



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: December 12, 2013
Time: 1:30 P.M.

PRESENT:

Blake Eisenhart, Presiding
Dr. Frederick Breitenfeld, Jr
James Dancy
Frank Fazzalore
Elizabeth Fineburg
Otto Grupp III

Frederick Gudknecht
Madeline Kemper
William Maeglin
Garney Morris
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: S. W. Calkins, Elizabeth A. Graver, Frank Farry, Carol Mignoni-Ferguson and Thomas Skiffington.

Mr. Eisenhart called the meeting to order at 1:40 PM. Mr. Eisenhart announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Dr. Breitenfeld, the minutes of the November meeting were approved.

CHAIR'S REPORT

There was no report from the Chair this month.

PRESIDENT'S REPORT

Dr. Shanblatt proudly announced that Bucks has been named as one of ten finalists for the prestigious Bellwether Award in the Instructional Programs and Services Category. Our proposal was submitted by the faculty and staff in Acting, Cinema/Video and Nursing classes. Special recognition goes to faculty members Maria Dumlao, Jean Konkel, Linda Lynch-McKenna, Patricia Moore, Michelle Pentimall and Ann Marie Strecker; administrative staff Claire Keane, John Mathews and Priscilla Rice; lab assistants Burns Austin, Joseph Barford, Glenn Fahnstock; Jonathan Lee for his support in the use of the auditorium; and students in the Acting, Cinema/Video and Nursing classes.

The President shared news of the following faculty and staff achievements:

- Christine Hagedorn was awarded a Doctor of Management in Community College Policy and Administration from the University of Maryland.
- Marge Zipin and Marie Cooper provided the keynote address at the Bucks County Intermediate Unit's Annual Postsecondary Expo, held on November 14th.
- Catherine Jansen Professor Emerita (photography), is publishing a book with 1008, never before seen images of India. Profits from the book will go to her charity in India.
- Professor John Crowley was interviewed by the Bucks County Courier Times about Computer Forensics in the assassination of John F. Kennedy

Dr. Shanblatt noted that the UBC the campus is sponsoring their 13th Annual Garland of Giving tree, a campus wide effort to help out St. Isadore's parish food bank. The campus is also hosting a dinner for the Pennridge FISH Volunteers.

In the news at the LBC, the Lower Bucks Program Council raised \$250 for breast cancer research which will be donated to St. Mary's Hospital. The campus also celebrated Thanksgiving with their traditional *Celebrating Our Diversity* event.

The President thanked HR staff members Janet Puente and Eileen Mack for once again bringing the Fox Chase Cancer Center mammography van to campus to benefit our employees.

In conclusion, Dr. Shanblatt reminded the audience of the student Jazz Concert Concert scheduled for tonight at 7:30 in the Presser Music Room in the Music and Multimedia Building.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Elizabeth Graver, Chair

In Ms. Graver's absence Ms. Kemper chaired the meeting and introduced Vice President Barbara Yetman. Ms. Yetman introduced SGA President Michael O'Brien who presented a report reviewing SGA goals for the year which include: improving efficiency and effectiveness of SGA, updating the SGA constitution, improving communication between the SGA and the student body, improving awareness of, and access to, athletic programs and researching opportunities for an outdoor student lounge. Mr. O'Brien also highlighted the signature SGA events during the Fall semester as well as the participation of SGA members on College committees and teams. In conclusion Mr. O'Brien noted that he will be transferring to Temple in January and introduced Rachel Becker who will assume the SGA presidency upon his departure.

ACADEMIC AFFAIRS COMMITTEE – James M. Dancy, Chair

There was no committee report this month.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Mr. Blake Eisenhart, Chair

Vice President Barbara Yetman presented a report on the Student Success Mission Review which was open to the entire campus for participation. The interactive session focused on reviewing actions taken to improve student success, the results of those actions and developing plans for future initiatives. Discussions focused on the four key measures of student success: engagement, persistence, graduation and transfer.

Next, Vice President Yetman described the Voluntary Framework of Accountability (VFA), a national program which offers a means to compare how well Bucks is doing, in its efforts to improve student success, in relation to its peers among community colleges. Insights from the VFA data include the fact that the majority of our starting cohort is still progressing toward its goals but we have some work to do in improving outcomes for part-time students and particular programs of study.

Ms. Yetman explained some of the programs which have been implemented to encourage completion, accelerate studies, remove obstacles for students and support student success through a variety of initiatives. In conclusion, Vice President Yetman noted that the new strategic plan places appropriate focus on areas that respond to insights gathered through our assessment programs and activities such as mission reviews and the plan should be helpful in guiding our future efforts to advance student success.

FINANCE COMMITTEE – Dr. Frederick Breitenfeld, Chair

Upon motion by Dr. Breitenfeld, seconded by Mr. Fazzalore, the Board of Trustees approved the following:

Other Contracts

- **Pickup truck purchase to COSTARS for \$21,844.**
- **Electrical engineering design services to Bala Consulting Engineers, Inc. for \$119,900.**
- **Information Technology Services contract for services and software to Ellucian for \$46,650.**

Upon motion by Dr. Breitenfeld, seconded by Mr. Fazzalore, the Board of Trustees approved the Fiscal Year 2012-2013 Audit Report as presented by ParenteBeard, LLC.

Financial statements for the period ending November 2013 were provided for review.

Next Vice President Andrew Lawlor presented a report on completed and planned ITS projects in four categories: life cycle replacement, technology initiatives, infrastructure support and unit initiatives. Included among the completed projects are: computer and server lease replacements, SQL conversion and migration, Links Pavilion video wall, Sciquest purchasing software implementation, document imaging system upgrade and building/classroom renovations in the Library, Hicks Arts Center, Pemberton Data Center and the LBC science lab.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

There was no committee report this month.

BOARD COMMENTS

There were no board comments.

Upon the motion being duly made and seconded, the meeting was adjourned at 2:30 PM. The next regularly scheduled meeting of the Board of Trustees will be on January 9, 2014 at 1:30 PM on the Newtown Campus.

Thomas Skiffington, Secretary