.**
- **Laboratory design consulting services to HERA Laboratory Planners for \$110,530.**
- **Purchase of forklift for the Lower Bucks Public Safety Training Center from the Modern Group for \$40,390.**

Financial statements for the period ending September 2013 were provided for review.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

There was no committee report this month.

BOARD COMMENTS

There were no board comments.

Upon the motion being duly made and seconded, the meeting was adjourned at 2:30 PM. The next regularly scheduled meeting of the Board of Trustees will be on November 14, 2013 at 1:30 PM on the Upper Bucks Campus.

Thomas Skiffington, Secretary