



BUCKS COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Lower Bucks Campus

Date: October 13, 2016

Time: 11 A.M.

PRESENT:

Thomas Skiffington, Presiding
James Dancy
Frank Farry
Elizabeth Fineburg
Otto Grupp III
Carol Mignoni-Ferguson

Garney Morris
Carol Shelly
Philip Wursta
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: Dr. Frederick Breitenfeld Jr., Blake Eisenhart, Frank Fazzalore, Elizabeth Graver, Frederick Gudknecht and William Maeglin.

Mr. Skiffington called the meeting to order at 11:00 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Mr. Wursta, seconded by Mr. Dancy, the minutes of the September meeting were approved.

CHAIR'S REPORT

There was no report from the Chair.

PRESIDENT'S REPORT

President Shanblatt congratulated the Historic Preservation program on its 25th Anniversary Celebration marked with a reception in Tyler Hall. The event highlighted the work of faculty and students over the years and included capstone project presentations from the most recent graduates. Alumni from across the nation attended and reminisced with program founders Mart Sutton and Lyle Rosenberger. Many thanks to the current program director Pat Fisher-Olsen for her work in planning this special day.

Dr. Shanblatt reported on another successful Women's Scholarship Tea hosted by the Foundation to a capacity crowd in Tyler Hall. The event funds the *Salute to Mother's*

Scholarship which assists mothers enrolled at the college. Thanks to our event sponsors CulinArt, Customers Bank and the First National Bank & Trust Company of Newtown.

The President acknowledged the efforts of the Admissions staff for their work in hosting a college fair sponsored by the PA Association for College Admissions Counseling. The college hosts this event as a community service to county high school students who are considering their college options. More than 180 colleges attended to acquaint students with their programs.

Transfer staff coordinated the Fall Transfer Fair which attracted 59 colleges. Columbia University representatives held a special session for students from our Honors program. The annual Bucks Open House is scheduled for next Saturday from 11 AM – 1 PM. This is the perfect opportunity for high school students to explore the college and the opportunity it provides for a quality, affordable education.

Next President Shanblatt highlighted some recent student activities. Phi Theta Kappa members are supporting the *Community College Completion Initiative* and will host a variety of events next week encouraging students to commit to completion and highlighting the many support services at the college aimed at helping them to succeed. Next week the Student Government Association will host their 3rd Semi-Annual Centurion Reception, a social evening designed to bring students, faculty and administration together to enjoy live entertainment and conversation.

Dr. Shanblatt shared news of our Centurion athletes who have been performing well on the playing fields. The Men's soccer team has qualified for the playoffs. Daniel Merritt was the nation's top scorer last week. The Women's soccer are close to a playoff berth and can clinch with a win. Goalkeeper Holly Bowser was named EPAC player of the week September 28. Women's volleyball can also clinch a playoff spot with a win tonight. Breana Jackson has broken single season records in several categories. The Golf team placed second in both EPAC Championship and PA Invitational tournament. Thanks to our student athletes who represent us so well while balancing their work in the classroom.

President Shanblatt thanked the Lower Bucks Campus for hosting a visit from Vice President Biden last week where he encouraged the community to vote in the upcoming general election. Following the conclusion of our meeting today the congressional candidates will face off here in a debate beginning at 12:30 P.M.

The President congratulated Tobi Bruhn and Jackie Gear who were invited to present at the CASE conference last week in San Diego. Their topic was the crowd-funding campaign which raised money for a new mascot costume.

In conclusion Dr. Shanblatt highlighted two upcoming events in the Zlock PAC. On Wednesday, October 19, a presentation on the Entrepreneurial Mindset, sponsored by the Business Studies department, will be given by Gary Schoeniger. Following on Friday, October 21, a philosophy symposium sponsored by Professors David Brahinsky and Mark Cobb will be featured.

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Dr. Frederick Breitenfeld, Chair

Ms. Shelly chaired the committee in Dr. Breitenfeld's absence.

Vice President Barbara Yetman provided an update on progress made during 2015-2016 in achieving the strategic directions in the 2014-2019 Strategic Plan. Significant headway was noted in maximizing student success through initiatives such as Holistic Placement, Navigate and offering additional sections of the Student Success course. Initiatives which contributed to enhancing the campus experience were signage additions and progress on the Science Center. Important work was also done on course assessment to ensure compliance with Middle States standards. The college team led with innovation by adding new academic programs, expanding grant opportunities and working to foster stronger high school partnerships.

The results of these undertakings are visible in the favorable retention, transfer and graduation rates, as well as the declining percentage of students requiring developmental coursework. This year focus will be placed on outreach to first generation students, encouraging students to take 15 each semester credits to enable associate degree completion in two years, as well as exploring competency based education and hybrid accelerated evening programs

Dr. Maria Toth reported on two healthcare programs available to students at the Lower Bucks Campus. The non-credit Radiography program opened in 2003 and recently converted to a credit program to comply with the requirements of the accrediting agency. The graduates of this program have good career and earning prospects and can go on to earn a B.S. in the field.

A new program to the campus this fall is Medical Laboratory Technician. This program was developed in cooperation with Lower Bucks Hospital to meet the needs of area healthcare facilities for qualified staff in this field. The one-year certificate program prepares the completer to enter the job market and also to enter a degree program. This career choice also offers a favorable employment environment.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Skiffington announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

Mr. Wursta chaired the meeting in Mr. Maeglin's absence.

Upon motion by Mr. Wursta and second by Ms. Fineburg, the Board of Trustees approved the following Consent Agenda items as presented:

- **Add Article XI to Board of Trustees Bylaws to create Trustee Emeritus Status.**
- **Bid Awards**
 - **Contractors for Founders Hall renovation:**
 - **General contractor to Twining Construction, Inc. for \$5,055,500.**
 - **Electrical contractor to Pinnacle Electric, Inc. for \$1,936,200**
 - **HVAC contractor to Tri-County Mechanical, Inc. for \$2,636,000.**
 - **Plumbing contractor to Myco Mechanical, Inc. for \$569,200.**
 - **Abatement contractor to Bristol Environmental, Inc. for \$97,200.**
 - **Printing Spring 2017 credit program guides to Engle Printing Company, Inc. for \$24,325.**
 - **Tyler Hall courtyard walkway repair to Ettore Ventresca & Son for \$52,000.**
- **Other Contracts**
 - **Biology lab incinerators (56) to Fisher Scientific, Inc. via COSTARS @ \$328 per unit for a total of \$21,395.**
 - **Cable television advertising contract for 2016-2017 to Comcast for \$29,775.**
 - **Chemistry lab equipment for the Science Center to Aiglent Technologies, Inc. via COSTARS for \$57,161.**
 - **Copier lease replacements (8) to DeLage Landon Leasing via COSTARS for a total of \$55,539 payable over 60 months.**
 - **Laboratory and classroom furniture for Science Center to Education Furniture Solutions, Inc. for \$44,945.**
 - **Laboratory and classroom furniture for Science Center to U.S. Communities Government Purchasing Alliance Contract for \$181,101.**
 - **Network equipment for Science Center to PhillyCom, Inc. via COSTARS for \$53,168.**
 - **Wireless network equipment for Science Center to CommSolutions, Inc. for \$29,963.**

BOARD COMMENTS

There were no board comments.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 11:45 AM. The next regularly scheduled meeting of the Board of Trustees will be on November 10, 2016 at 11 AM on the Newtown Campus.

Elizabeth Fineburg, Secretary