

ACTIONS FOR TRUSTEES MEETING JUNE 16, 2011

Contracts or Agreements

<i>Committee</i>	<i>With</i>	<i>Purpose</i>	<i>Amount</i>
Finance	K.E. Seifert, Inc.	Emergency repair boiler room sewer line	\$15,765
Finance	Contract Paper Group, Inc.	Duplicating paper	\$2.69/ream
Finance	Engle Printing, Inc.	Fall 2011 noncredit course brochures	\$32,509
Finance	Walter Brucker & Co., Inc	Library renovations general contractor	\$917,472
Finance	McGoldrick Electric, Inc.	Library renovations electrical contractor	\$719,540
Finance	B&S Sheet Metal Mechanical, Inc.	Library renovations mechanical/ HVAC/plumbing contractor	\$383,784
Finance	Kinber (Keystone Initiative for Network Based Education & Research	College to serve as access node on the Kinber statewide network	na
Finance	George Leck & Sons, Inc.	Trash & recycling services (5 yr contract)	\$79,750
Finance	Suburban Waste, Services, Inc.	Organic waste disposal (5 yr contract)	\$72,750
Finance	Apple Financial Services, Inc.	Apple computer lease (3 yr term)	\$86,118
Finance	Datatel, Inc.	Extended services agreement (3 yr term)	\$149,400

Finance	Datatel, Inc.	Online training library (3 yr term)	\$54,000
Finance	Perceptive Software, Inc.	Electronic data management system	\$198,530
Finance	picoSpin, Inc.	Spectrometer equipment	\$18,450
Finance	Ferrilli Information Group, Inc.	Web Advisor Software Programs (2)	\$45,000
Finance	Paist & Noe	Property and casualty insurance coverage July 1, 2011-June 30, 2012	\$533,758
Finance	na	Approved College budget for FY 2011-12	\$86,019,287

Other Actions

<i>Committee</i>	<i>Action/Approval</i>	<i>Purpose</i>
Executive Committee	Executive Committee to act on behalf of Board during summer	Provide mechanism for contract approval during summer months
Student Community Relations	Revisions to Policy 3.13 Sexual Assault	Establish Victims' Bill of Rights and comply with new legislative requirements
Academic Affairs	Program of study additions	Add new programs of study in criminal justice, environmental science and recreation leadership
Academic Affairs	Program of study deactivations	Deactivate programs of study in correctional and police administration

Strategic Planning, Marketing & Assessment	\$100,000 funding for 2011-12 Strategic Initiative projects	Fund projects which move the College toward fulfillment of strategic goals
Human Resources	New Good Standing policy	Define practices which reinforce and reward high performance and professional standards of conduct
Human Resources	New Corrective Action policy	Define performance improvement process and provide tracking form
Human Resources	Administrative Employee Handbook Revision(effective through June 30, 2014)	Update handbook to reflect new and revised information
Human Resources	Administrative Salary Increases 2011-12 and change to administrative salary scale	Set parameters for salary increases: <ul style="list-style-type: none"> • Grades 13-17: 1% salary increase and up to 1.8% merit pool. • Grades 18 and above: increases totally based on merit and not to exceed 2.8% in total.