



## BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus

Date: January 14, 2016

Time: 1:30 P.M.

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### PRESENT:

James Dancy, Presiding  
Dr. Frederick Breitenfeld Jr.  
Blake Eisenhart  
Frank Farry  
Frank Fazzalore  
Elizabeth Fineburg  
Elizabeth Graver  
Frederick Gudknecht

William Maeglin  
Carol Mignoni-Ferguson  
Garney Morris  
Carol Shelly  
Philip Wursta  
Jeffrey Garton, Esq.  
Dr. Stephanie Shanblatt

ABSENT: Otto Grupp III and Thomas Skiffington.

Mr. Dancy called the meeting to order at 1:40 PM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Shelly, seconded by Ms. Fineburg, the minutes of the December meeting were approved.

### CHAIR'S REPORT

Chair Dancy welcomed everyone back from the holidays and wished all a happy, healthy and productive year in 2016.

### PRESIDENT'S REPORT

Dr. Shanblatt announced that the college will participate in a micro-credentialing grant with six teams of Workforce Development Boards-Community Colleges in the commonwealth. The grant will deliver programming to those with barriers to employment including the incarcerated, people with disabilities, displaced workers, and out of school youth. As the fiscal agent/lead, the Bucks County Workforce Board will receive \$190,000 and the college will receive \$500,000 over the 4 year grant term. Free-standing or stackable micro-credentials will be developed for employability and soft-skills including areas such as industrial training, IT training, business

ethics and resume preparation. Career pathways developed and proven through this programming provide entry to manufacturing and industrial skills jobs much needed in our county.

The Foundation will be collaborating with the Athletics staff to sponsor a first-ever crowdfunding campaign to help “bring our new Bucks Mascot home”. The campaign will run from February 1 through February 12. A pep rally will follow on February 16 to introduce the Centurion mascot in his new costume.

The President thanked Liz Sette, Linda McCann and all who contributed to the success of Tech Day held on Friday, January 6. The event provides a day of onsite learning on topics with a technology focus and is always well attended by faculty and staff.

Dr. Shanblatt reminded everyone that the exhibit opening for the annual art show at LBC is scheduled for Friday evening, February 5. The exhibit is sponsored by Penn Community Bank and will feature original works of art available for purchase at \$125, with a portion of the sales proceeds supporting Foundation scholarship awards.

The President introduced the newly elected officers of the Classified Employee Group and congratulated them upon their election.

Chair – Lynn Bintliff, Academic & Curricular Services  
Vice Chair – Jay Schugardt, Mailroom/Receiving  
Corresponding Secretary - Kim Brymer, Physical Plant  
Recording Secretary – Lisa Allen, Accounting  
Parliamentarian – Beth Francia, Financial Aid

The report concluded with the introduction of two new college employees. David Showmaker has joined the Security & Safety staff in the role of Evening Supervisor. New to the ITS team is Michael Hunsche who will serve as Director, Help Desk.

#### PUBLIC COMMENT

There was no public comment.

#### COMMITTEE REPORTS

##### ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE - Thomas Skiffington, Chair

Dr. Clayton Railey, Provost, provided a report on faculty sabbaticals detailing the proposals for the next academic year. Requesting half year sabbaticals are Lois Gilmore, Mary Ann Klicka, Elizabeth Luciano and Mehul Shah. Faculty members requesting full year sabbaticals include Maria Dumlao, Kelly Kelleway and Roberta Mayer. All leaves are recommended to the Board for approval and have undergone review by the Faculty Federation, the Department Deans and

the Provost. Dr. Railey also shared information describing the work accomplished during 2013-2014 as a result of the efforts of faculty on sabbatical.

Next Tobi Bruhn, Associate Vice President Advancement, presented a report highlighting recent activities in the Advancement Division. Five new members have joined the Foundation Board and both endowment funding and overall giving increased. Additionally, the Bucks Cares program grew substantially and scholarships exceeded \$250,000 for the first time.

Creation of the Advancement Division provided opportunities for upgrades to the Zlock Performing Arts Center and increased activity in grant applications. Strong community partnerships are maintained with organizations such as Bucks County Opportunity Council and provide meaningful outreach to the community. Planned for June is a new event, the Bucks County Plein Air Festival, which is being hosted in conjunction with Alan Fetterman, a local artist, and the Central Bucks Chamber of Commerce.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Dancy announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

**Upon motion by Mr. Maeglin and second by Mr. Fazzalore, the Board of Trustees approved as presented the following:**

- **Ratification of Executive Committee approval for Other Contract to purchase a 2015 Ford Edge vehicle from the COSTARS Statewide Contract System for a total of \$40,913.28, payable at \$852.36 per month.**
- **Sabbatical Leave Requests for the 2016-2017 Academic Year:**

**Half-Year Leaves:**

**Professor Lois Gilmore (Spring 2017)**  
**Professor Mary Ann Klicka (Fall 2016)**  
**Professor Elizabeth Luciano (Fall 2016)**  
**Professor Mehul Shah (Fall 2016)**

**Full-Year Leaves:**

**Professor Maria Dumlao (2016 – 2017)**  
**Professor Kelly Kelleway (2016 – 2017)**  
**Professor Roberta Mayer (2016 – 2017)**

BOARD COMMENTS

There was no public comment.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 2:10 PM. The next regularly scheduled meeting of the Board of Trustees will be on February 11, 2016 at 1:30 PM on the Newtown Campus.

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Dr. Frederick Breitenfeld Jr., Secretary